



MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS
WORK SESSION
NOVEMBER 1, 2016
5:30 P.M.

PRESENT

Mayor Darryl Moss, Mayor Pro Tem Del Mims, Commissioner Ernie Anderson, Commissioner Thomas Jackson, Commissioner Herman Wilkerson, and Commissioner Archer Wilkins. Also present were City Manager Michael P. Bonfield, Planning Director Mike Frangos, Financial Director Jamison Crampton, Public Works Director Daniel Snipes, Building Codes Administrator Steve Colenda, City Clerk Kathleen McCorkle, Chief of Police Keith King, and Attorney T.C. Morphis, Jr.

ROLL CALL

Roll call by the clerk determined that a quorum of the members was present.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Moss called the meeting to order at 5:33 p.m. and delivered the invocation. Commissioner Wilkins led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Anderson moved to approve the agenda with addition of Item 5c: Notice of Award // Street Resurfacing; seconded by Commissioner Wilkins. The motion received a 5-0 vote.

PUBLIC COMMENT

None.

RESOLUTION 2016-R-32 INITIAL SCHEDULING RESOLUTION ZTA-2016-04

Planning Director Mike Frangos presented information regarding the creation of an Open Space Preservation district (OSP). The City's goal is to preserve large parcels of property for conservation for potential passive recreation and other non-invasive human activity. The resolution presented for adoption recognizes ZTA-2016-04 as a proposed zoning text amendment; directs the Planning Board to make a recommendation and adopt a Statement of Consistency; sets the date of the public hearing on ZTA-2016-04 for December 6, 2016 at 5:30 p.m.; and authorizes the City Clerk to publish legal public notice of the public hearing and certify that proper notice has been given.

Mayor Pro Tem Mims moved to adopt Initial Scheduling Resolution 2016-R-32; seconded by Commissioner Wilkerson. The motion received a 5-0 vote.

APPOINTMENT TO SGWASA BOARD

Commissioner Wilkerson moved that Commissioner Wilkins be reappointed to the SGWASA board; seconded by Commissioner Anderson.

Commissioner Jackson moved that the motion be amended to nominate Darryl Moss. Mayor Moss declined due to time constraints.

Mayor Pro Tem Mims moved that the motion be amended to nominate Commissioner Jackson; seconded by Commissioner Jackson.

The amended motion failed 2-3 with Commissioners Anderson, Wilkerson, and Wilkins dissenting.

The original motion passed 3-2 with Commissioner Jackson and Mayor Pro Tem Mims dissenting.

NOTICE OF AWARD // STREET RESURFACING PROJECT

City Manager Mike Bonfield reported that five sealed bids were received for the city-wide street resurfacing project. The bids ranged from \$1,279,147 to \$2,513,536, with the three lowest bids within 10 to 15 percent of each other. Wooten Company has recommended awarding the contract to the lowest bidder, Turner Asphalt Company. The bid was approximately \$206,000 lower than budgeted for the project, and Mr. Bonfield recommended that the board authorize using that money as contingency during the project, because deeper repairs may be needed. Staff will meet with the contractor and come back to the board with their recommendation.

Commissioner Wilkerson moved that the contract be awarded to Turner Asphalt in the amount of 1,279,147.60, and authorizing the City Manager to use the \$206,152.40 contingency; seconded by Commissioner Anderson. The motion received a 5-0 vote.

CITY MANAGER'S REPORT

Mr. Bonfield provided updates on Chief Street easements. The plat and easements will be recorded this week. The water treatment plant demolition is in progress; and the Rogers Pointe dam repair has been made. He thanked the Brooks family for allowing access to the dam. The Board of Adjustment meeting scheduled November 7 has been canceled, and applications for the board are still being accepted.

The next meeting agenda will include amendments to Code of Ordinances Chapters 10 and 30 - 36, and adoptions of several policies which will be removed from the code; and amendments to the Records Retention Schedule.

COMMISSIONERS' REPORTS

Commissioner Anderson remarked on the success of Halloween on Main Street.

Commissioner Jackson expressed thanks to the police department for the lighting up of Main Street for Halloween and reported that the Shepherd Youth Ranch has moved closer to Creedmoor.

Mayor Pro Tem Mims acknowledged the upcoming Veterans Day celebration November 11; and noted her attendance at the recent military reenactment; the Tar River fall festival; the Families Living Violence Free event; the Oxford bicentennial; and voiced concern regarding the October 21 cyberattack.

Commissioner Wilkerson voiced his concern about dogs being downtown at the Halloween event.

Commissioner Wilkins commended the police department for recent arrests; acknowledged Lt. Ricky Cates on his award at the Granville County Crime Stoppers banquet; and wished Mayor Pro Tem Mims well on her election.

MAYOR'S REPORT

Mayor Moss reported on his attendance at the NCLM annual meeting. He will be attending the NLC meeting in Pittsburgh, as will Commissioner Anderson. He thanked staff for a successful Halloween event, and congratulated Granville County Crime Stoppers on their recent banquet.

CLOSED SESSION

Commissioner Wilkins moved to enter into closed session pursuant to N.C.G.S. 143-318.11(5) Personnel Matter; seconded by Commissioner Anderson. The motion received a 5-0 vote.

Following the closed session in which City Manager Mike Bonfield received his first-year employment evaluation, Commissioner Wilkins moved to return to open session; seconded by Commissioner Anderson. The motion received a 5-0 vote.

Upon return to open session, Commissioner Wilkerson moved to remove Korena Weichel's title of Assistant City Manager; seconded by Commissioner Wilkins. The motion failed with a 2-3 vote, with Commissioners Anderson, Jackson and Wilkins dissenting.

Moved by Commissioner Wilkins to award City Manager Mike Bonfield a 2.5 percent pay raise; seconded by Commissioner Anderson. The motion passed with a 4-1 vote; with Commissioner Wilkerson dissenting. As Mayor Pro Tem Mims did not vote, her vote was counted in the affirmative.

There being no further business to come before the Board, it was moved by Commissioner Anderson; seconded by Commissioner Wilkins to adjourn. The motion received a unanimous vote and the meeting was adjourned at approximately 8:00 p.m.



Darryl D. Moss, Mayor

ATTEST:



Kathleen J. McCorkle, City Clerk

