



City of Creedmoor



PARKS AND RECREATION MASTER PLAN

Adopted June 9, 2014

ACKNOWLEDGEMENTS

Creedmoor Board of Commissioners

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PROGRAMS DIRECTOR	Scottie K. Cornett
INSPECTIONS AND PUBLIC WORKS DIRECTOR	Steve Colenda

Parks and Recreation Staff

PARKS AND RECREATION PROGRAMS DIRECTOR	Scottie K. Cornett
PARKS AND RECREATION ASSISTANT	Lara Jenkins
CERTIFIED PLAYGROUND INSPECTOR	Steve Colenda

Creedmoor Parks and Recreation Committee

Brian Whitfield
Jared Hanson
Jerry Holmes
Jacqueline Tanner
Lushawn McCutchins
Mark Jones
Nancy Russell
Jackie Sergent

Creedmoor Community/Volunteers

Citizens of Creedmoor
Girl Scout Troop 311
4-H "Rockers" of Creedmoor

LandDesign

223 North Graham Street | Charlotte, NC 28202 | 704.333.0325
Meg Nealon, Partner
Beth Poovey, Project Manager
Daniel Bursuck
Jake Petrosky
Aaron Shier

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INTRODUCTION

A park is more than a place to recreate. In general, parks contribute to the livability of a community and health and well being of its citizens. A park is an asset to the community, often functioning as one or more of the following: a community meeting space; a venue for the arts; an environmental conservation area; an economic driver in that it is an amenity that enhances the quality of life in a community and attracts investment; and a catalyst for development (or redevelopment) stimulating private investment, particularly on land in close proximity.

Benefits of Parks and Recreation Systems

As illustrated in the following graphic, the National Recreation and Parks Association's Synopsis of 2010 Research Papers summarizes the key categories to which parks and recreation contribute to building healthy and vibrant communities.





Physical Health

Parks and recreation facilities play a key role in the physical health of a community. Designated outdoor recreation space encourages physical activity and provides a connection to nature. Studies suggest that communities with a greater availability of parks, greenways and trails have residents with lower rates of chronic disease and obesity and longer life spans. (National Recreation and Park Association, "Synopsis of 2010 Research Papers: The Key Benefits.")

Mental Health

"Numerous studies demonstrate that access to green views and environments can improve cognitive functioning, impulse control, resilience to stressful life events, and overall mental health. Conversely, studies report a link between low nature access with increases in attention deficit/hyperactivity disorder (ADHD), clinical depression, stress, and anxiety." (National Recreation and Park Association, "Synopsis of 2010 Research Papers: The Key Benefits.")

Environmental Health

Parks have often been described as the "lungs of the city." Parks contribute to air quality, reduce heat island effect and, when well-designed, serve as natural water and wastewater treatment facilities. In addition, well-connected parks and designated open space serve as wildlife corridors and promote contiguous natural flora habitat.

Social Function | Youth Development

Parks provide community meeting space, a place for residents to come together regardless of class or race. Research suggests that access to parks and recreation facilities alleviates isolation in individuals, especially the elderly. In addition, effective park and recreation programming supports "the development of life skills in adolescents." One study suggests that "students who participate in at least one hour of extracurricular activities per week are 49% less likely to use drugs and 37% less likely to become teen parent." (National Recreation and Park Association, "Synopsis of 2010 Research Papers: The Key Benefits.")

Economic Impact

The economic impact of parks can be measured in a variety of ways. Researchers indicate that parks are one of the most cost-effective ways to lower long-term health care expenditures, reduce costs associated with removing air pollutants from the air and generate greater tax revenues from properties near parks and designated open space. Parks can provide employment opportunities for groups typically marginalized in the traditional workforce such as youth. Parks and open space serve as a catalyst for economic development by often increasing the value of nearby properties, increasing property tax revenue, and attracting businesses and trained employees in search of a high quality of life.

“ You can measure the health of a city by the vitality and energy of its streets and public open space. ”

- William H. Whyte

Creedmoor residents recognize the health, economic, social and environmental value of parks. The City has expressed an interest in investing in parks and related recreation facilities to ensure that their city is a location of choice for residents, businesses, and visitors alike. More importantly, they have demonstrated support for taking formal steps to develop a plan through an inclusive public process to determine the appropriate future investments. For this reason, the City engaged its residents and other stakeholders in a planning process to develop a Parks and Recreation Master Plan.

In general, a plan is a guiding policy document. It is a framework and tool that helps inform and guide decisions throughout a community. For Creedmoor, the Master Plan provides a resource for the public to learn about the value of parks and recreation facilities, defines priorities, informs decisions made by city leaders about investments, and aids the coordination of community-focused programming throughout the community. The Master Plan brings together elements of Creedmoor's past and present, recognizes the values of the community, and provides structure through a community-supported set of recommendations that will move Creedmoor toward its desired future.

The Planning Process

The process to develop the plan took the community from an understanding of the current system (the facilities and programs available today) to the creation of a vision for a future system to the identification of near-term and long-term steps to realize that future vision. Carried out over an eight-month period, the planning process included two phases: Phase One: Inventory & Analysis and Phase Two: Plan Development.

This document provides the components of the plan: a summary of the aforementioned phases, and a 15-year implementation action plan that includes recommendations, target dates for implementation, potential costs, and funding strategies.

Critical to the success of the project was a comprehensive public engagement component that provided multiple opportunities for Creedmoor residents and other stakeholders to give feedback and offer suggestions regarding the future system. The following is a summary of the avenues through which input from the community was gathered.

- Guiding the entire process is a Master Plan Committee made up primarily of individuals representing residents, property owners, local business interests, teachers, City representatives and staff. (For a complete list of Master Plan Committee members please refer to Appendix A.)
- To supplement the quantitative and qualitative data

This assessment describes the planning process and progress to date. In addition, it presents the following:

- the Goals of the plan as determined with input from the community;
- a summary of Data gathered through research, stakeholder interviews, public meetings, community survey, field observations and a review of available relevant information (i.e., GIS data, adopted plans, and other relevant policy documents);
- a Community Profile, which summarizes demographic information about the community;
- nationally accepted Service Standards that provide guidance in local investment decisions;
- an Inventory and Assessment of the existing facilities and programs in and around Creedmoor.

The results of the assessment will inform the next steps in the planning process: the development of the Parks and Recreation Master Plan and supporting recommendations for implementation.

gathered through the project team's efforts, interviews with key personnel from relevant city departments, key staff members of county and regional agencies, and selected stakeholders, such as community group representatives, recreation leaders, and recreation business organizations, were conducted.

- Feedback was gathered during the Creedmoor Music Festival. Residents were asked what they would like to see added to the current Parks and Recreation System
- Input solicited at two community meetings held at critical decision-making points during the process gave the public opportunities to become acquainted with the planning process, understand the purpose of the plan, provide feedback, help guide plan development, and offer ideas for implementation action steps.
- A **statistically valid** community survey of existing and future facilities and programming was administered both online and in person to the residents of Creedmoor.

The project team has conducted five stakeholder interviews and two public meetings at which the existing conditions summarized in this assessment were shared. In addition, 418 residents responded to a community survey. All of the input received through such activities has been synthesized to formulate the goals presented in this document, and have provided guidance throughout the planning process.



PLANNING PROCESS

1

INVENTORY & ANALYSIS

Existing Conditions assessment

2

COMMUNITY INPUT

Public meetings, stakeholder interviews, community survey

3

FINAL REPORT

Implementation Strategies and Action Plan City of Creedmoor Parks and Recreation Master Plan

Goals

Creedmoor is a diverse community with strong connections to the past and great aspirations for the future. Recognizing this, the following goals were defined early in the process to ensure the community's values remain in focus throughout the planning effort and as implementation of the plan occurs. Ultimately, the goals are intended to help guide all related decisions in order to realize a parks and recreation system that meets community expectations.

“ Access to parks and open space is not frivolous or peripheral, rather, it is central to the welfare of people, body, mind, and spirit. ”

- Laurance Rockefeller

PROJECT GOALS



▪ Develop central facilities that serve the entire community



▪ Promote easily accessible and linked facilities



▪ Provide a variety of programming for all members of the community



▪ Improve overall community health



▪ Enhance community character and quality of life



▪ Expand economic development opportunities

COMMUNITY PROFILE

The City of Creedmoor is located in Granville County approximately 30 miles north of downtown Raleigh. Historically a community based around tobacco, Creedmoor had four large tobacco warehouses and distributed to several regional companies. Creedmoor was also once called the “Mule Capital of the World” due to it once being the largest mule trading center in the world. Today, Creedmoor is a growing community and a location of choice for residents and businesses due to its rural setting, proximity to Raleigh and Research Triangle Park, and sense of community.



Demographics

Population

Creedmoor has an estimated population of 4,223 residents. The 1,892 new residents between 2000 and 2010 equated to a growth rate of 84.8% (Table 1). This rate was roughly ten times greater than Granville County, which grew at a rate of 8.1% during the same period.

TABLE 1: Population Growth from 2000 to 2010

POPULATION	CREEDMOOR	GRANVILLE COUNTY	N. C.
Population, 2000	2,232	48,498	8,049,313
Population, 2010	4,124	59,919	9,535,483
% change	84.8%	8.1%	18.5%

SOURCE: U.S. CENSUS BUREAU QUICK FACTS

The City of Creedmoor is projecting themselves to grow annually at a pace of 4.0%. Assuming this to be true, the City can expect the population to be 8,555 by the year 2030.

Population by Age Cohort

Table 2 provides Creedmoor's population change between 2000 and 2010 by age cohort. School-aged children, from 15-19 years of age, had the highest growth rate, indicating that Creedmoor continues to be a location of choice for families. Other groups that experienced considerable growth (greater than 200%) were the 45-54, 55-59 and the 60-64 cohorts.

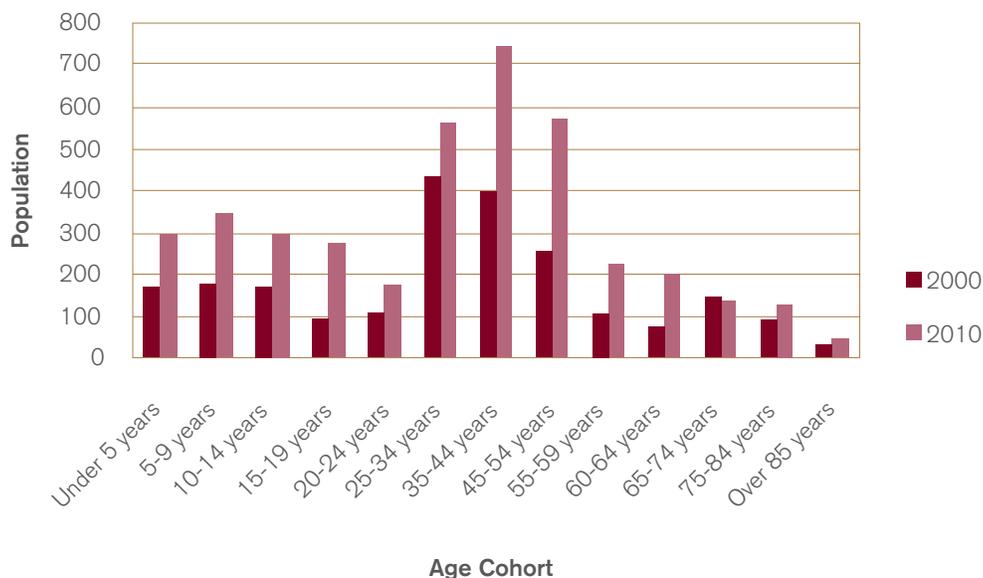
TABLE 2: Population Growth by Age 2000 - 2010

AGE	2000	2010	% CHANGE
Under 5 years	170	297	175%
5-9	179	348	194%
10-14	169	302	179%
15-19	96	273	284%
20-24	108	175	162%
25-34	435	558	128%
35-44	396	743	188%
45-54	253	571	226%
55-59	107	226	211%
60-64	72	198	275%
65-74	144	136	94%
75-84	90	127	141%
Over 85	34	44	129%

SOURCE: U.S. CENSUS BUREAU QUICK FACTS

Additionally, as shown in Figure 1, the three middle cohorts (25-34, 35-44, 45-54) continue to have the greatest population numbers. These three cohorts represent the individuals in their prime earning years and many of those who will have a significant impact on community facilities.

FIGURE 1: Population Change by Age 2000 - 2010



Ethnicity and Race

Creedmoor's racial and ethnic composition ratios in 2010 have changed considerably from 2000. The largest group, Whites, decreased to 59.6% (compared to 70.2% in 2000). However, the Black population residing in Creedmoor has increased from 26.9% in 2000 to 36.5% in 2010.

TABLE 3: Ethnicity and Race by Percentage 2010

ETHNICITY & RACE	CREEDMOOR	GRANVILLE COUNTY	N. C.
White persons	59.6%	64.0%	68.5%
Black persons	36.5%	33.0%	21.5%
American Indian and Alaska Native persons	0.6%	0.8%	1.3%
Asian persons	0.8%	0.6%	2.2%
Native Hawaiian and Other Pacific Islander	0.1%	0.1%	0.1%
Persons reporting two or more races	2.1%	1.5%	2.2%
Persons of Hispanic or Latino origin	5.0%	7.8%	8.4%
White persons not Hispanic	57.0%	57.6%	65.3%

SOURCE: U.S. CENSUS BUREAU QUICK FACTS

Households

There are an estimated 1,550 households in Creedmoor, a 41.3% increase from 2000. This is less than half the population growth rate, indicating that average household size appears to be growing in Creedmoor. Creedmoor also has a higher percentage of homeowners in owner-occupied, single-family structures, when compared to North Carolina. In addition, as noted in Table 4, the median value of owner-occupied units in Creedmoor is significantly higher than those of Granville County and North Carolina.

TABLE 4: Household Information

HOUSEHOLDS	CREEDMOOR	GRANVILLE COUNTY	N. C.
Housing units, 2010	1,431	22,583	4,327,528
Homeownership rate, 2005-2009	76.5%	77.7%	68.1%
Housing units in multi-unit structures, percent, 2005-2009	17.2%	33.2%	16.8%
Median value of owner-occupied housing units, 2005-2009	\$159,100	\$131,100	\$143,700

SOURCE: U.S. CENSUS BUREAU QUICK FACTS

Educational Attainment

Creedmoor continues to outpace both Granville County (81.7%) and North Carolina (83.0%) in terms of percentage high school graduation rates with 86.5%. However, the percentage of persons older than 25 with a bachelor's degree or higher (14.5%), is slightly lower than Granville County (15.3%) and significantly lower than North Carolina (25.8%).

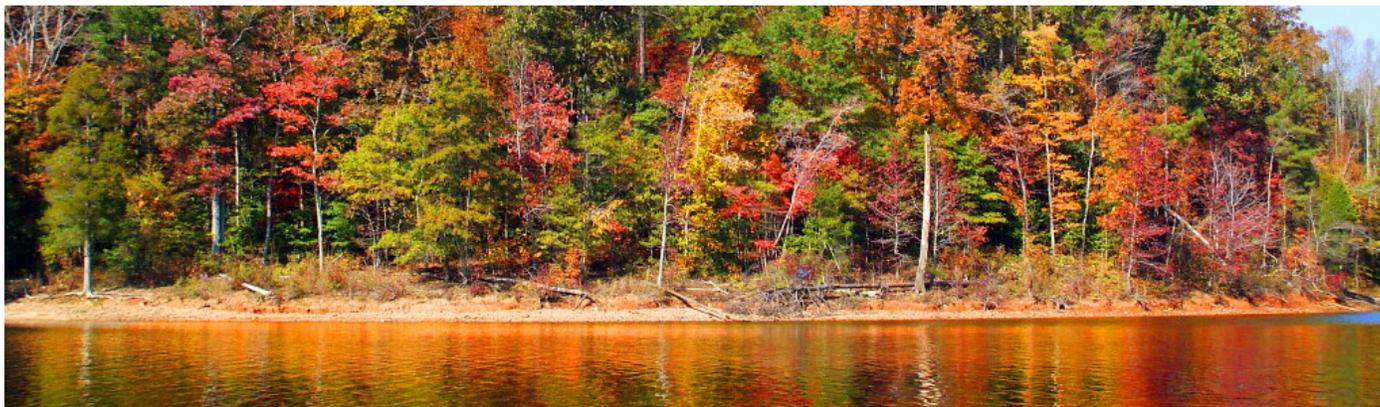
Income

The median household income in Creedmoor is currently estimated at \$66,042, which is significantly higher than Granville County (\$49,090) and North Carolina median of \$45,069. Likewise, as noted in Table 5, poverty rates of Creedmoor and Granville County are lower than North Carolina.

TABLE 5: Income Information

INCOME	CREEDMOOR	GRANVILLE COUNTY	N. C.
Median household income, 2005-2009	\$66,042	\$49,090	\$45,069
People of all ages in poverty, percent, 2005-2009	12.4%	11.3%	15.1%

SOURCE: U.S. CENSUS BUREAU QUICK FACTS



Market Profile

The City of Creedmoor has commissioned three significant market reports recently that aid in defining the current park and recreation market in Creedmoor. These were the NC-50 Marketing Profile completed in 2010, The Feasibility Report of a Family Recreation Center in 2011, and The ESRI Tapestry Report completed in 2013. They have conducted research on consumer preferences in the Creedmoor area and will help in anticipating future parks and recreation needs.

NC 50 Corridor Study

The NC 50 Corridor Study was commissioned by the Capital Area Metropolitan Planning Organization for the purpose of understanding the existing and future demographic trends along the primary connection between Granville County and the City of Raleigh. The resulting document is a synthesis of research, field operations and interviews within the market and the market trends that emerge. Key points of the document are the following:

- Strength of the area is the large amount of visitor traffic to Falls Lake Recreation Area
- Strength of the area is its rural character and natural beauty, especially near Falls Lake
- Creedmoor should take advantage of recreation opportunities south of the City on NC-50 geared towards Falls Lake – food and beverage places, sports equipment stores, campgrounds, cabin rentals, etc.
- The Creedmoor / Butner area has experienced significantly slower growth than areas closer to Raleigh / Durham area due to Falls Lake acting as a natural barrier. Recently, growth is starting to push past that barrier.
- Key opportunities include encouraging development that takes advantage of the rural character and beauty of the area and
- The study calls for redevelopment of Downtown Creedmoor as a walkable, lifestyle-oriented activity center to compliment the more suburban center near Butner and I-85

- Study shows significant population growth in the 55-74 age group and the 75+ age group in Granville County. Growing need for senior housing and activities. Optimal location is in Downtown Creedmoor
- The area south of the City is seen as a prime location for future residential development
- Recommendation for the segment south of Creedmoor to include a 10' wide multi-use path along the eastern side

Feasibility Report of a Family Entertainment Center in Creedmoor, NC

This report is a market assessment for the feasibility of locating a new family entertainment center, similar to The Factory in Wake Forest, in Creedmoor. It states that the market is viable for an entertainment center because of the following conclusions:

- Creedmoor has an acceptable age distribution – especially for attractions such as bowling, cinema, sports and fitness.
- The population in the primary market (10 miles) is borderline at 40,000-48,000 people, but the 20 mile ring (this includes a considerable portion of northern Wake and northeastern Durham Counties) population is attractive.
- Lack of direct and indirect competition is a positive
- Financing should be pursued through a blend of private, public and non-profit funding.

Interestingly enough, the grades they derived for General Market Characteristics appear relatively mediocre, but indicate that the lack of competition is a reason for their recommendation. The facility comparison does not, however, include The Factory in Wake Forest, a facility frequently visited by residents of Creedmoor.

Tapestry Report by ESRI

This is a fourth-generation market segmentation system developed to classify U.S. neighborhoods in to 65 different segments based on socioeconomic and demographic compositions. Through the analysis of Creedmoor, the following segments (with population percentages) were identified within the City:



MIDLAND CROWD (38.1%)

- Median age of 37.2 years old
- 62% are married – half of those have children
- 20% are single and live alone
- \$50,096 Median household income
- Live in housing developments in rural villages and towns
- Politically active, conservative, vote often, serve on local committees
- Proficient do-it yourselfers, work on homes gardens, shop locally and online.
- Like to hunt, fish, do woodworking watch tv, sports, and listen to country music



UP AND COMING FAMILIES (29.9%)

- Median age of 31.9 years old
- 80% are married – half of those have children
- Young, affluent with young children
- \$76,135 Median household income
- Live in suburban outskirts of mid-sized metropolitan areas
- Family and home dictate products they buy, e.g. baby equipment, clothing, toys, SUV's, shop in stores and online
- Play softball, take the kids to the zoo, visit theme parks, watch movies, and listen to country, soft rock and contemporary music



MID-LIFE JUNCTION (18.5%)

- Median age of 41.8 years old (20% are 65+)
- Nearly half are married
- 31% are single
- 1/3 households receive social security
- \$48,161 Median household income
- Live in suburban developments
- Careful spenders and settled in life, shop online, eat out at fast food and family restaurants
- Go fishing, take walks, work crossword puzzles, play board games, do woodworking, read and watch tv



COZY AND COMFORTABLE (13.5%)

- Median age of 42.3 years old (20% are 65+)
- Most are married without children or married with school aged or adult children
- Aging labor force, but not quick to retire
- \$65,665 Median household income
- 46% of households receive investment income
- Live in suburban homes – many the same they grew up in
- Home improvement projects are important to this group
- Play golf and tennis, watch sports, movies, and read the local newspaper
- Like to attend sporting events, watch movies and eat out at family restaurants

Other Documents Reviewed

City Plan 2030 –Land Use and Comprehensive Master Plan

This plan is intended to guide the future development of Creedmoor to 2030. The process to develop the plan included several community meetings to help develop the community's vision for Creedmoor's future. From the meetings, most of those who responded "felt the biggest improvements that could be made, involved additional recreational opportunities." The following is key information, ideas and recommendations of that vision that was born out of the community feedback:

- Within the vision the plan calls for:
 - » "A network of parks, consisting of Lake Rogers Park, a new Brassfield Road Park on the Fontaine Tract, a new City Square, a renovated City Recreation Center, and several neighborhood parks contribute to a healthy and active community and provide recreational activities for all ages to enjoy. These parks are connected by a Greenway system, centered along the axis created by NC-56 and Robertson Creek. Extensions of the Greenway network throughout the City provide an outlet for alternative modes of transportation and additional recreational opportunities."
- Park and recreation department objectives included in the 2030 plan:
 - » Encourage opportunities to partner with local and regional tourism initiatives to create and promote area attractions.
- » Establish a variety of passive and active recreational facilities and activities that serve the needs of all residents
- » Create an active community with abundant walking and biking opportunities
- » Create a new development plan for the Main Street core area that reinforces business and cultural opportunities.
- Specific trail and greenway strategies include the following:
 - » Develop a multi-phased plan for a greenway system along the Robertson and Ledge Creek tributaries to the Neuse River and extending to local parks and neighborhoods in the Creedmoor area and identify opportunities for partnerships with other jurisdictions and regional organizations.
 - » Work in collaboration with the U.S. Army Corps of Engineers to plan for the development of a recreational trail along the Robertson and Ledge Creek tributaries of the Neuse River.
 - » Establish a partnership with the Granville County Parks and Recreation Department to develop interconnecting greenway trails, linking tourist and recreational attractions to commercial centers and neighborhoods. Research means of including bicycle and horseback riding routes on the City-wide greenway network.
- Additional private park facilities recommended that have been completed are the following:
 - » Paddington Subdivision playground and pool (NC 56 East)
 - » Davenport Subdivision playground (Fillmore Drive)
 - » Golden Pond Play Area and Ball Field (Ferbow Drive)



Creedmoor Development Ordinance

Adopted by the City of Creedmoor Board of Commissioners on June 26, 2012, the CDO is in place to help implement the vision of the 2021 Plan – Comprehensive Development Plan. In article 21.2-8 the CDO states “Public use of the open space may be limited to residents of the development, except for land used for public sidewalks and multi-use trails, provided that such open space is held in private or association ownership.” Open space requirements for residential development over 8 lots include a minimum of 500 SF of open space dedicated and increases based on the size of the development. The open space must be improved to include playgrounds, landscape improvements, etc and can include greenways.

Ped Bike Plan

Developed in 2011 with funds from the North Carolina Department of Transportation (NCDOT) Bicycle and Pedestrian Planning grant, this plan is an assessment of existing conditions, recommendations for a new pedestrian network and programming, implementation guide and design guidelines.

Key facility recommendations taken from the plan are the following:

- Three types of bicycle and pedestrian projects are recommended- sidewalks, multi-use trails, and sidepath
- Project prioritization was determined by need for pedestrian access and mobility. These tended to be in lower-income areas, higher-density areas, areas of lower vehicle ownership, and areas of school-age children
- In addition to the recommendation for the three types of pedestrian projects, intersection improvements were recommended for 12 intersections throughout town to make

them more pedestrian and bike friendly.

Key program recommendations from the plan are the following:

- Public education program and coordinated campaigns to make drivers, bicyclists and pedestrians aware of new facilities and how to use them properly. These would be coordinated through school programs and awareness days / events
- Interpretive signs and educational signs used throughout the new trail system.

Pertinent goals of the program:

- Create and maintain a pedestrian network that provides direct connections between downtown, trip attractors, schools, and residential/commercial areas.
- Encourage the inclusion of art, historic, and natural elements along with street furniture and landscaping in pedestrian improvement projects.
- Establish greenways as part of the City of Creedmoor's public infrastructure.

Granville County Greenway Master Plan

The Granville County Board of Commissioners and the County's municipalities adopted this plan which proposes a total of 22 trails. Key greenway recommended routes that affect Creedmoor are the OxMoor Run, Creedmoor Connection, and Seaboard Trail. On road (NC 50) utility easements, NC 56 greenway, and connection across I-85 from Creedmoor to the Town of Butner (City Plan 2030, City of Creedmoor).



NEEDS ASSESSMENT

Service Standards

The following are the generally accepted park planning standards for small communities (less than 10,000 residents):

TABLE 6: Acres Required for Recreation Facilities

FACILITY CATEGORY	TOTAL ACRES REQUIRED PER 10,000 RESIDENTS
Sports Fields (soccer, multi/use, baseball/softball)	44
Courts (tennis, basketball, volleyball)	30
Outdoor Recreation (skate park, dirt trails, fishing access, etc)	85
Leisure (playgrounds, picnic areas, general park areas)	8
Other Recreational Facilities (swimming pool, hockey, outdoor events)	15

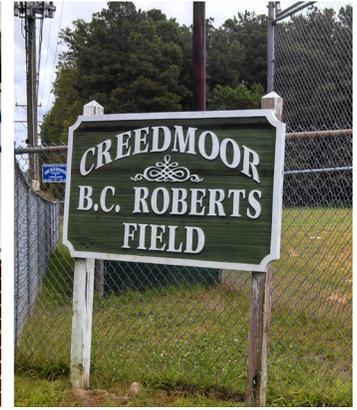
SOURCE: SMALL COMMUNITY PARKS & RECREATION STANDARDS

The following table indicates the population served by one facility and the number of facilities needed per 1,000 residents:

TABLE 7: Population Served by Facilities

FACILITY CATEGORY	FACILITY TYPE	TOTAL POPULATION SERVED BY 1 FACILITY	# OF FACILITIES NEEDED PER 1000 RESIDENTS
Sports Fields	Soccer/Multi-Use	1050	.95
	Baseball/Softball Fields	1640	.61
Courts	Tennis	1030	.97
	Basketball	1100	.91
	Volleyball	7540	.13
Outdoor Recreation	Small Skatepark (7000sq ft)	6410	.16
	Full-size Skatepark (17,000+sq ft)	15560	.06
	Paved Trail	960	1.04
	Nature Trail	430	2.33
Leisure	Playgrounds	6270	.16
Other Recreational Facilities	Pool	8250	.12
	Outdoor Event Venue (per acre)	2380	.42

SOURCE: SMALL COMMUNITY PARKS & RECREATION STANDARDS



Inventory of Existing Parks and Recreation Facilities

Facilities owned/maintained by the City of Creedmoor

The City of Creedmoor currently owns and maintains two formal parks: Lake Rogers Park and Harris Park. In addition, the City maintains B.C. Roberts Ballfield, Creedmoor Gymnasium and Activity Center, and South Granville Senior Center. There are also several facilities in the region available to Creedmoor residents. This includes a number of private community parks, pools and trail systems, and several regional facilities, such as Granville Athletic Park, Butner Athletic Park, Falls Lake State Recreation Area, and the Soldiers Memorial Sports Arena. The locations of such facilities are shown in Figure 1 (page 15), the Creedmoor Parks and Recreation Facilities Map, and Figure 2 (page 16), Creedmoor Regional Facilities Map.

Lake Rogers Park - 5 Acres

Lake Rogers Park is located at the southern tip of Lake Rogers in the northwest quadrant of Creedmoor. One mile from downtown and approximately 5 acres, this facility has 4 picnic shelters, picnic tables, a playground area, a concession stand with boat rentals and light snacks and drinks, and public restrooms. Lake Rogers Park also has a boat launch and fishing pier.

Harris Park - .41 Acres

Harris Park, which opened in fall of 2013, is a pocket park located close to downtown. Amenities include a playground for 5-12 year olds, picnic shelter, horseshoe pit, picnic tables, and benches.

B.C. Roberts Ballfield - 4.1 Acres

This park consists of two baseball fields, one smaller, and one larger. It is located adjacent to Highway 56 and right next to the Creedmoor Gymnasium and Activity Center.

Creedmoor Gymnasium and Activity Center - 8,500 SF

The Creedmoor Gymnasium and Activity Center is a 8,500 SF, brick faced, air-conditioned multi-purpose building. Within this building is a full-size basketball court and bleachers. This space is also used as a space for public meetings, camps, dances, social events and arts and crafts demonstrations. It includes ten tables and sixty chairs for public use. It is the original gym from the old Creedmoor

High School which burned down. It is located near the heart of downtown and is connected to the South Granville Senior Center.

Cross City Trail

Combination of sidewalk and multi-use paths that extend along NC-50/Main Street in Downtown Creedmoor, and a 1.4 mile segment (Cross City Trail Phase 1) along NC-56 /Wilton Avenue from Downtown going east to the Creedmoor Crossing Shopping Center (Food Lion). Currently, the City is in the process of planning and design for Phase 2, 3, 4, and 5 to be completed in 2016. Once complete, the Trail will span the entire City from East to West providing almost 6 miles of safe pedestrian access from residential areas to the downtown, institutional, industrial, business, and recreation districts. The City is using federal, state, and local funds to complete construction.

Creedmoor Conservation Land

Two parcels have been purchased and held as conservational land to the north of Lake Rogers. The first is the Jordan Tract, which is 215 acres and held in conjunction with Granville County and Tar River Land Conservancy. The other is 185 acre parcel that was transferred from the Tar River Land Conservancy to Creedmoor in 2006.

The Fontaine Project

In 2010 Raleigh, Creedmoor, North Carolina Clean Water Trust Fund, Upper Neuse Clean Water Initiative, and property owners joined to protect property along Robertson Creek that feeds into Falls Lake. "Known as the Fontaine Project in reference to the former owners, the acreage will be converted into a park to be owned and operated by the City of Creedmoor. The price tag for the Granville County property totals \$2.5 million" (Creedmoor Financial Report 2012). Any development of this property should respect the intention of the conservation to limit runoff, maintain wildlife habitat and provide recreational opportunities. This property sits adjacent to Hawley Middle School.

Granville County School Facilities

South Granville High School

Located at South Granville High School are two tennis courts, two basketball courts, one softball field, one baseball field, one asphalt track, one soccer / multi-use field, one main gym with bleachers, and one auxiliary gym without bleachers.

Mount Energy Elementary School

Located at Mount Energy Elementary School is one 260'x440' soccer / multi-use field, one playground, and one indoor gym.

Hawley Middle School

Located at Hawley Middle School are one baseball field, one softball field, one 160'x260' soccer / multi-use field, one basketball court, and one unairconditioned gym.

Creedmoor Elementary School

Located at Creedmoor Elementary School is one baseball field, one playground for 5-12 year olds, and an indoor gym with stage and adjustable basketball hoops on either end.

Private/Regional Facilities

The following private and regional facilities were identified through the public engagement process as the ones most widely-used by Creedmoor residents.

Private Development Amenities

Many of the residential developments in and around Creedmoor have private recreation amenities including pools, walking trails, and dedicated open space. While these facilities are widely used by their residents, they are private and therefore are not accessible to the general public.

Christian Faith Center Academy

Located at Christian Faith Center Academy are basketball courts, volleyball courts, an open field adjacent to the school, and one indoor gym.

South Granville Senior Center

Connected to the Creedmoor Gymnasium and Activity Center, the Senior Center provides programs and services to Granville County's 60+ population. Examples of the programs provided are arts and craft activities, card games, meals including home delivered meals, assistance with home and personal care needs, transportation and various activities. The senior center is an integral part of the burgeoning senior community in Creedmoor.

Falls Lake State Recreation Area

Located 7 miles from Creedmoor City proper, this state recreation area has a wide variety of activities. At Falls Lake State Recreation Area one has access to fishing, boating, swimming, hiking, mountain biking and camping. This attraction sees more than 17,000 visitors per year.

The Granville Athletic Park (GAP)

Located in Oxford, North Carolina, just to the northeast of Creedmoor, the GAP offers a variety of active and passive recreation activities. These include two baseball/softball fields, three multi-use fields, three miles of paved walking trails, a grass amphitheater, a meeting room for 10 to 15 people, playground equipment, and a wetlands preserve.

Butner Athletic Park

This new athletic park in Butner is located on 30 acres and has three ballfields, concessions, bathrooms, and a meeting space. It provides a space to play t-ball, baseball, softball, football and soccer, as well as a trail to walk, bike or run.

Wake Forest YMCA

Located 15 miles from Creedmoor, this is the closest YMCA facility for residents. Here they have a wide variety of programs and services, including: child care, fitness and wellness programs, indoor and outdoor pools, and a variety of other programs.

Franklinton Park

Located just outside of downtown Franklinton, Franklinton Park is a relatively large facility that includes a playground, running track, open play field, baseball field, softball field, loop trail, and a picnic shelter.

Soldiers Memorial Sports Arena (SMSA)

Originally built in 1942 as part of the Camp Butner recreational facilities and recently renovated, the arena has three full-size basketball courts, two scoreboards, restrooms, several storage rooms, and meeting rooms.

South Granville Country Club

Located to the northeast of downtown, the South Granville Country Club is a private organization that has two tennis courts, a pool, and a golf course.

Wilton Slopes

A park owned and run by Granville County, Wilton Slopes is a passive park about 15 miles from Creedmoor, NC. The parks includes a covered picnic shelter, hiking trails, and a small boat launch.

The Factory in Wake Forest

A large multi-use facility located in Wake Forest, NC. This facility includes an ice rink, indoor soccer fields, and indoor basketball courts.

FIGURE 2: Creedmoor Parks and Recreation Facilities

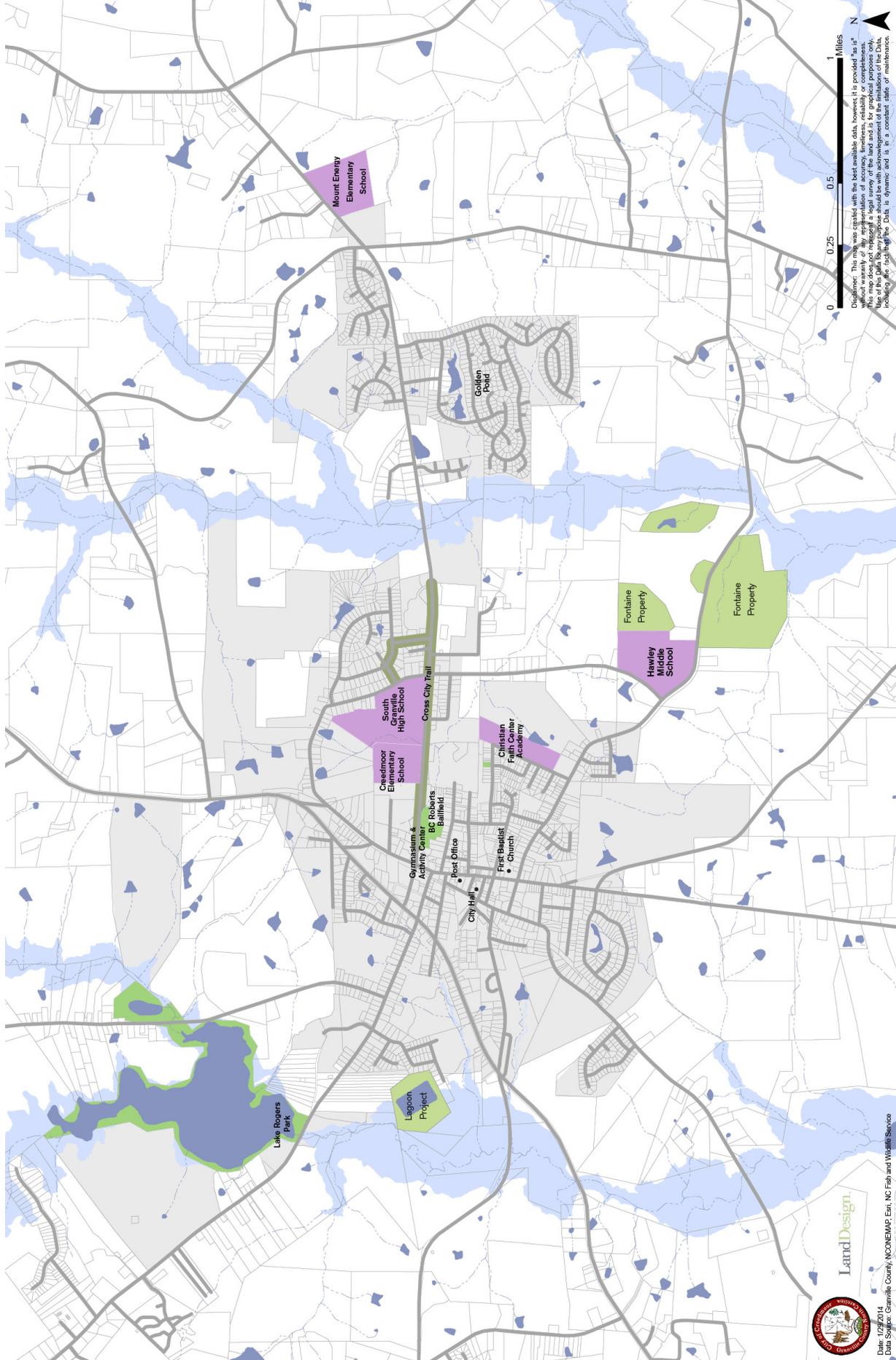
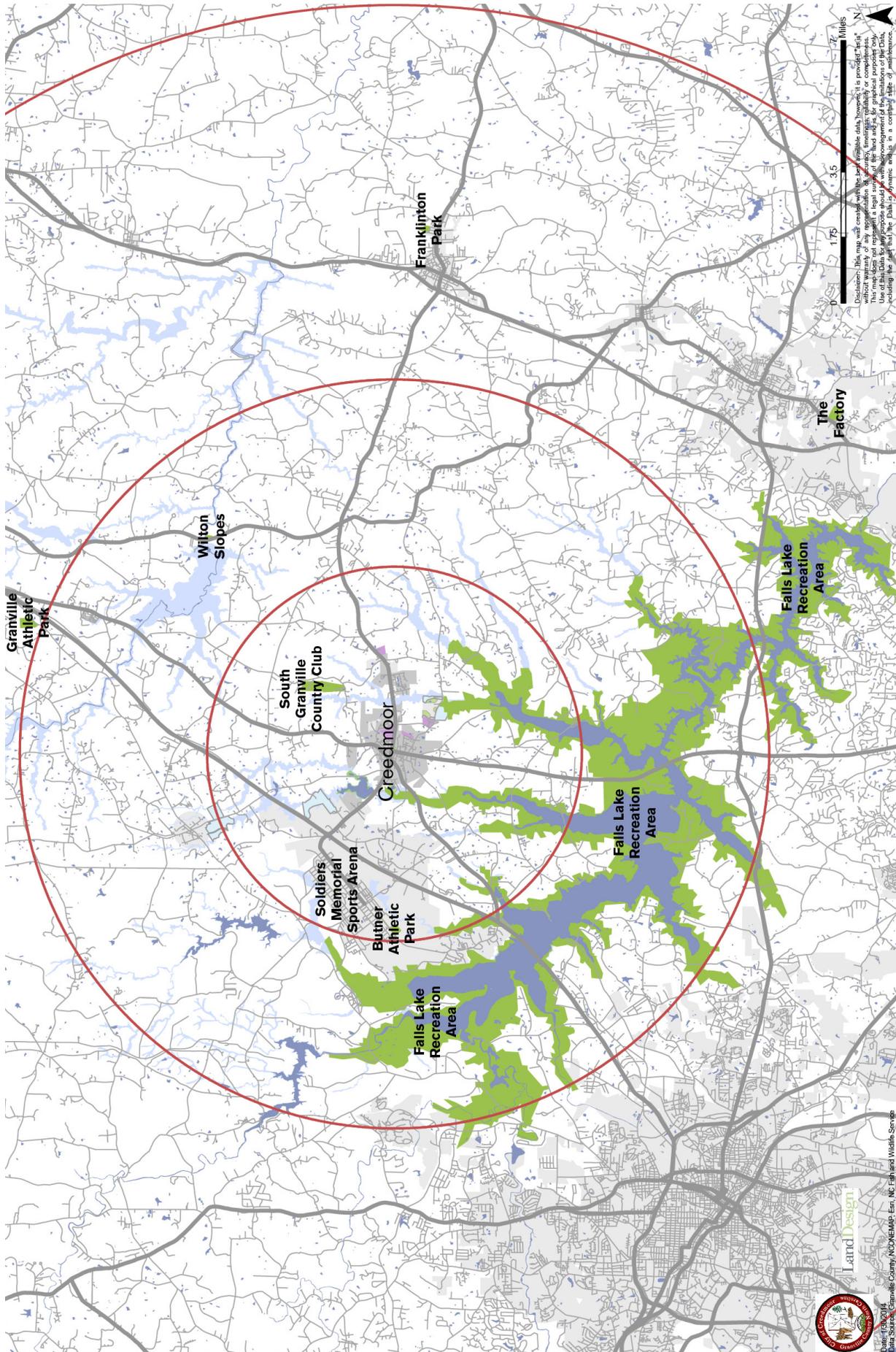


FIGURE 3: Creedmoor Regional Facilities Map. 5-, 10- and 20-mile distances



Assessment

The following section provides an analysis of the recreation system serving Creedmoor's existing and future population. This type of analysis is referred to a Level of Service study in that it identifies the type and scale of facilities required by the current and future population in terms of demand and the future needs given existing supply.

Existing Demand

The City of Creedmoor has been experiencing considerable growth in recent years. Such growth places heavy burdens on infrastructure, facilities and services. In order to best understand the impact of this population growth on the City's need for additional recreation facilities it is necessary to conduct both a current and future Level of Service analysis. The Level of Service analysis is summarized in the following table (Table 8), which is based on the generally accepted park planning standards for small communities (less than 10,000 residents):

TABLE 8: Existing Facilities by Acres

FACILITY CATEGORY	TOTAL ACRES RECOMMENDED PER 10,000 RESIDENTS	CURRENT SUPPLY (ACRES)		EXISTING DEMAND BASED ON 2010 POPULATION	CURRENT GAP (ACRES)	
		WITHOUT SCHOOLS	WITH SCHOOLS		WITHOUT SCHOOLS	WITH SCHOOLS
Sports Fields Soccer, multi-use, baseball/softball	44	3.4	19.4	18.5	15.1	(1.9)
Courts Tennis, basketball, volleyball	30	.7	1.1	13	12.3	11.9
Outdoor Recreation Skate park, dirt trails, fishing access, etc.	85	77*	77*	36.8	(40.2)	36.4
Leisure Playgrounds, picnic areas, general park areas	8	2.1	2.6	3.5	1.4	1.4
Other Recreational Facilities Swimming pool, hockey, outdoor events	15	0	0	6.5	6.5	6.5

*INCLUDES PRESERVE SOUTH OF DOWNTOWN THAT IS PROGRAMMED AS PASSIVE SPACE / SOURCE: SMALL COMMUNITY PARKS & RECREATION STANDARDS

The following table (Table 9) indicates the number of facilities needed to meet the standard in a city of Creedmoor's size.

TABLE 9: Existing Facilities by Number of Facilities

FACILITY CATEGORY	FACILITY TYPE	EXISTING FACILITIES IN CREEDMOOR		EXISTING DEMAND FOR CREEDMOOR	CURRENT GAP	
		WITHOUT SCHOOLS	WITH SCHOOLS		WITHOUT SCHOOLS	WITH SCHOOLS
Sports Fields	Soccer/Multi-Use	0	3	4.1	4.1	0.1
	Baseball/Softball Fields	2	6	2.6	0.6	(3.4)
Courts	Tennis	2	4	4.2	2.2	0.2
	Basketball	1	1	3.9	2.9	2.9
	Volleyball	0	0	0.6	0.6	0.6
Outdoor Recreation	Small Skatepark (7000sq ft)	0	0	0.7	0.7	0.7
	Full-size Skatepark (17,000+sq ft)	0	0	0.3	0.3	0.3
	Paved Trail (per mile)	1.4	1.7	4.5	3.1	2.8
	Nature Trail (per mile)	0	0	10	10	10
Leisure	Playgrounds	3	3	0.7	(2.3)	(2.3)
Other Recreational Facilities	Pool	0	0	0.5	0.5	0.5
	Outdoor Event Venue (per acre)	0	0	1.8	1.8	1.8

SOURCE: SMALL COMMUNITY PARKS & RECREATION STANDARDS

The existing Level of Service analysis compares current demand to the current supply of recreation acreage. Creedmoor currently has 6.6 acres of recreation facilities. Given the generally accepted park planning standards, roughly 10 acres per 1,000 residents, and the current population of 4,223, Creedmoor is currently operating a system with a significant amount of unfulfilled demand. To help the City of Creedmoor address this existing demand, they could use some of its school facilities in lieu of

new facilities, which would result in the following level of service assessment (Tables 10 and 11).

In reality, much of this existing demand is being met by private amenities and regional recreation facilities. The previous section details additional information on the type and scale of these supplemental recreation facilities.

Future Demand

In order to forecast future demand for recreation facilities, a population estimate is needed. Given the historic and anticipated continued growth of Creedmoor, an annual population growth multiplier of 4.0% was used to forecast population to 2030. This figure is consistent with the projections used by the City of Creedmoor. If Creedmoor continues to grow at this rate and pace, the City can expect the population to be 8,555 in the year 2030. Table 10 illustrates the current and future demand for recreational acreage based on population figures and the existing and future Level of Service Standards for recreation facilities in Creedmoor:

TABLE 10: Future Demand in Acreage

FACILITY	CURRENT SUPPLY ACRES		CURRENT DEMAND BASED ON 2010 POPULATION	CURRENT GAP ACRES		FUTURE DEMAND BASED ON 2030 POPULATION	CURRENT + FUTURE GAP ACRES	
	WITHOUT SCHOOLS	WITH SCHOOLS		WITHOUT SCHOOLS	WITH SCHOOLS		WITHOUT SCHOOLS	WITH SCHOOLS
Sports Fields	3.4	19.4	18.5	15.1	(0.9)	37	33.6	17.6
Courts	.7	1.1	13	12.3	11.9	25	24.3	23.9
Outdoor Recreation	77*	77*	36.8	(40.2)	(40.2)	72	(5)	(5)
Leisure	2.1	2.6	3.5	1.4	0.9	7	4.9	4.4
Other Recreation Facilities	0	0	6.5	6.5	6.5	12	12	12

*INCLUDES PRESERVE SOUTH OF DOWNTOWN THAT IS PROGRAMMED AS PASSIVE SPACE

For the City of Creedmoor to address future demand (including schools), it would require the following type and number of facilities (in total):

TABLE 11: Future Demand in Number of Facilities

FACILITY CATEGORY	FACILITY TYPE	EXISTING FACILITIES IN CREEDMOOR		TOTAL NUMBER OF FACILITIES NEEDED	CURRENT + FUTURE GAP ACRES	
		WITHOUT SCHOOLS	WITH SCHOOLS		WITHOUT SCHOOLS	WITH SCHOOLS
Sports Fields	Soccer/Multi-Use	0	3	8.2	8.2	5.2
	Baseball/Softball Fields	2	6	5.2	3.2	(0.8)
Courts	Tennis	2	4	8.3	6.3	4.3
	Basketball	1	1	7.8	6.8	6.8
	Volleyball	0	0	1.1	1.1	1.1
Outdoor Recreation	Small Skatepark (7000sq ft)	0	0	1.3	1.3	1.3
	Full-size Skatepark (17,000+sq ft)	0	0	0.6	0.6	0.6
	Paved Trail (per mile)	1.7	1.7	8.9	7.2	7.2
	Nature Trail (per mile)	0	0	19.9	19.9	19.9
Leisure	Playgrounds	3	5	1.4	(1.6)	(3.6)
Other Recreational Facilities	Pool	0	0	1.0	1.0	1.0
	Outdoor Event Venue (per acre)	0	0	3.6	3.6	3.6

COMMUNITY PREFERENCES

Community input is an essential portion of the Parks and Recreation Needs Assessment process. In order to understand needs and preferences of the population, we conducted stakeholder interviews, two public meeting and information sessions, and a statistically valid survey of the community. Based on this input, a clear portrait of local trends and preferences for facilities and programs began to emerge.

Stakeholder Interview Summary

Stakeholder meetings were held early in the master planning process in order to gain a quick and relatively comprehensive understanding of Creedmoor's needs. These meetings included members from local schools, sports organizations, religious organizations, businesses and City staff, among others. Some of the overall ideas that rose to the top during the process were the following (for more detail please see Appendix B):

- A connected and cohesive system – physically (e.g. trails, which also provide a transportation option) and visually linked
- Clear bike paths and routes
- Family-oriented family recreation that people of all age groups and interests can enjoy
- A balance between natural open space — preserved for passive recreation — and improved active recreation opportunities
- Spaces to accommodate a variety of gatherings
- Economic development supported through tourism (especially with tournament facilities) and additional private investment due to the quality of life offered
- A program that is fitting for Creedmoor's population size, community values (rural lifestyle, small town assets) and budget

In addition there were many specific comments about facilities and programming in Creedmoor which were very important to understanding the City's parks and recreation needs and future trends. The following is a sampling of these comments:

- South Granville Athletic Association (SGAA), with financial support from Creedmoor and other communities, helps to fill in gaps where schools and municipal programs are lacking.
- School fields are insufficient in size and quality. Look for ways to partner City with schools to have shared-used facilities.
- Consider a partnership opportunity with South Granville Country Club for golf and tennis.
- Lake Rogers Park has a lot of potential.
- Need a new gym – existing gym limits types and sizes of events.
- Creedmoor kids don't have anything to do – need organized events, clinics, etc. so kids stay active and out of trouble.
- Dog Parks – with separate spaces for big/little dogs.
- A destination for fitness, with tennis courts. Schools are locked and closed or used. Have to go to Raleigh for tennis and tournaments.

Public Meeting Summary

In early October, the City and the consultant team conducted a public meeting to introduce the parks and recreation master planning process, and to get the community's input on existing and future parks and recreation needs. This included an introductory powerpoint presentation about the process and three exercises aimed to further illuminate specific needs of residents. Of the attendees, 75% came from within three miles of downtown Creedmoor. The following is a sampling of the attendees' vision for Creedmoor Parks and Recreation, expressed at the meeting (for more detail please see Appendix C):

- A community center and educational facility (water or natural habitats, wildlife, etc.)
- Safe playground, walking trails and a more beautifully developed greenway
- Picnic areas with parks
- More of an arts presence

- Horse trails and equestrian facilities
- Playground and nature trails
- Improve downtown appearance and usability

The following overarching ideas were gathered from the public input session:

- Swimming facilities were the most requested element.
- Greenway / Trail infrastructure needed to connect neighborhoods to downtown core.
- A Sports / Recreation complex that is flexible and can accommodate multiple uses, especially activities for teens, has a high level of support.
- Additional connectivity to Lake Rogers Park is desired.
- There is a good amount of interest in expansion of the existing senior facilities.

A second public meeting was held in early February in the Creedmoor Elementary School Gym. At this meeting, Creedmoor residents were given a progress report on the Master Plan process

and were presented some draft recommendations. The public was then asked to place stickers on recommendations they preferred and make notes if anything was missing. The following is an overview of the public response (for more detail please see Appendix D):

- Environmental education (gardening, bird watching, nature walks, etc.) received the most votes for senior programs.
- Swimming and Arts classes (drawing, ceramics, painting, etc.) received the most votes for adult programs.
- Art classes (drawing, ceramics, comic book writing, etc.), Archery, and Swimming received the most votes for youth programs.
- Of the facilities listed, a Multi-purpose community center, expansion of Lake Rogers Park, and dog parks received the most amount of votes.
- There were several additions to the programs and facilities listed. Those included: horse trails, indoor volleyball / recreation, and increased connectivity.

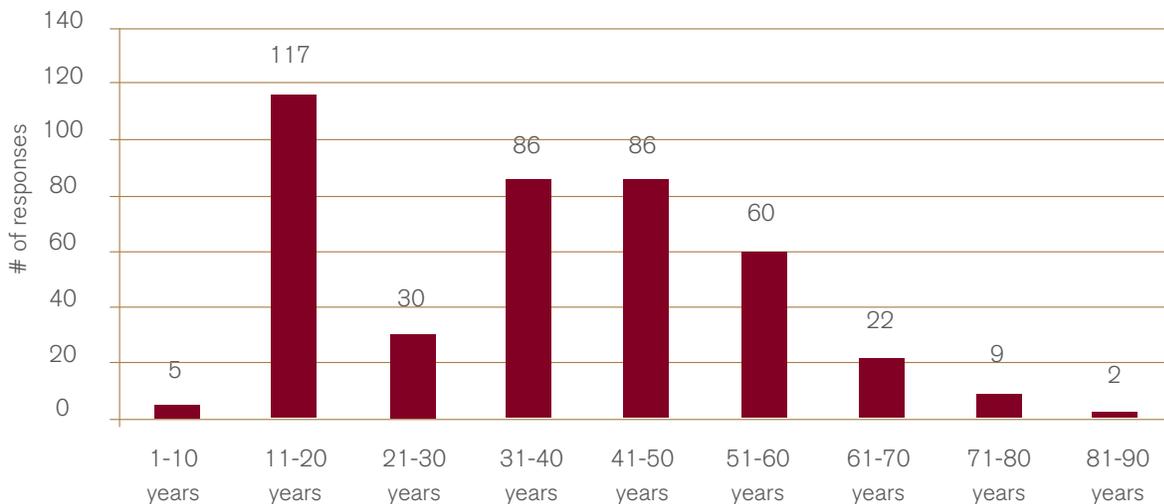
Creedmoor Parks and Recreation Survey Overview and Results

As part of the Parks and Recreation Needs Assessment and Master Plan process the City of Creedmoor conducted a community survey. The survey was designed to gather information regarding the following categories: demographics, current programs and facilities, future programs and facilities, and finances and funding. It was drafted and distributed through Survey Monkey, then advertised through City email lists, public meetings and the City website. In total there were 418

responses, well above the 357 people needed for a statistically valid survey at a 95% confidence level with a 5% margin of error.

The following charts give an overview of this survey. For the entire survey results see Appendix E. Responses from the survey represented broad segments of the population. The following chart shows responders to the survey grouped by age.

FIGURE 4: Age Groups of Responders



While there was good distribution throughout age groups, the biggest responders were age groups 11-20, 31-40, 41-51, and 51-60. When compared to the current population distribution shown earlier, it is a similar distribution. The survey also had a good response from households with children (63%) those without children (37%), and a variety of incomes and geographic locations throughout the City.

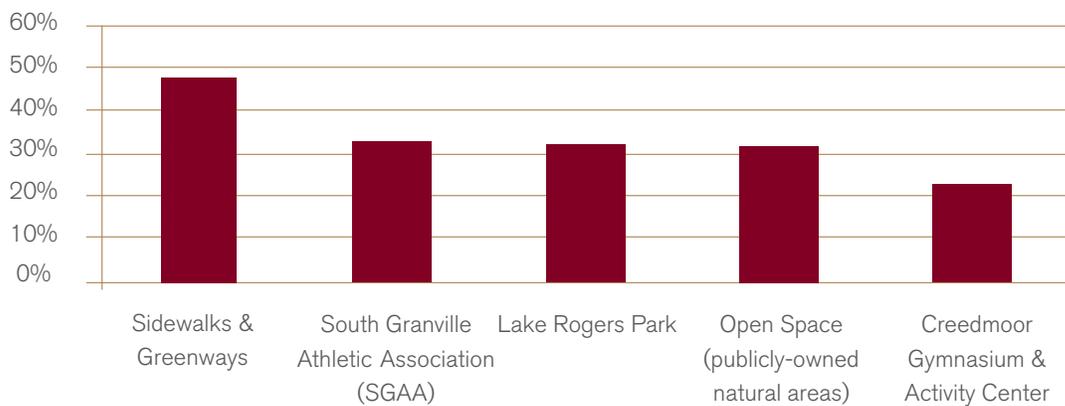
Current Programs and Facilities

Understanding current programs and facilities is essential to understanding what new programs and facilities Creedmoor may need and ones that may need to be expanded upon. In the survey, respondents were asked how many times in the past year they or members of their family used certain facilities and programs. Of the choices, Lake Rogers Park, Sidewalks

and Greenways, South Granville Athletic Association (SGAA) Programs, and Creedmoor Gymnasium and Activity Center were the most used. When asked more specifically about what SGAA programs they participated in, youth soccer, youth baseball, and youth basketball were the most popular. In addition, a vast majority of people (91.6%) feel safe in Creedmoor's parks.

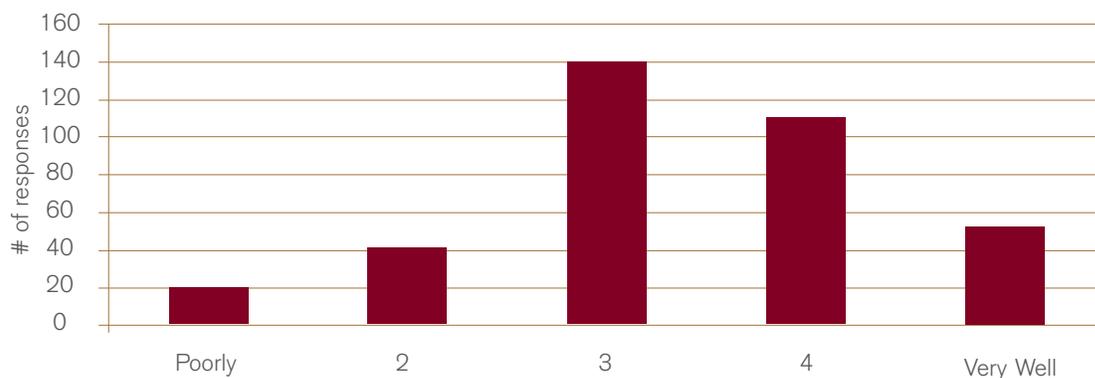
The following (Figure 5) were the top five choices of what current offerings are important to them and their families. It shows the percentage of people that chose these offerings as "extremely important." Confirming what is shown on this chart, many people commented on how great the new sidewalks are and now they would like to see those improvements continued.

FIGURE 5: Offerings Rated as Extremely Important



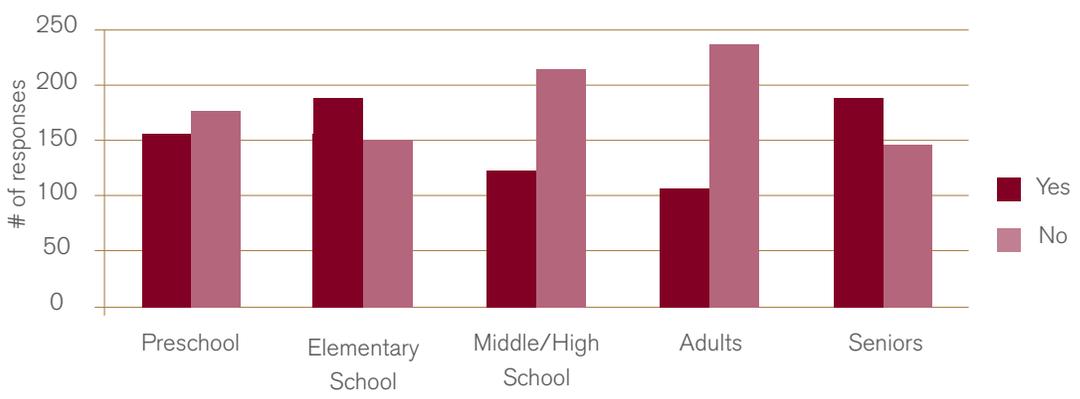
The survey included several comments about the maintenance of current facilities. Many people were happy with the level of maintenance of the facilities, but others thought there could be room for improvement. The following (Figure 6) showed how the respondents feel about maintenance overall.

FIGURE 6: Opinion of Overall Maintenance Level



Key issues that surfaced in both the questions and responses involved gaps in programming for adults and middle / high school aged children. The following chart (Figure 7) reflects these gaps.

FIGURE 7: Gaps in Offerings per Age Group

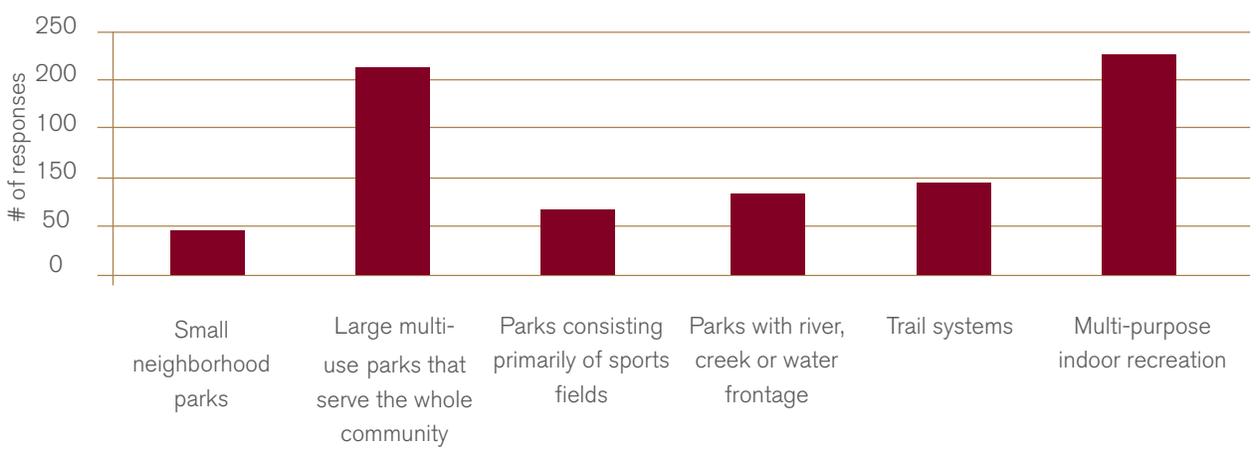


Similarly, many of the parents commented they were traveling long distances to meet the recreational and social needs of their children and themselves.

Future Programs and Facilities

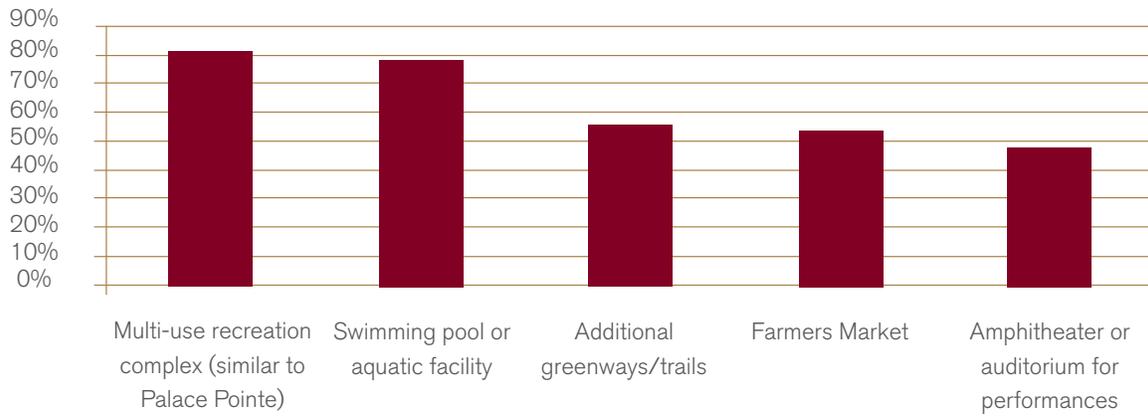
In assessing existing gaps, programs, and facilities needed in Creedmoor, there were several areas that stuck out. The following (Figure 8) depicts the types of facilities most needed in Creedmoor based on the survey responses.

FIGURE 8: Most Needed Facility Types



When asked about more specific programs, the needed facilities became more clear.

FIGURE 9: Additional Beneficial Facilities



Many of the comments also reinforced these results with requests for pools, multi-use recreation centers and more trails. In addition, there were a few facilities that did show up in the comments repeated times, but not in this chart. Examples of those were dog parks, a disc golf course, and expanded open space and natural areas. Many times it is these comments that can signal future trends in a community's needs.

In addition to questions about what facilities people would like, they were also asked about their location.

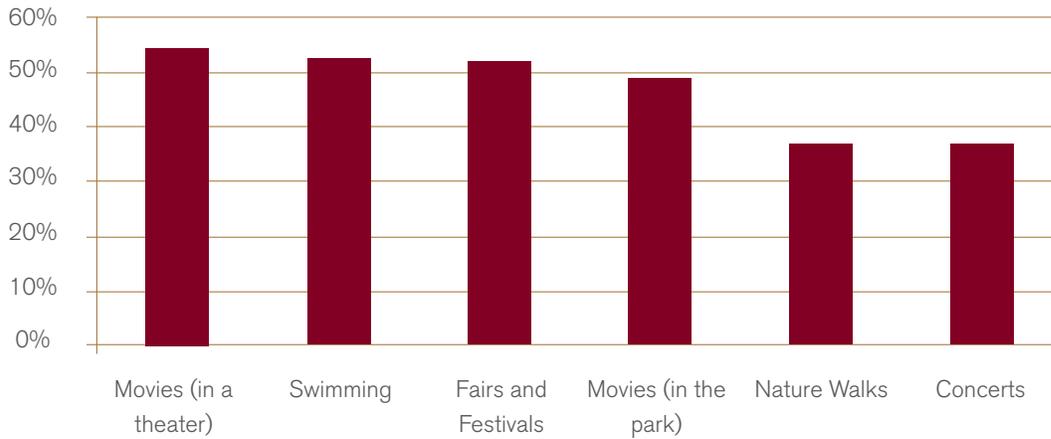
The following chart (Table 12) shows the preferences of respondents for publicly owned sites and where they would like to see those sites developed.

TABLE 12: Publicly Owned Sites for Development

LOCATION	%	COUNT
The Fontaine Project In the southeast quadrant of Creedmoor off Brassfield Road (close to Hawley Middle School)	38.5%	131
Lake Rogers Park Expansion Project More docks, amphitheater, walking trails, etc.	31.8%	108
The Lagoon Project In the northwest quadrant of Creedmoor near Lake Rogers (south on Lake Road between Lake Rogers and downtown Creedmoor)	19.7%	67
Other A park somewhere in the northeast quadrant of Creedmoor	10.0%	34

While great facilities are of paramount importance, they will never reach their potential without quality programming. The following (Figure 10) shows the survey results, when asked what programs are most beneficial to Creedmoor.

FIGURE 10: Most Beneficial Programs to Creedmoor



Consistent with the assessment of the current facilities and programs, this shows a need for programming for teens, adults and families. Additionally, many people expressed how important the Creedmoor Music Festival is to them and that they would like to see additional similar events.

Finances and Funding

Equally as important as assessing the City's park and recreation needs, is understanding funding and what may work in the community. The respondents were given four questions about current funding and potential future funding. When asked to rank recreation compared to other needs for Creedmoor, recreation needs came in third out of ten, behind schools and health services / facilities.

Interestingly, the majority of the respondents believe the current Parks and Recreation Department is underfunded (53% say there is too little money being spent on park and recreation). When asked if they would rather the City fund new development of parks and recreation facilities within Creedmoor, or use those funds on other city needs, the response was overwhelmingly (89.5%) for new facilities and programs in Creedmoor. This doesn't necessarily translate into more future funding for programs and facilities, however. A vast majority (69%) stated little or no support for a sales tax increase to fund the department. The survey did show moderate support for user fees and significant support (greater than 65% would definitely support) for finding funding through grant awards and private money and donations.

Interestingly, the majority of the respondents believe the current Parks and Recreation Department is underfunded (53% say there is too little money being spent on park and recreation). When asked if they would rather the City fund new development of parks and recreation facilities within Creedmoor, or use those funds on other city needs, the response was overwhelmingly (89.5%) for new facilities and programs in Creedmoor.

Needs Assessment Conclusion

Creedmoor has made great progress since becoming a designated “Playful City” in 2007, but still has a way to go before meeting current demand in regards to recreation facilities and programs. In the past, Creedmoor has utilized the “Best Practices” suggested by Playful City USA and KaBoom! in order to set goals and track progress. With the creation of the first Creedmoor Parks and Recreation Master Plan, the City now has a tool specifically designed to help guide, set, and implement goals to achieve greater opportunities for play for residents of Creedmoor and southern Granville County. This plan will also be used to guide the development of future recreation programs, as well as set the process for acquiring land and building new recreation facilities that will not only meet current demand, but future demand as well.

As a growing community, Creedmoor needs to provide its children and active adults with sufficient recreational facilities to protect against overuse and damage to the system. While the current facilities meet neither existing nor future demand, there are many positives to build upon. Lake Rogers Park is a great resource for the City and has abundant room to expand to accommodate a wider variety of uses. The new sidewalk and greenway program is having a significant effect on walkability and the connectivity within the park and recreation system. In addition, through festivals like the Creedmoor Music Festival and Alive After 5, the City has more programs than many other cities its size.

Being a City of limited size and budget means it must approach a parks and recreation master plan differently than one would in a large municipality. They must assess what they do well, what may be able to be provided through nearby regional organizations and facilities, and understand anything that may be creating an undue burden onto its citizens. It is apparent, through this needs assessment process, there are several gaps in programming and activities, such as tennis and hockey, that are not being supplemented regionally. In many cases families are traveling to Raleigh and Durham to meet those needs, sometimes several times a week. It is also apparent there are several positively trending park and recreation activities that Creedmoor is in an excellent position to build. An example of this is an extensive greenways and trails system building upon the already existing Cross City Trail Greenway. Through a carefully balanced master plan, Creedmoor has the opportunity to be a very successful park and recreation department that has a great impact on its citizens, all within a constrained budget.

A NEW STANDARD FOR CREEDMOOR

The Level of Service analysis based on the aforementioned standards is a good starting point to determine demand for a recreation system. By incorporating these findings with the knowledge that some of this demand is being met by other facilities and community values and priorities we defined a tailored Level of Service for the City of Creedmoor.

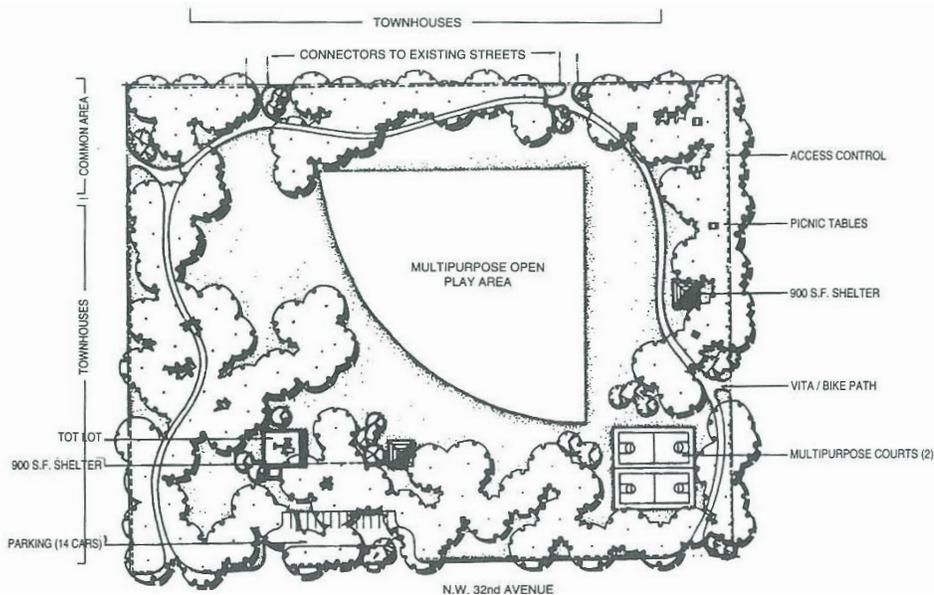
Based on extensive community engagement through meetings with the Creedmoor Parks and Recreation Committee, stakeholder interviews, public meetings, and survey the Creedmoor Level of Service standard is defined as the following:

- 10 acres per 1000 residents for parks
- 16 acres per 1000 residents including dedicated open space
- City-wide greenway system- connected parks and open space
- Dedication standard for new development
- Park classification system for Creedmoor

The following section describes the parks and greenway types that comprise the Creedmoor classification system. This classification system should be used as a standard for developing park land in respect to park size, types of amenities offered and service radius to citizens. By applying these classifications to the existing park facilities and future park development, the park system framework is created.

The parks serve as the destination points or nodes of the system, while greenways and trails provide the links or corridors between the nodes. By linking parks and greenways in combination with local street sidewalks and residential neighborhoods, a connected network of parks and open space throughout the entire City of Creedmoor is established.





Existing Neighborhood Park:

- Harris Park at Pecan Hill

SOURCE: METROPOLITAN DADE COUNTY PARK RECREATION DEPARTMENT

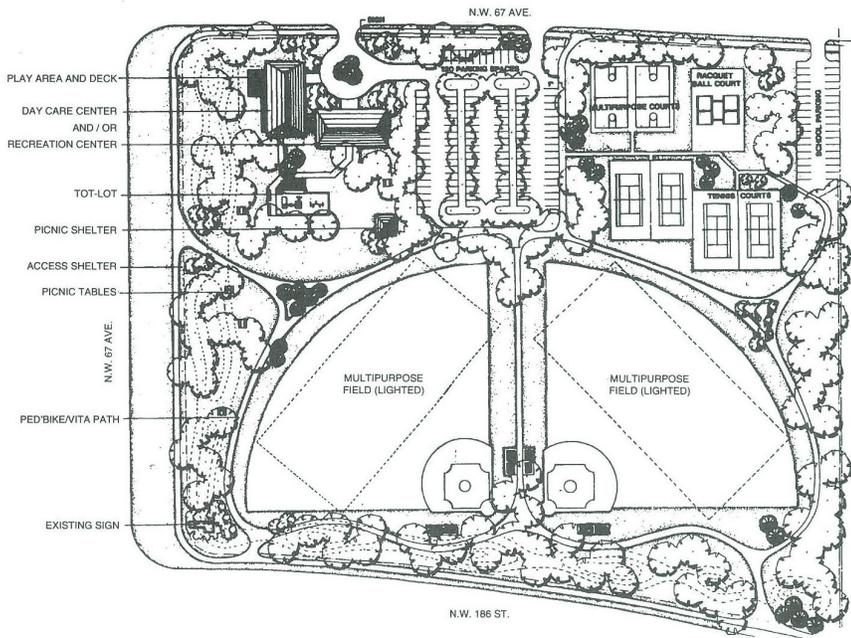
Neighborhood/Mini Park

The Neighborhood/Mini Park is the basic unit of a parks and recreation system and the foundation of all great systems. These parks are the smallest in size of the parks types, but often times the most widely used. They offer a recreational and social focus for the neighborhood they serve and are gathering spots for informal active and passive recreation. Neighborhood/Mini Parks generally have a 1/2-mile service radius of their intended users and are typically located on lightly travelled local roads. As with all parks in the parks system, it should be connected to or provide linkages to the greenway system. A Neighborhood/Mini Park size can be up to 10 acres, often offering optional parking or on-street parking.

Minimum Neighborhood/Mini Park standards:

- Up to 10 acres in size
- 1/2-mile service radius
- Connection to the greenway
- Unprogrammed, multi-purposed open space
- Internal path system
- Picnic and seating areas
- Pedestrian scale lighting for safety and security
- Design should reflect the neighborhood character





Existing Community Park:

- Lake Rogers Park

SOURCE: METROPOLITAN DADE COUNTY PARK RECREATION DEPARTMENT

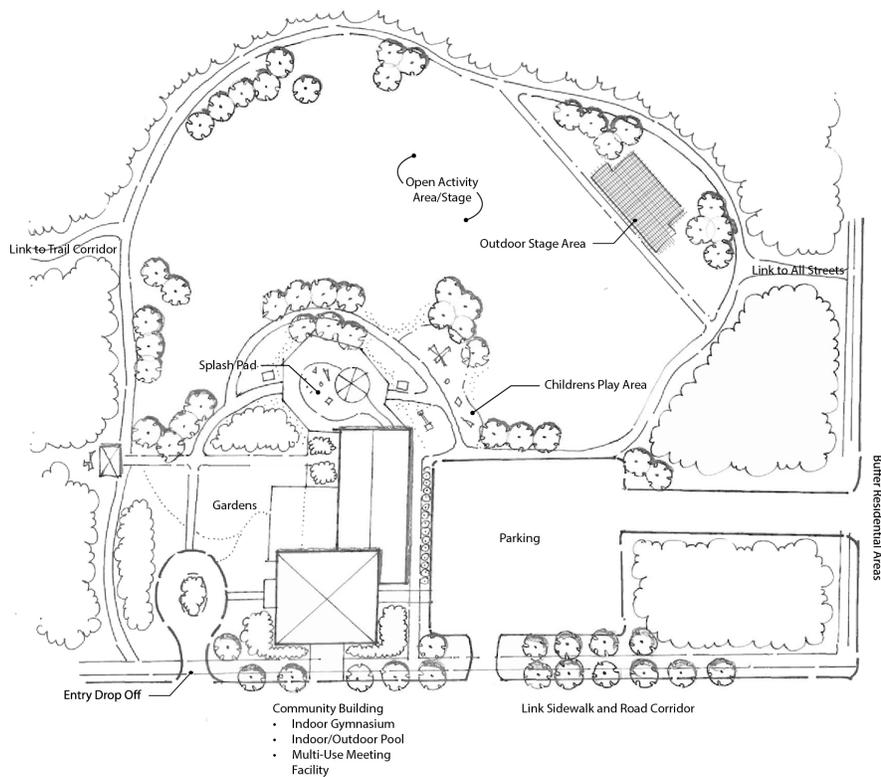
Community Park

The Community Park looks to serve the community on a broader scale than the Neighborhood/Mini Park. The main focus of the Community Park is to provide the community a focal point for a variety of recreational needs. It can also function as a community meeting place for social and recreational activities. The average size for a Community Park is between 10-50 acres and has a service radius of 3-miles from the park. Since the Community Park is designed to service the recreational needs of the community, it is usually located near arterial and collector streets that can handle the amount of visitors to the park.

Minimum Community Park standards:

- 10-50 acres in size
- 3-mile service radius
- Internal path system which connects to the city-wide greenway system
- Restroom facilities
- Programmed recreational fields and courts
- Picnic Shelters
- Children's Play area
- Shelter Building
- Landscape features
- Parking areas
- Lighting for security, safety and facilities





SOURCE: METROPOLITAN DADE COUNTY
PARK RECREATION DEPARTMENT

Community Central Park

The Community Central Park was identified early in the public input process as a centralized park in the historic downtown where the community can gather and have a sense of place. The character of the Community Central Park should reflect the historical and cultural resources found within the surrounding community, making it the iconic park for the park system. Within the Community Central Park would be a community center facility. The center will provide a place for citizens to gather, hold meetings, and offer community programs and events. The primary focus of the center will be to offer programming and services for seniors.

Minimum Community Central Park standards

- Multi-purpose Community Center
- Focus on seniors and youth programming
- Indoor recreation facilities
- Indoor/outdoor aquatics facilities
- Outdoor community gathering area for events
- Lighting for safety, security, and facilities
- Informal open space for recreation
- Children's play area
- Dog area
- Internal paths connected to city-wide greenway system
- Located in downtown or Lake Rogers or Lagoon Project Site
- Strong street presence
- Parking



Special-Use Parks

Special-Use parks play an important role within the park system framework. These parks offer users different activities not typically found in a parks and recreation system. Parks are typically a single use facility catering to a single activity. Special-use parks can range in the amount of programming and free use depending on the nature of the activities. Examples of these types of facilities would be skate parks, dog parks, a sports complex, or a nature preserve. Potential areas a special-use park could be located are Lagoon Project Site or Lake Rogers Park Expansion Project.

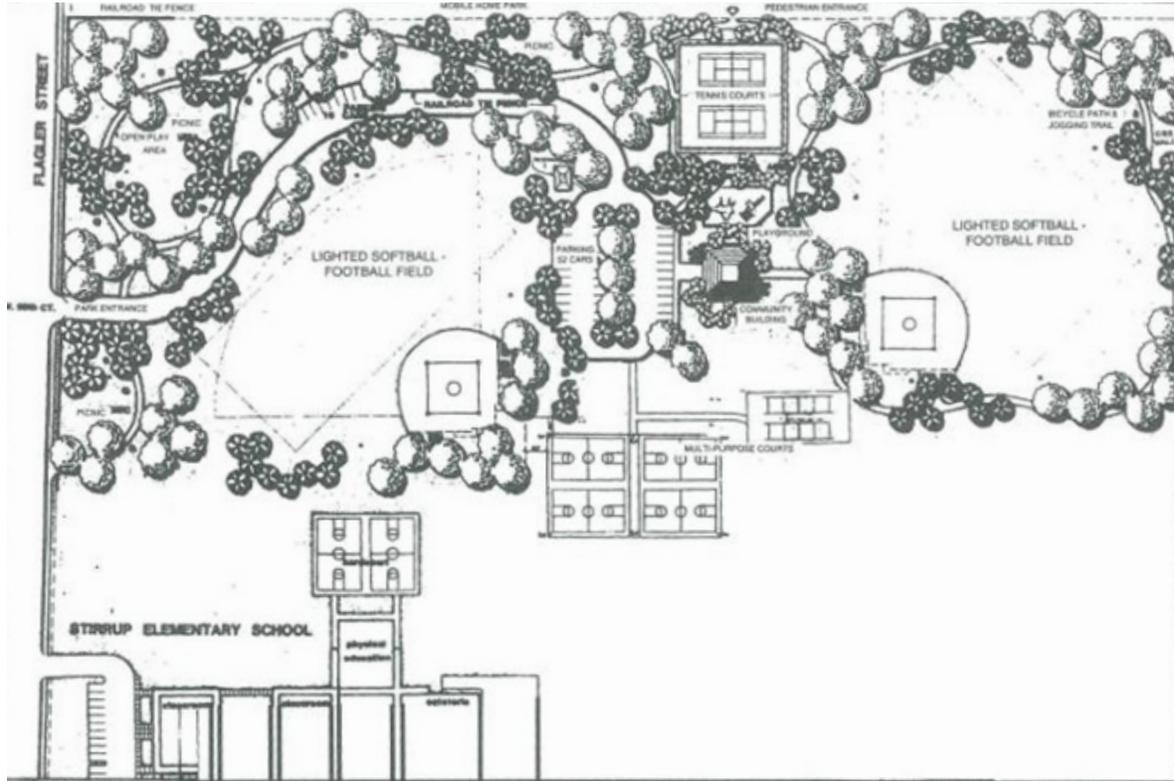
Existing Special Use Parks:

- B.C. Roberts Ballfields
- Creedmoor Gymnasium and Activity Center



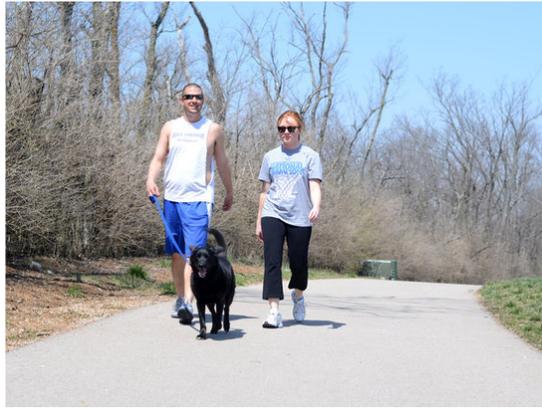
School Parks

School Parks are a great asset to the community. A school park is a joint use facility between the Parks and Recreation Department and school district. The park is located next to a school facility and is used by both the school and public. The park can function as either a neighborhood park or community park depending on the size of land being developed and what facilities are being proposed. A School Park offers both active and passive recreational activities and is oriented more towards youth recreation. Due to the nature of the park as a shared use between the park and recreation department and the school district, a joint-use agreement will need to be established. The joint use agreement will need to address role of financial responsibilities, maintenance, and accessibility of use. See explanation examples of Joint Use Agreements in Appendix F.



SOURCE: METROPOLITAN DADE COUNTY PARK RECREATION DEPARTMENT





Greenways and Trails

Greenways and Trails provide the essential link between parks and destination points throughout the park system. Greenways and trails can be located in a variety of settings. Greenways are typically separated from vehicular traffic and follow existing streams and river corridors. Locating greenways in these natural corridors provides a natural buffer to the riparian corridors protecting them from future development. They also can be located within existing utility corridors, making construction and obtaining easements less time consuming and less of a financial burden for the City. Greenways offer multiple users opportunities for recreation including hikers, runners and bicyclists. Access points to greenways are called trailheads. Trailheads should be located along the greenway every 1/2 mile and located along public streets. Depending on the location and potential number of users accessing the greenway at that location, they can contain different types of amenities. Smaller trailheads may simply have a sign indicating access to the greenway, while larger trailheads may contain parking areas, seating, and restroom facilities. When developing future parks, they should be located along the greenway system. By linking and constructing parks and greenways together, it creates a cohesive park system of corridors and nodes that can be enjoyed and accessed by citizens without regard to their location within the City.

Existing Greenways and Trails:

Cross City Trail



Neighborhood Subdivision Parks

Neighborhood Subdivision Parks play an important role in the development of a park system. These are private recreational opportunities are located with the development of a residential subdivision and offer a recreational amenity to the neighborhood. They are not part of the City parks and recreation system, but offer recreational opportunities to the surrounding residents and can help to fulfill recreation activities while city-owned parks are being developed or funded. Subdivision parks serve the residents of the subdivision and should be linked to the City-wide greenway system through neighborhood sidewalks and be accessible from local streets. Depending on the size of the neighborhood, the park may offer a variety of recreational activities including water recreation, courts, play structures, picnic areas, and internal trails. Larger neighborhoods may have multiple parks for residents to use and can be linked together through a series of trails and sidewalks.

Neighborhood Greenways

Neighborhood greenways provide a recreational linkage within the residential neighborhood. As with neighborhood subdivision parks, neighborhood greenways are privately funded and constructed usually during the development of the subdivision. The neighborhood greenway provides a publicly accessible linkage between neighborhood parks and the City-wide greenway system. The greenways can be located within open space areas, riparian corridors, or utility corridors within the subdivisions. Many time greenways are located within the left over land from the subdivision lotting. Greenways should be part of the overall planning of the subdivision, being an integral part of the planning process, which will not only bring added value to the community, but offer a higher quality of life for residents.

PARKS AND RECREATION MASTER PLAN

RECOMMENDATIONS

This section of the Parks and Recreation Master Plan provides recommendations and specific implementation strategies to meet existing and future community needs. These recommendations stem from a needs assessment that is based on research and knowledge of trends and standards, community involvement, and public review.

The Master Plan recommends goals for Creedmoor's Parks and Recreation system that:

- Develop central facilities that serve the entire community
- Promote easily accessible and linked facilities
- Provide a variety of programming for all members of the community
- Improve overall community health
- Enhance community character
- Expand economic development opportunities

All of the Master Plan goals, recommendations, and policies have been crafted throughout the master plan process and are reflective of our stakeholder interviews, public meetings, survey, and meetings with staff.

This Master Plan is designed to serve as a decision-making tool for the City to help set priorities for implementation for facilities and programs. The following Implementation Chart summarizes the Plan recommendations and identifies timing and financial impact if appropriate. The Implementation Chart should be reviewed and revised annually. It should serve as a guide in the department's annual budget development and work plan.

The Master Plan is intended to provide a vision for the next fifteen years to 2030. The Implementation Chart is based on a time frame for short, mid and long-term priorities.

Governance Recommendations

	 Develop central facilities that serve the entire community	 Promote easily accessible and linked facilities	 Provide a variety of programming for all members of the community	 Improve overall community health	 Enhance community character	 Expand economic development opportunities
1. Adopt City of Creedmoor Parks and Recreation Classification System.	✓	✓		✓	✓	
2. Develop a facility maintenance management plan and schedule.					✓	✓
3. Partner with public and private schools and churches, especially Granville County Public School System, to provide more opportunities for shared use of existing and future facilities owned by either entity.	✓	✓	✓	✓		
4. Expand the use of alternative funding through sponsorships, volunteers, grants, and donations.	✓	✓	✓	✓	✓	✓
5. Strengthen, grow, and maintain partnerships with community volunteers.			✓	✓		✓
6. Continue to provide opportunities for the community to connect to programs and events held within the City and provided by others nearby.		✓	✓			✓
7. Continue to support private and other public program providers to help them deliver their services.	✓	✓	✓		✓	✓
8. Develop and institute a standardized wayfinding system for parks, greenways, and recreational facilities.		✓		✓	✓	✓
9. Establish benchmarks to evaluate Parks and Recreation system as it grows.		✓	✓	✓	✓	✓
10. Update the Parks and Recreation Master Plan.	✓	✓	✓	✓	✓	✓

Governance Recommendations and Actions

The City of Creedmoor has been proactive in planning for parks and greenways as demonstrated through the recent actions taken to establish a department amending subdivision requirements for parks and greenways, and proactively seeking funding and partnerships. The Parks and Recreation Department is currently managed by one part time (shared) program manager position and one part time support position. All programming that is offered is through partnerships with volunteers and other agencies. The maintenance of the facilities is handled by one full-time groundskeeper and the Public Works Staff. This section outlines additional steps necessary to meet the goals of the City and growing the department and its partnerships.

RECOMMENDATION 1

Adopt City of Creedmoor Parks and Recreation Classification System.

ACTION

- 1.1 Adopt new City of Creedmoor Parks and Recreation Facility Classification System presented in this document as part of the adoption of the Parks and Recreation Master Plan.

RECOMMENDATION 2

Develop a facility maintenance management plan and schedule.

ACTIONS

- 2.1 Identify the life-cycle and replacement costs for key park and recreation facilities such as indoor facilities, restrooms, shelters, trails, playgrounds, parking areas, and lighting.
- 2.2 Budget the upkeep and replacement costs of these assets over their life cycles and fund replacement through the general fund.
- 2.3 Work with the Public Works Department to develop a complete picture of the cost to operate and maintain parks and facilities.

RECOMMENDATION 3

Partner with public and private schools and churches, especially Granville County Public School System, to provide more opportunities for shared use of existing and future facilities owned by either entity.

ACTIONS

- 3.1 Develop a joint use agreement to be used with area churches, Granville County School System and Christian Faith Center Academy. Note: A Sample Joint Use Agreement with examples, benefits and challenges found in Appendix F of this report.
- 3.2 Work with Granville County School System to identify funding opportunities to improve the existing facilities on school sites.

RECOMMENDATION 4

Expand the use of alternative funding through sponsorships, volunteers, grants, and donations.

ACTIONS

- 4.1 Expand sponsorship opportunities.
- 4.2 Consider seeking a corporate endowment to fund services.
- 4.3 Continue to seek state, federal, and private grant opportunities.

RECOMMENDATION 5

Strengthen, grow, and maintain partnerships with community volunteers.

ACTIONS

- 5.1 Create volunteer coordinator position to help expand and organize volunteer staff.
- 5.2 Expand volunteer opportunities for park and greenway projects.
- 5.3 Expand tracking of volunteer hours and the value of volunteers used in lieu of necessary staff. Attribute this as cost recovery.
- 5.4 Work with Tar River Conservancy to organize volunteer programs to help with trail construction and maintenance of large amounts of conserved land in Creedmoor.
- 5.5 Develop a volunteer work plan with a list of projects for local civic groups, clubs, and others.
- 5.6 Work with North Carolina State Parks and Recreation Department, local colleges, and high schools to develop database of local volunteers.
- 5.7 Establish parks and recreation presence at Creedmoor events (e.g. Creedmoor Music Festival) to promote volunteer events and grow potential volunteers.

RECOMMENDATION 6

Continue to provide opportunities for the community to connect to programs and events held within the City and provided by others nearby.

ACTIONS

- 6.1** Market programs and facilities to residents and visitors alike through the Parks and Recreation website, newsletter and other social media means.
- 6.2** Partner with business community to identify trends to capture more tourists.
- 6.3** Continue to help program providers produce marketing materials to distribute at local businesses and service providers.

RECOMMENDATION 7

Continue to support private and other public program providers to deliver their services.

ACTIONS

- 7.1** Help fund or find funding to meet the needs of key program providers.
- 7.2** Help bring volunteers to program providers to assist in the volunteer based programs.

RECOMMENDATION 8

Develop and institute a standardized wayfinding system for parks, greenways, and recreational facilities.

ACTION

- 8.1** Develop wayfinding system that includes consistent signage and a City map (in-print and on-line) of amenities.

RECOMMENDATION 9

Establish benchmarks to evaluate Parks and Recreation system as it grows.

ACTION

- 9.1** Establish a benchmark of Full Time Equivalent (FTE - equivalent of full time employees) per 1000 population. Use the national average of 1.16 FTE / 1000 residents as a baseline to determine staffing needs for present and future. For example with population of 4,226 and a 2.0 FTE, the Creedmoor Parks and Recreation Department is currently operating at 0.48 FTE / 1000 residents, well below the 1.16 baseline. This would indicate more staff needs to be hired.

- 9.1** Use performance measures to benchmark the Parks and Recreation Department's growth. The following are examples of the type of performance measures to be used:

- Comparison of per capita spending vs other similar communities (size, character, and situation).
- Distribute annual surveys to determine effectiveness of programs and facilities.
- Use trend analysis to determine changing needs and demands for services (develop analysis of program participation and needs - work with volunteers to track this information).
- Use resident committees to provide constant feedback and oversight (e.g., group seniors meeting bimonthly to provide input on programmatic offerings related to the senior center).
- Utilize computerized maintenance system to schedule and track maintenance activities.

ACTION

- 9.3** Review performance measures annually to determine current Parks and Recreation Department status and changes that may need to be made for increased performance.

RECOMMENDATION 10

Update the Parks and Recreation Master Plan.

ACTION

- 10.1** The Parks and Recreation Master Plan should be updated every 10 years in order to stay relevant and meet grant opportunity requirements.

Park Facility Recommendations

	 Develop central facilities that serve the entire community	 Promote easily accessible and linked facilities	 Provide a variety of programming for all members of the community	 Improve overall community health	 Enhance community character	 Expand economic development opportunities
1. Maintain a diverse and balanced parks and open space system as the City of Creedmoor grows by continuing to protect areas that are ecologically important and have a high wildlife habitat value (e.g., riparian corridors, floodplains, forests, large sections of early successional habitat).	✓	✓			✓	
2. Continue to develop a high quality, geographically-based system of parks throughout Creedmoor.	✓	✓		✓	✓	✓
3. Develop a well connected open space system in the downtown area that provides improved opportunities for pedestrians and bicyclists, promotes economic vitality of the City's center, and reflects the unique character of the area.		✓		✓	✓	✓
4. Evaluate open space requirements for future developments and ensure developments are providing adequate open space that maximizes public benefit (e.g., water quality, recreation, wildlife habitat).		✓			✓	✓
5. Develop a multi-use community center located near the downtown core. The community center would be an indoor / outdoor facility that provides a central place for community meetings, indoor programming and recreation. Its character should be reflective of Creedmoor's small town character and to house the following elements: swimming, basketball courts, indoor walking track, movie area, bowling, meeting room, workshop area, kitchen, and workout area. The center will be in a centralized location and relate to its exterior park area. (Possible locations include B.C. Roberts Ballfield and Gymnasium, Lake Rogers Park)	✓		✓	✓	✓	
6. Expand Lake Rogers Park to include improved lake access, expanded public open space, amphitheater, environmental education opportunities, lake loop trail, and landscape enhancements. The design and program should focus on the park as the western gateway into the City through streetscape improvements and orientation to Highway 56. Improvements should also include additional opportunities to recreate at one of Creedmoor's best assets.	✓		✓	✓	✓	

Park Facility Recommendations

					
Develop central facilities that serve the entire community	Promote easily accessible and linked facilities	Provide a variety of programming for all members of the community	Improve overall community health	Enhance community character	Expand economic development opportunities

7. Develop the Lagoon site as a special use and neighborhood park. Build a centrally located dog park.	✓		✓		✓	
8. Build two (2) neighborhood parks located in areas that are currently outside of the service area and where population growth is expected as indicated on the Master Plan map (south and east Creedmoor - refer to light blue circles on page 38).	✓	✓	✓	✓	✓	
9. Complete Harris Park Phasing (3-5 year-old age group).	✓				✓	
10. Develop multi-purpose fields as the Creedmoor park system expands. Fields should be a minimum dimension of 200'x140' and be adaptable so they can be used for activities such as informal play, picnicking, community gatherings, or field sport practice. Possible locations include any future neighborhood parks, B.C. Roberts Ballfield, Lagoon Park, Fontaine Park, and Lake Rogers Park.		✓	✓	✓		
11. Develop the north Fontaine Property for youth-based active recreation.		✓	✓	✓		
12. Develop trails and environmental education facilities at south Fontaine Property in accordance to the conservation program.		✓		✓	✓	

Park Facility Key Findings

Creedmoor residents value the small town character of their city, and would like to be able to spend more time recreating closer to home. There is also interest in a Parks and Recreation System that provides a balance between active and passive recreation.

Survey:

- The top three most important existing facilities were identified as sidewalks and greenways (47.7%), Lake Rogers Park (32.2%), and open space (31.8%).
- The type of recreation facility most needed in Creedmoor was identified as a multi-use indoor recreation (65.5%) and large multi-use park that serves the whole community (61.2%).

LOS Analysis:

- There is good coverage and access within 1 mile for parks.
- Creedmoor is currently exceeding the LOS standard for outdoor passive recreation acreage.
- There are considerable gaps in current coverage regarding sports fields and courts (i.e. tennis), but that gap can be lessened with shared school facilities.

Public Meetings and Focus Groups:

- Balance open space /passive recreation with improved active recreation opportunities.
- Need for spaces to accommodate a variety of gatherings.
- Strong support for a sports / recreation complex that is flexible and can accommodate multiple uses, especially activities for teens and active seniors.

Park Facility Recommendations and Actions

RECOMMENDATION 1

Maintain a diverse and balanced park and open space system as the City of Creedmoor grows by continuing to protect areas that are ecologically important and have a high wildlife habitat value (e.g., riparian corridors, floodplains, forests, large sections of early successional habitat).

ACTIONS

- 1.1** Utilize conservation tools and partnerships to prioritize high value natural resources to conserve and protect. (Prepare an Open Space and Historic Resources Plan to identify, locate, and rank parcels containing significant resources, and identify potential corridors of linkage to create an interconnecting system of open space/green infrastructure.) Acquisition criteria include:
 - Broad corridors when possible
 - Connectivity and adjacency to larger natural areas (e.g., Lake Rogers, Fontaine Property).
 - Connectivity and adjacency to existing parks and greenway corridors
- 1.2** Use a variety of strategies including purchasing land, securing conservation easements, and promoting conservation tax benefits (Federal and State of North Carolina) for donation or bargain sale of land or conservation easements.
- 1.3** Continue to seek partnership opportunities (e.g., grant writing, acquisition, and stewardship activities) with conservation organizations.
- 1.4** Identify partnership opportunities with organizations to assist in the development of natural resource management plans for properties or portions of properties that will be maintained as conservation areas to maximize conservation benefits.

RECOMMENDATION 2

Continue to develop a high quality, geographically-based system of parks throughout Creedmoor.

ACTIONS

- 2.1** Utilize this Master Plan to help prioritize and guide development of new parks.
- 2.2** Maintain the quality of the existing parks by continuing to fund lifecycle replacement costs.
- 2.3** Develop new parks and conservation areas on existing undeveloped and underdeveloped park property. (Such as North and South Fontaine properties, the Lagoon Site and B.C. Roberts Ballfield.)
- 2.4** Acquire new park land in south and east Creedmoor as shown on the Master Plan map.
- 2.5** Locate a central greenspace in downtown Creedmoor.

FIGURE 12: Conceptual Plan for Community Park at BC Roberts Ball Fields



- 2.6 Identify and secure funding for new park development.
- 2.7 Explore short-term, low-cost improvements and partnership opportunities to activate undeveloped park property and greenway connections until they can be fully developed. (Partnership opportunities may include a cemetery greenway connection, disc golf course and/or mountain bike, single track trails.)
- 2.8 Meet facility needs by developing joint-use partnerships with the Granville County School System and Christian Faith Center Academy at the following locations:
 - South Granville High School: gym, tennis courts, basketball courts, softball field, baseball field, asphalt track, and soccer / multi-use field.
 - Mount Energy Elementary School: gym, soccer / multi-use field and playground.
 - Hawley Middle School: gym, baseball field, softball field, soccer / multi-use field, and basketball court.
 - Creedmoor Elementary School: gym, baseball field and playground.
 - Christian Faith Center Academy: gym, basketball and volleyball courts and open field.

RECOMMENDATION 3

Develop a well connected open space system in the downtown area that provides improved opportunities for pedestrians and bicyclists, promotes economic vitality of the City's center, and reflects the unique character of the area.

ACTIONS

- 3.1 Identify a potential site for a community central park with priority given to the location, street presence and connectivity.
- 3.2 Build a community central park to include the following:
 - Destination features, art, interactive water feature, and public gathering spaces for a variety of events
 - Promotes existing retail establishments.
 - Pedestrian scale decorative lighting for evening use
 - Shaded seating space
 - Moveable tables and chairs
 - Tables with permanent game boards (chess/checkers)
 - Informal open lawn area
 - Children's play area
 - Formal planting areas ("community gardens")
 - Enhanced streetscape surrounding the park

FIGURE 14: Conceptual Plan for Park at Lagoon Site



RECOMMENDATION 7

Develop the Lagoon site as a special use and neighborhood park. Build a centrally located dog park.

ACTIONS

- 7.1** Develop a detailed program to lead the design of the property. Recommendations include multi-purpose fields, meadows, trails, picnic, disc golf, restroom facilities and dog park. Improved access to the site from Highway 56 would benefit both the park and adjacent neighborhood.
- 7.2** Identify funding opportunities.
- 7.3** Prepare design drawings, permitting and construct improvements.

RECOMMENDATION 8

Build two (2) neighborhood parks located in areas that are currently outside of the service area and where population growth is expected as indicated on the Master Plan map (south and east Creedmoor - refer to light blue circles on page 38).

ACTIONS

- 8.1** Acquire land, less than 10 acres needed. Identify sites that are connected to the planned greenway system, protect environmentally sensitive lands, and function as City gateway opportunities, and can accommodate a multi-purpose field and play area.

- 8.2** Identify opportunities to partner as residential development occurs.
- 8.3** Initiate planning and design studies for new facilities and funding, and construct new facilities.

RECOMMENDATION 9

Complete Harris Park Phasing

ACTION

- 9.1** Find funding, donations or organize community build for remaining phase(s) of Harris Park to include a playground or swing set for 2-5 year olds.

RECOMMENDATION 10

Develop multi-purpose fields as the Creedmoor park system expands. Fields should be a minimum dimension of 200'x140' and be adaptable so they can be used for activities such as informal play, picnicking, community gatherings, or field sport practice. Possible locations include any future neighborhood parks, B.C. Roberts Ballfield, Lagoon Park, Fontaine Park, and Lake Rogers Park.

ACTION

- 10.1** As parks are designed and built include space for multi-purpose open fields if formal active recreation fields are not included in the program.

FIGURE 15: Conceptual Plan for Park at Hawley Middle School

**RECOMMENDATION 11**

Develop the north Fontaine Property for youth-based active recreation.

ACTION

- 11.1** Work with Hawley Middle School, SGAA and Granville County Public School system to develop a program and joint use agreement for the development of the park.
- 11.2** Develop a site-specific master plan and application for North Carolina Parks and Recreation Trust Fund (PARTF) funding to submit in January 2015.

RECOMMENDATION 12

Develop trails and environmental education facilities at south Fontaine Property in accordance to the conservation program.

ACTIONS

- 12.1** Develop site-specific master plan for Fontaine Park tied to the conservation principles and guidelines envisioned for the site.
- 12.2** Identify funding opportunities and develop new park.

Greenway Recommendations

<p>1. Continue to implement the recommendations from the Bike and Pedestrian Plan with two additional segments.</p>						
						
	<p>Develop central facilities that serve the entire community</p>	<p>Promote easily accessible and linked facilities</p>	<p>Provide a variety of programming for all members of the community</p>	<p>Improve overall community health</p>	<p>Enhance community character</p>	<p>Expand economic development opportunities</p>

Greenway Facility Recommendations and Actions

RECOMMENDATION 1

Continue to implement the recommendations from the Bike and Pedestrian Plan with two additional segments.

ACTIONS

- 1.1 Continue to prioritize bike / pedestrian linkages that connect major destinations like schools, downtown core and Lake Rogers to each other (for more detail see Appendix G).
- 1.2 Add a public walking and biking trail around Lake Rogers to the plan as part of the greenway and trail system (see Page 52 Figure 11).
- 1.3 Add the link that connects two of Creedmoor's cemeteries to B.C. Roberts Ballfields and the Gymnasium and Activity Center to the plan as part of the greenway and trail system. This can be accomplished by adding signage and providing paved connections between short gaps (see Page 52 Figure 11).



Greenway Facility Key Findings

Having a connected and accessible greenway and park system is a central objective of the 2030 City Plan and is strongly supported by residents. Currently, Creedmoor is developing a 6-mile Cross City Trail (Phase 1 completed and moving forward with Phases 2, 3, 4, and 5) that will connect the farthest residential subdivisions on the eastern-most side of the City (Paddington, Golden Pond, and Southerby's) to Lake Rogers Park on the western-most side of the City. Part of this also includes extending sidewalks along US-15 from Hillsboro Street to Lake Road and a joint greenway project with the Town of Butner and Granville County to connect Lake Rogers Park to the neighboring town of Butner (for more detail see Appendix H).

Survey:

- When asked about additional facilities that would be most beneficial to Creedmoor, additional greenways/trails ranked third (55.8%) out of eighteen.
- When asked what facilities and services currently available in Creedmoor are the most important to you, sidewalks and greenways ranked at the top for percentage of people choosing extremely important (47.7%).

LOS Analysis:

- There are currently considerable gaps in greenways and trails within the City of Creedmoor. The Cross City Trail is doing a good job making strides to reduce this gap.

Public Meetings and Focus Groups:

- Need connected, cohesive system that is physically linked (e.g. trails, which also provide transportation option).
- Greenway / Trail infrastructure needed to connect neighborhoods to downtown core.

Programming Recommendations

	 Develop central facilities that serve the entire community	 Promote easily accessible and linked facilities	 Provide a variety of programming for all members of the community	 Improve overall community health	 Enhance community character	 Expand economic development opportunities
1. Continue to leverage and grow programming partnerships.		✓				
2. Continue and expand events for community to attract tourists, build "community spirit" and meet the demand for additional activities.		✓			✓	✓
3. Develop dedicated programming for seniors, adults and teens to target growing and currently underserved population groups.		✓				
4. Develop educational programs for all members of the Creedmoor community.		✓				
5. Develop health and exercise programs that appeal to all of Creedmoor.		✓	✓	✓		
6. Develop system to search out and organize volunteers for programming.			✓			✓

Programming Recommendations and Actions

RECOMMENDATION 1

Continue to leverage and grow programming partnerships.

ACTIONS

- 1.1 Survey existing service providers, including South Granville Athletic Association (SGAA) to determine current usage and participation rate of Creedmoor residents.
- 1.2 Continue and expand partnerships with all current service providers and look for organizations with which to build new partnerships. The following chart is an initial list of existing and potential partnerships

Granville County Schools	Christian Faith Center Academy	Churches
SGAA	South Granville Country Club	South Granville Senior Center
Neighboring Municipalities	Private Recreation Programs	Farmer's Market
Events	Local Volunteer Groups	PD Explorers

RECOMMENDATION 2

Continue and expand events for community to attract tourists, build “community spirit” and meet the demand for additional activities.

ACTIONS

- 2.1 Continue to market and communicate Creedmoor's existing events and programs through social media and print. Continue to distribute printed marketing materials at local businesses and service providers.
- 2.2 Continue to take an active role in the organization and programming of existing events such as the Creedmoor Music Festival, Bike Rodeo, Alive After 5 and the Christmas Tree Lighting and Parade.
- 2.3 Promote a monthly historic Creedmoor event.
- 2.4 Partner with local artists and historians to provide reduced-fee programs available to residents.

Programming Key Findings

Creedmoor residents have a variety of interests and programming needs and currently they are traveling a significant distances to meet those needs. Through strengthening existing programming relationships and building new ones, Creedmoor can provide more programming that is closer to home.

Survey:

- When asked how far residents are willing to travel to meet their recreational needs, more than half stated under 10 miles.
- Of the programs offered by the SGAA, youth soccer (39.7%), youth baseball (30.1), and youth basketball (29.5%) were the most popular.
- The programs/events that were identified as most needed in Creedmoor were movies (54.8%), fairs and festivals (52.4%), concerts (37.2%), nature walks (37.2%), and bowling (36.6)

LOS Analysis:

- There are considerable gaps in current coverage regarding sports fields and courts (e.g. tennis) which leads to a shortage of athletic programming nearby. This gap can be lessened with programs that use shared school facilities.

Public Meetings and Focus Groups:

- Children don't have anything to do – need organized events, clinics, etc. so kids stay active and out of trouble.
- Support economic development through tourism.
- SGAA, with financial support from Creedmoor and other communities, helps to fill in gaps where schools and City programs are lacking.

RECOMMENDATION 3

Develop dedicated programming for seniors, adults, and teens to target growing and currently underserved populations.

ACTIONS

- 3.1** Formalize relationships with Granville County to develop and support leisure programs focused on the senior population including trips and outings, card clubs, social events, and historic and cultural programs.
- 3.2** Partner with local artists, historians, and fitness professionals to provide reduced-fee programs available to residents.
- 3.3** Identify the type and level of program **to be prioritized by the Recreation Department**. The following chart identifies *typical* program offerings in order of preference, based on the input from the public sessions and the city-wide survey. Site availability, instructors/providers, and funding are examples of factors that can influence the new program offerings each year.

IMPLEMENTATION YEAR	YOUTH PROGRAMS	ADULT PROGRAMS	SENIOR PROGRAMS
YEAR 1 (2014-2015)	Open Gym Ping Pong Corn Hole Art Classes Kayak / Canoe	Open Gym Ping Pong Corn Hole Art Classes Kayak / Canoe	Walking groups Ping Pong Corn Hole Art Classes Book Clubs
YEAR 2 (2015-2016)	Movie Night Concerts Fishing Ceramic Classes	Movie Night Concerts Fishing Book Clubs	Movie Night Concerts Fishing Ceramic Classes
YEAR 3 (2016-2017)	Nature Walks Exercise Classes Pickle Ball	Nature Walks Exercise Classes Pickle Ball	Nature Walks Exercise Classes Pickle Ball
YEAR 4 (2017-2018)	Life Skills Classes Summer Camps Biking programs Archery	Life Skills Classes Running Groups Biking programs Archery	Life Skills Classes Walking groups Biking programs Archery

RECOMMENDATION 4

Develop educational programs for all members of Creedmoor community.

ACTIONS

- 4.1** Promote environmental education programs that utilize parks, schools and trails.
- 4.2** Fund and develop mini-libraries to be located throughout City.
- 4.3** Partner with schools to plan and develop outdoor classrooms at schools.

RECOMMENDATION 5

Develop health and exercise programs that appeal to all of Creedmoor.

ACTIONS

- 5.1** Partner with local restaurants to provide health cooking classes.
- 5.2** Partner with Granville Department of Health to provide informational sessions on nutrition and additional programming opportunities to be hosted in Creedmoor.
- 5.3** Identify partnerships to provide exercise programs (i.e. aerobics programs) that reach all age groups

RECOMMENDATION 6

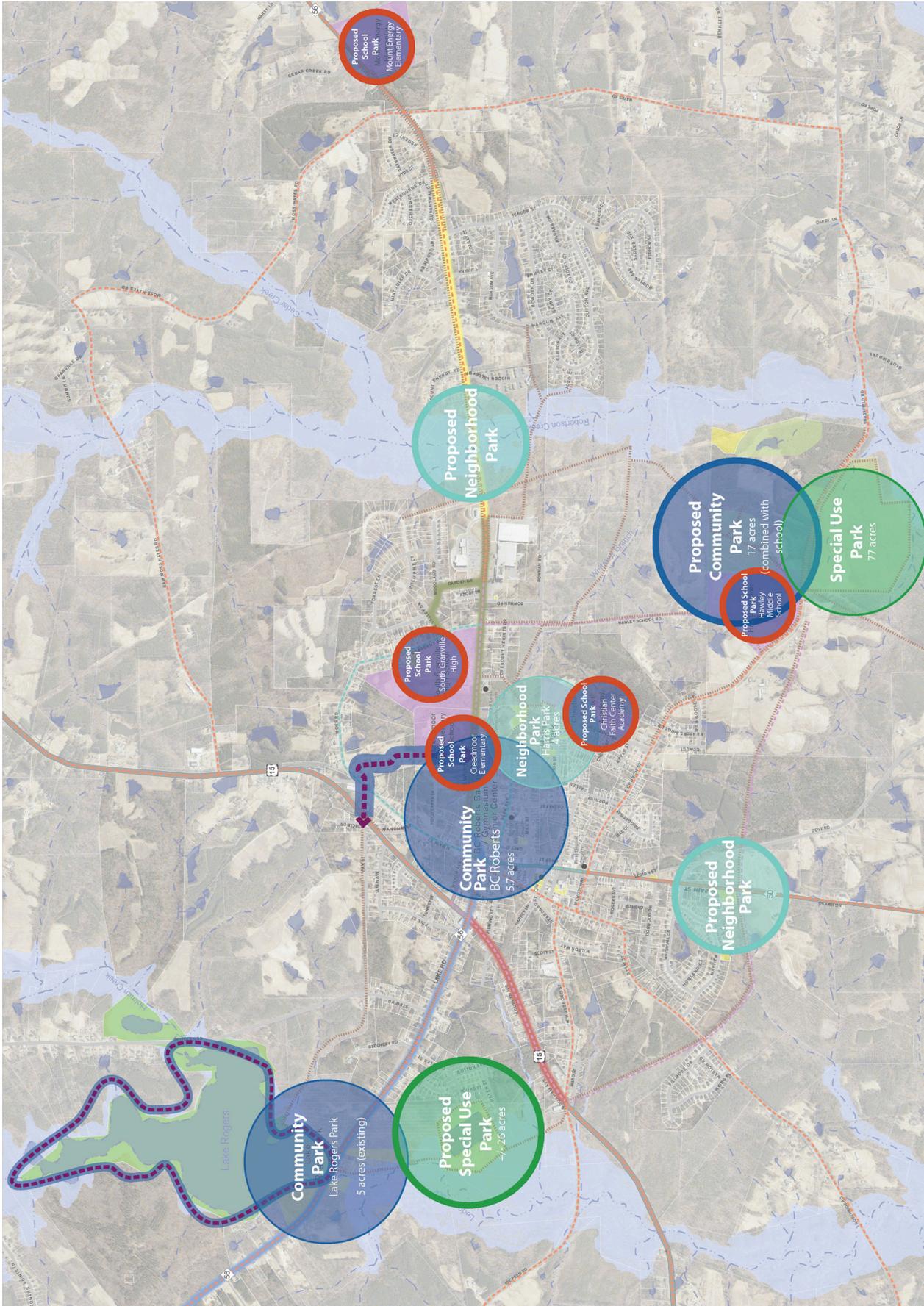
Develop system to search out and organize volunteers for programming.

ACTIONS

- 6.1** Create volunteer coordinator position to help expand and organize volunteer staff..
- 6.2** Expand tracking of volunteer hours and the value of volunteers used in lieu of necessary staff. Attribute this as cost recovery.



FIGURE 11: Proposed Parks and Recreation System Map



IMPLEMENTATION ACTION PLAN

In order to facilitate implementation of the previously mentioned recommendations an implementation action plan has been created that prioritizes recommendations, suggests what entity should be responsible for initiating the action, and its financial impact and timing. The time frames for the action plan are Short Term (0-5 Years), Medium Term (6-15 Years), Long Term (15-25 Years) and Ongoing.

Note: The action plan and its recommendations should be considered guidelines. Every 5-10 years the action plan should be reviewed and updated to ensure it is fulfilling the mission statement of the department and accomplishing the goals and objectives of the Plan.

Governance Recommendations and Actions

RECOMMENDATIONS & ACTIONS	RESPONSIBILITY	FINANCIAL IMPACT	TIMING
1. Adopt City of Creedmoor Parks and Recreation Classification System			
1.1 Adopt new City of Creedmoor Parks and Recreation Facility Classification System presented in this document as part of the adoption of the Parks and Recreation Master Plan	Parks and Recreation, Board of Commissioners	Staff Time	Short-Term
2. Develop a facility maintenance management plan and schedule			
2.1 Identify the life-cycle and replacement costs for key park and recreation facilities such as indoor facilities, restrooms, shelters, trails, playgrounds, parking areas, and lighting.	Parks and Recreation	Staff Time	Short-Term
2.2 Budget the upkeep and replacement costs of these assets over their life-cycles and fund replacement through the general fund.	Parks and Recreation	Staff Time, Funding	Short-Term, Ongoing
2.3 Work with the Public Works Department to develop complete picture of the cost to operate and maintain parks and facilities.	Parks and Recreation Public Works	Staff Time	Short-Term, Ongoing
3. Partner with public and private schools, especially Granville County Public School System, to provide more opportunities for shared use of existing and future facilities owned by either entity.			
3.1 Develop a joint use agreement to be used with area churches, Granville County School System and Christian Faith Center Academy.	Parks and Recreation	Staff Time	Short-Term, Ongoing
3.2 Work with Granville County School System to identify funding opportunities to improve the existing facilities on school sites.	Parks and Recreation	Staff Time	Short-Term, Ongoing
4. Expand the use of alternative funding through sponsorships, volunteers, grants, and donations.			
4.1 Expand sponsorship opportunities.	Parks and Recreation	Staff Time	Ongoing
4.2 Consider seeking a corporate endowment to fund select services.	Parks and Recreation	Staff Time, Funding	Ongoing
4.3 Continue to seek state, federal, and private grant opportunities.	Parks and Recreation, Board of Commissioners	Staff and Council Time	Short-Term

Governance Recommendations and Actions

RECOMMENDATIONS & ACTIONS	RESPONSIBILITY	FINANCIAL IMPACT	TIMING
5. Strengthen, grow, and maintain partnerships with community volunteers.			
5.1 Create volunteer coordinator position to help expand and organize volunteer staff.	Parks and Recreation	Staff Time	Ongoing
5.2 Expand volunteer opportunities for park and greenway projects.	Parks and Recreation	Staff Time	Ongoing
5.3 Expand tracking of volunteer hours and the value of volunteers used in lieu of necessary staff. Attribute this as cost recovery.	Parks and Recreation	Staff Time	Ongoing
5.4 Work with Tar River Conservancy to organize volunteer programs to help with trail construction and maintenance of large amounts of conserved land in Creedmoor.	Parks and Recreation	Staff Time	Ongoing
5.5 Develop a volunteer work plan with a list of projects for local civic groups, clubs, and others.	Parks and Recreation	Staff Time	Ongoing
5.6 Work with North Carolina State Parks and Recreation Department, local colleges, and high schools to develop database of local volunteers.	Parks and Recreation	Staff Time	Ongoing
5.7 Establish parks and recreation presence at Creedmoor events (e.g. Creedmoor Music Festival) to promote volunteer events and grow potential volunteers.	Parks and Recreation	Staff Time	Ongoing
6. Continue to provide opportunities for the community to connect to programs and events held within the City and provided by others nearby.			
6.1 Market programs and facilities to residents and visitors alike through the Parks and Recreation website, newsletter and other social media means.	Parks and Recreation	Staff Time	Ongoing
6.2 Partner with business community to identify needs of non-resident population.	Parks and Recreation	Staff Time	Ongoing
6.3 Continue to help program providers produce marketing materials to be distributed to local businesses and service providers.	Parks and Recreation	Staff Time	Ongoing
7. Continue to support private and other public program providers deliver their services			
7.1 Help fund or find funding to meet the needs of key program providers.	Parks and Recreation	Staff Time, Funding	Ongoing
7.2 Help bring volunteers to program providers to assist in the volunteer based programs.	Parks and Recreation	Staff Time	Ongoing
8. Develop and institute a standardized wayfinding system for parks, greenways and recreational facilities.			
8.1 Develop wayfinding system that includes consistent signage and a City map (in-print and on-line) of amenities.	Parks and Recreation	Staff Time, Funding	Short-Term
8. Establish benchmarks to evaluate Parks and Recreation System as it grows.			
8.1 Establish a benchmark of Full Time Equivalent (FTE - equivalent of full time employees) per 1000 population. Use the national average of 1.16 FTE / 1000 residents as a baseline to determine staffing needs for present and future.	Parks and Recreation,	Staff Time	Short-Term, Ongoing
8.1 Use performance measures to benchmark the Parks and Recreation Department's growth.	Parks and Recreation,	Staff Time	Short-Term, Ongoing
8.1 Review performance measures annually to determine current Parks and Recreation Department status and changes that may need to be made, for increased performance.	Parks and Recreation,	Staff Time	Short-Term, Ongoing
8. Update the Parks and Recreation Master Plan			
8.1 The Parks and Recreation Master Plan should be updated every 10 years in order to stay relevant and meet grant opportunity requirements	Parks and Recreation, City Council, Board of Commissioners	Staff and Council Time	Medium-Term, Ongoing

Park Facility Recommendations and Actions

RECOMMENDATIONS & ACTIONS	RESPONSIBILITY	FINANCIAL IMPACT	TIMING
1. Maintain a diverse and balanced parks and open space system as the City of Creedmoor grows by continuing to protect areas that are ecologically important and have a high wildlife habitat value (e.g., riparian corridors, floodplains, forests, large sections of early successional habitat).			
1.1 Utilize conservation tools and partnerships to prioritize high value natural resources to conserve and protect. (Prepare an Open Space and Historic Resources Plan to identify, locate, and rank parcels containing significant resources, and identify potential corridors of linkage to create an interconnecting system of open space/green infrastructure.)	Parks and Recreation Planing & Zoning Economic Development Director/Department	Staff Time, Funding	Short-Term
1.2 Use a variety of strategies including purchasing land, securing conservation easements, and promoting conservation tax benefits (Federal and State of North Carolina) for donation or bargain sale of land or conservation easements.	Parks and Recreation Planing & Zoning Economic Development Director/Department	Staff Time, Funding	Ongoing
1.3 Continue to seek partnership opportunities (e.g., grant writing, acquisition, and stewardship activities) with conservation organizations.	Parks and Recreation Planing & Zoning Economic Development Director/Department	Staff Time	Ongoing
1.4 Identify partnership opportunities with organizations to assist in the development of natural resource management plans for properties or portions of properties that will be maintained as conservation areas to maximize conservation benefits.	Parks and Recreation Planing & Zoning Economic Development Director/Department	Staff Time	Ongoing
2. Continue to develop a high quality, geographically-based system of parks throughout Creedmoor.			
2.1 Utilize this Master Plan to help prioritize and guide development of new parks.	Parks and Recreation	Staff Time	Ongoing
2.2 Maintain the quality of the existing parks by continuing to fund lifecycle replacement costs.	Parks and Recreation	Staff Time, Funding	Ongoing
2.3 Develop new parks and conservation areas on existing undeveloped and underdeveloped park property. (Such as the Fontaine property, the Lagoon Site and B.C. Roberts Ballfield.)	Parks and Recreation	Staff Time, Funding	Short-Term
2.4 Acquire new park land in south and east Creedmoor as shown on the Master Plan map.	Parks and Recreation	Staff Time, Funding	Medium-Term
2.5 Locate a central greenspace in downtown Creedmoor.	Parks and Recreation	Staff Time	Short-Term
2.6 Identify and secure funding for new park development.	Parks and Recreation	Staff Time	Ongoing
2.7 Explore short-term, low-cost improvements and partnership opportunities to activate undeveloped park property and greenway connections until they can be fully developed. (Partnership opportunities may include a cemetery greenway connection, disc golf course and/or mountain bike, single track trails.)	Parks and Recreation	Staff Time, Funding	Short-Term, Ongoing
2.8 Meet facility needs by developing joint-use partnerships with the Granville County School System and Christian Faith Center Academy.	Parks and Recreation	Staff Time, Funding	Short-Term
3. Develop a well connected open space system in the downtown area that provides improved opportunities for pedestrians and bicyclists, promotes economic vitality of the City's center, and reflects the unique character of Creedmoor.			
3.1 Identify a potential site for a community central park with priority give to the location, street presence and connectivity.	Parks and Recreation	Staff Time	Short-Term
3.2 Build a community central park.	Parks and Recreation	Staff Time, Funding	Medium-Term

Park Facility Recommendations and Actions

RECOMMENDATIONS & ACTIONS	RESPONSIBILITY	FINANCIAL IMPACT	TIMING
3.3 Develop a greenway that links through the existing cemeteries and connects the schools to the Gymnasium and Activity Center and B.C. Roberts Ballfield.	Parks and Recreation	Staff Time, Funding	Short-Term, Ongoing
3.4 Enhance the connection of the Gymnasium and Activity Center and B.C. Roberts Ballfield to the downtown through streetscape enhancements and pedestrian and bike connections.	Parks and Recreation	Staff Time, Funding	Short-Term, Ongoing
3.5 Continue to work with the Playful City USA initiative to promote and fund projects throughout the City.	Parks and Recreation	Staff Time, Funding	Short-Term, Ongoing
4. Evaluate open space requirements for future developments and ensure developments are providing adequate open space that maximizes public benefit (e.g., water quality, recreation, wildlife habitat).			
4.1 Continue to work with developers to set aside important open space that provides trail connectivity, wildlife habitat corridors, and water quality protection.	Parks and Recreation	Staff and Board of Commissioners Time	Ongoing
4.2 Seek opportunities for land donations as development occurs to meet future demand.	Parks and Recreation	Staff and Board of Commissioners Time	Ongoing
5. Develop a multi-use community center preferably located near the downtown core. The community center would be an indoor / outdoor facility that provides a central place for community meetings, indoor programming, and recreation. Its character should be reflective of Creedmoor's small town character and to house the following elements: swimming, basketball courts, indoor walking track, movie area, bowling, meeting room, workshop area, kitchen, and workout area. The center will be in a centralized location and relate to its exterior park area.			
5.1 Conduct a feasibility study to determine the size, location and program. Explore opportunities for partnerships with private and public entities to fund the design and construction. Utilize this Master Plan to help prioritize and guide development of new parks.	Parks and Recreation	Staff Time, Funding	Short-Term
5.2 Secure an appropriate site and building.	Parks and Recreation	Staff Time, Funding	Short-Term
5.3 Prepare design drawings and construct the multi-use community facility.	Parks and Recreation	Staff Time, Funding	Short-Term
6. Expand Lake Rogers Park to include improved lake access, expanded public open space, amphitheater, environmental education opportunities, lake loop trail, and landscape enhancements. The design and program should focus on the park as the western gateway into the City through streetscape improvements and orientation to Highway 56. Improvements should also include additional opportunities to recreate at one of Creedmoor's best assets.			
6.1 Continue to plan and design for expansion of existing facilities at Lake Rogers Park.	Parks and Recreation	Staff Time, Funding	Short-Term
6.2 Construct new facilities.	Parks and Recreation	Staff Time, Funding	Medium-Term
7. Develop the Lagoon site as a special use and neighborhood park. Build a centrally located dog park.			
7.1 Develop a detailed program to lead the design of the property. Recommendations include multi-purpose fields, meadows, trails, picnic, disc golf, restroom facilities and dog park. Improved access to the site from Highway 56 would benefit both the park and adjacent neighborhood.	Parks and Recreation	Staff Time, Funding	Medium-Term
7.2 Identify funding opportunities.	Parks and Recreation	Staff Time, Funding	Medium-Term
7.3 Prepare design drawings, permitting and construct improvements.	Parks and Recreation	Staff Time, Funding	Medium-Term

Park Facility Recommendations and Actions

RECOMMENDATIONS & ACTIONS	RESPONSIBILITY	FINANCIAL IMPACT	TIMING
8. Build two (2) neighborhood parks located in areas that currently are outside of the service area and where population growth is expected as indicated on the Master Plan map (south and east Creedmoor - refer to light blue circles on page 38).			
8.1 Acquire land, less than 10 acres needed. Identify sites that are connected to the planned greenway system, protect environmentally sensitive lands, and function as City gateway opportunities, and can accommodate a multi-purpose field and play area.	Parks and Recreation	Staff Time, Funding	Short to Mid-Term
8.2 Identify opportunities to partner as residential development occurs.	Parks and Recreation	Staff Time	Ongoing
8.3 Initiate planning and design studies for new facilities and funding, and construct new facilities.	Parks and Recreation	Staff Time	Medium- Term, Ongoing
9. Complete Harris Park Phasing			
9.1 Find funding or organize community build for remaining phase(s) of Harris Park to include a playground and swing set for 2-5 year olds.	Parks and Recreation	Staff Time	Short-Term
10. Develop multi-purpose fields as the Creedmoor park system expands. Fields should be a minimum dimension of 200'x140' and be adaptable so they can be used for activities such as informal play, picnicking, community gatherings, or field sport practice. Possible locations include any future neighborhood parks, BC Roberts Ballfield, Lagoon Park, Fontaine Park, and Lake Rogers Park.			
10.1 As parks are designed and built include space for multi-purpose open fields if formal active recreation fields are not included in the program.	Parks and Recreation	Staff Time, Funding	Ongoing
11. Develop the Fontaine Property for youth based active recreation.			
11.1 Work with Hawley Middle School, SGAA and Granville County Public School system to develop a program and joint use agreement for the development of the park.	Parks and Recreation	Staff Time	Ongoing
11.2 Develop a site-specific master plan and application for North Carolina Parks and Recreation Trust Fund (PARTF) funding to submit in January 2015.	Parks and Recreation	Staff Time	Short-Term
12. Develop trails and environmental education facilities at South Fontaine Property			
12.1 Develop site-specific master plan for Fontaine Park tied to the conservation principles and guidelines envisioned for the site.	Parks and Recreation	Staff Time, Funding	Medium- Term
12.2 Identify funding opportunities and develop new park.	Parks and Recreation	Staff Time, Funding	Medium- Term

Greenway Facility Recommendations and Actions

RECOMMENDATIONS & ACTIONS	RESPONSIBILITY	FINANCIAL IMPACT	TIMING
1. Continue to implement the recommendations from the Bike and Pedestrian Plan with two additional segments.			
1.1 Continue to prioritize bike / pedestrian linkages that connect major destinations like schools, downtown core and Lake Rogers to each other.	Parks and Recreation	Staff Time	Short-Term, Ongoing
1.2 Add a public walking and biking trail around Lake Rogers to the plan as part of the greenway and trail system.	Parks and Recreation	Staff Time	Medium-Term
1.3 Add the link that connects two of Creedmoor's cemeteries to B.C. Roberts Ballfields and the Gymnasium and Activity Center to the plan as part of the greenway and trail system. This can be accomplished by adding signage and providing paved connections between short gaps.	Parks and Recreation	Staff Time	Short-Term

Programming Recommendations and Actions

RECOMMENDATIONS & ACTIONS	RESPONSIBILITY	FINANCIAL IMPACT	TIMING
1. Continue to leverage and grow programming partnerships.			
1.1 Survey existing service providers, including South Granville Athletic Association (SGAA) to determine current usage and participation rate of Creedmoor residents.	Parks and Recreation	Staff Time	Short-Term
1.2 Continue and expand partnership with all current service providers and look for organizations with which to build new partnerships.	Parks and Recreation	Staff Time	Ongoing
2. Continue and expand events for community to attract tourists, build “community spirit” and meet the demand for additional activities.			
2.1 Continue to market and communicate Creedmoor’s existing events and programs through social media and print. Continue to distribute printed marketing materials at local businesses and service providers.	Parks and Recreation	Staff Time, Funding	Ongoing
2.2 Continue to take an active role in the organization and programming of existing events such as the Creedmoor Music Festival, Bike Rodeo, Alive After 5 and the Christmas Tree Lighting and Parade.	Parks and Recreation	Staff Time	Ongoing
2.3 Promote a monthly historic Creedmoor event.	Parks and Recreation	Staff Time, Funding	Short-Term, Ongoing
2.4 Partner with local artists and historians to provide reduced-fee programs available to residents.	Parks and Recreation	Staff Time, Funding	Short-Term, Ongoing
3. Develop dedicated programming for seniors, adults and teens to target growing and currently underserved populations.			
3.1 Formalize relationships with local organizations such as area churches and the South Granville Athletic Association to develop leisure programs focused on the senior population including trips and outings, card clubs, social events and historic and cultural programs.	Parks and Recreation	Staff Time	Short-Term
3.2 Partner with local artists, historians, fitness professionals to provide reduced-fee programs available to residents.	Parks and Recreation	Staff Time	Short-Term, Ongoing
3.3 Identify the type and level of program to be prioritized by the Department. Base implementations on feedback from survey.	Parks and Recreation	Staff Time	Short-Term, Ongoing
4. Develop educational programs for all members of Creedmoor community.			
4.1 Promote environmental education programs that utilize parks, schools and trails.	Parks and Recreation	Staff Time	Short-Term, Ongoing
4.2 Fund and develop mini-libraries to be located throughout City.	Parks and Recreation	Staff Time, Funding	Short-Term, Ongoing
4.3 Partner with schools to plan and develop outdoor classrooms at schools.	Parks and Recreation	Staff Time, Funding	Medium-Term, Ongoing
5. Develop health and exercise programs that appeal to all of Creedmoor.			
5.1 Partner with local restaurants to provide health cooking classes.	Parks and Recreation, Local Restaurants	Staff Time	Short-Term, Ongoing
5.2 Partner with Granville Department of Health to provide informational sessions on nutrition.	Parks and Recreation, Health Department	Staff Time	Short-Term, Ongoing
5.3 Provide exercise programs that reach all age groups.	Parks and Recreation	Staff Time	Short-Term, Ongoing
6. Develop system to search out and organize volunteers for programming.			
6.1 Create volunteer coordinator position to help expand and organize volunteer staff.	Parks and Recreation,	Staff Time	Short-Term, Ongoing
6.2 Expand tracking of volunteer hours and the value of volunteers used in lieu of necessary staff. Attribute this as cost recovery.	Parks and Recreation,	Staff Time	Short-Term, Ongoing

FUNDING STRATEGIES

There are several methods in which parks and recreation systems can be funded including municipal funding tools, grants and local equity. The following section defines several funding tools that when used in conjunction with City funds will enable the acquisition, planning, construction, and programming of this critical community resource.

Note: the following is not a comprehensive list of all tools available to fund parks and recreation. This list should be used as a starting point when researching alternative funding mechanisms as grant availability and funding mechanisms continue to evolve.

The following table highlights a variety of grants available from both local, state and federal sources that help achieve some of the aforementioned recommendations:

LEVEL	FUNDING TOOL	TYPE	SOURCE	PURPOSE
State	PARTF	Grant	State of North Carolina	PARTF (The Parks and Recreation Trust Fund) provides dollar-for-dollar matching grants to local governments for parks and recreation projects that serve the public interest
State	Healthy Active Communities	Grant	Blue Cross Blue Shield of North Carolina	The aim of Healthy Active Communities is to lead North Carolinians young and old to healthier, more active lifestyles.
State	Eat Smart, Move More Community Grant	Grant	Eat Smart, Move More NC	Improve youth physical activity
State	Fit Community Program	Grant	NC Health and Wellness Trust Fund	Programs and planning that support the development of healthy, fit communities
State	Land and Water Conservation Fund	Grant	State of North Carolina	The Land and Water Conservation Fund (LWCF) program is a reimbursable, 50/50 matching grants program to states of conservation and outdoor recreation purposes, and through the states to local governments to address "close to home" outdoor recreation needs.
State	Clean Water Management Trust	Grant	State of North Carolina	Support projects that enhance or restore degraded waters, protect unpolluted waters, and/or contribute toward a network of riparian buffers and greenways for environmental, educational, and recreational benefits
State	Safe Routes to School	Grant	State of North Carolina	Create and improve safe walking and bicycling facilities to and from school
Federal	Our Town	Grant	National Endowment for the Arts	For creative placemaking projects that contribute toward the livability of communities and help transform them into lively, beautiful, and sustainable places with the arts at their core
Federal	Urban Waters Grant	Grant	EPA	Projects that contribute to improved water quality and community revitalization
Federal	Transportation Alternatives Program (MAP-21)	Grant	Department of Transportation	Can be used for a variety of things - most appropriate in this context: pedestrian and bicycle facilities, rail-to-rail program, acquisition of historic easements, landscaping and scenic beautification
State	Nourishing North Carolina	Grant	Blue Cross Blue Shield of North Carolina	The aim of Nourishing North Carolina is to provide funding to communities to construct community gardens to aid in more access to healthy food.

In addition, there are a number of municipal funding tools available to raise funds for park, recreation and cultural resources facilities and programs. First, Creedmoor should update its Capital Improvement Program to provide adequate staffing for implementation and to ensure sound governance and financing of its department.

Capital Improvement Program

A capital improvements program (CIP) is a framework for planning a community's capital expenditures. It is a four- to six-year schedule of infrastructure and facilities to be built or upgraded. The CIP is composed of two parts- a capital budget and a capital program. The budget is the upcoming year's spending plan; the program is a plan for expenditures five years beyond the budget. A complete, properly developed CIP should identify funding sources and timelines for completion of projects upon which all citizens, including those in the real estate development industry, can rely. As supported by findings in the survey, a well planned Capital Improvement Programs have the following benefits:

- Facilitates coordination between capital needs and the operating budgets.
- Enhances the community's credit rating, control of its tax rate, and avoids sudden changes in its debt service requirements.
- Identifies the most economical means of financing capital projects.
- Increases opportunities for obtaining federal and state aid.
- Relates public facilities to other public and private development and redevelopment policies and plans.
- Focuses attention on community objectives and fiscal capacity.
- Keeps the public informed about future needs and projects.
- Coordinates the activities of neighboring and overlapping units of local government to reduce duplication.
- Encourages careful project planning and design to avoid costly mistakes and help a community reach desired goals.

The Colorado Department of Local Affairs published a resource entitled Developing a Capital Improvement Program that provides additional details and guidance on developing a CIP: http://dola.colorado.gov/dlg/ta/utility/docs/capital_improvement.pdf

The following tools are a sample of what is available to municipalities to help fund community projects:

Municipal Bonds

A municipal bond is a bond issued by a city or other local government. There are two basic types of municipal bonds:

- **General obligation bonds:** Principal and interest are secured by the full faith and credit of the issuer and usually supported by either the issuer's unlimited or limited taxing power. In many cases, general obligation bonds are voter-approved.
- **Revenue bonds:** Principal and interest are secured by revenues derived from tolls, charges or rents from the facility built with the proceeds of the bond issue. Public projects financed by revenue bonds include toll roads, bridges, airports, water and sewage treatment facilities, hospitals and subsidized housing. Many of these bonds are issued by special authorities created for that particular purpose.

Development Assessment Fees

A development assessment fee is a source of revenue that a local government can assess land development to fund infrastructure to be used by occupants of that land development. These fees must not be collected to mitigate pre-existing deficient levels of service; rather, the amount collected must be in proportion to the impact generated by the proposed use or development. For instance, a fee may be assessed per housing unit for school construction; however, the fee must fund a school to serve that housing unit and not go to alleviate overcrowding at an existing school. The amount of the fee must be equivalent to the impact of an average household and not offset pre-existing needs for which fees were not collected.

“First, Creedmoor should update its Capital Improvement Program to provide adequate staffing for implementation and to ensure sound governance and financing of its department.”

APPENDIX

APPENDIX A

MASTER PLAN COMMITTEE

City Officials and Management Staff

Darryl D. Moss, Mayor
John Stallings, Former Commissioner
Tom Mercer, City Manager
Korena Weichel, Assistant City Manager
Keith King, Chief of Police
Ren Wiles, Finance Director
Mike Frangos, Planning, Zoning & Subdivision Administrator
Scottie K. Cornett, Programs Director - Parks and Recreation
Lara Jenkins, Parks and Recreation Assistant
Steve Colenda, Certified Playground Inspector

Creedmoor Parks and Recreation Committee

Brian Whitfield
Jared Hanson
Jerry Holmes
Jacqueline Tanner
Lushawn McCutchins
Mark Jones
Nancy Russell
Jackie Sergent

APPENDIX B

STAKEHOLDER INTERVIEWS - AUGUST 20 - 21, 2013

3pm Interview (#1)

Participants:

Jared Hanson (United Methodist Church), Darryl Moss (Mayor)

Mr. Hanson is a new resident for 5 weeks – Excited about the plans that the city is trying to provide P&R facilities.

- Congregation – a lot of grandparents, young families whose kids are in Sunday school.
- Groups –
 - » Mens – Gather to eat, special projects
 - » Womens – Fundraisers (much focus on children)
 - » Youth (about 20) – Have youth pastor, Sunday night devotion, highway clean-up, multidenominational events, etc.
- Hold two community fish fry events (fund raiser)
- Have a fellowship hall that holds 200+, picnic shelter, and a “community” garden (opportunity for community partnerships, such as with school) so it’s not just a church garden. More progress expected if partnering with the Parks and Rec... lends more credibility, especially with raising awareness, but citizens skeptical when church-city relationship.
- Have portable basketball court

Comments:

- Splash pads are fun but can attract too many at one time.
- Have not talked about sunrise services outside yet, but would be nice – maybe Rogers Lake?
- Old water plant (and equipment in disrepair) takes away from the aesthetics at Rogers Lake Park. Uses?
 - » Aquarium, educational facility, or tear down and put restaurant there.
- What about the sustainable, granola, natural, passive components of this? Walk in the woods? Nature?
 - » Don’t want a lot of blacktop. What about trail around all or part of Rogers Lake edge? (Except have to have snake warning signs!)
- Want tennis
- Want basketball
- Want open fields for soccer, frisbee, etc – place to take youth group for fun outdoor time
- Want movie theater

4pm Interview(#2)

Participants:

Commissioner Jimmy Minor (elected and Assist Fire Chief), Roderick Allison (Attorney for Christian Faith Center Academy), Nancy Russell, Dr. Jordan (Granville County Schools), Wayne Mangum, South Granville Athletic Association

Comments:

- Baseball, softball, football, cheerleading (seasonal) – City complements what SGAA is programming / delivering
- School fields are insufficient in size and quality... missing an opportunity to tap into people's desire to be a rec community
- Partner with city to find new, better uses for facilities... new stadium that HS and community use – Need money, can't pay for it. Next to Hawley would really help Hawley out.
- Gym and Activity Center - Multi-purpose field is too multipurpose, not enough seating and in bad shape, not adequate concession
- HS track out back used for track practice
- Hard to spend money on facilities when teachers are getting laid off
- Soccer field at old lagoon?
- Cary has facility with 5 or 6 fields and concession in middle – Harris?
- Huge market for tournaments, and ideally situated – proximity to Raleigh and Durham pop centers
- Joint use could work but terms need to be spelled out in beginning
- Kannapolis – walking loop (being in center made it a great city asset) for family
- Build it and they will come
- CFC Academy – more ball fields desired – roadblock was Falls Lake Rules, cost of adjustments to plan to meet recreation doubled (gave up)... wanted to have field on south side and tennis behind parking on north side... want to partner
- CFC looks to SGAA for sports they can't deliver at the school
- With partnerships, what flex is there or are we locked because of restrictions and associated costs
- FALLS LAKE RULES ARE REALLY GOING TO HAMPER PROGRESS BECAUSE OF WHAT THEY DO TO THE COST OF DEVELOPMENT – STATE AGREES FLAWED... NEED NEW STUDY AND STATE (NCDENR) GAVE 50K AND JURISDICTIONS ARE RAISING MONEY TO FUND STUDY TO REVISE RULES
- 2200 on email list of SGAA (could be 2 per Household) – programs include: volleyball, soccer, football, cheerleading, baseball, softball... just youth, not enough volunteers to handle any adult groups
- Adult activities are really important, especially for adults to play with their kids
- SGAA never has enough fields = not enough practice time. Some coaches will build their own fields
- Some school and community coaches will spend their own money and time to maintain fields. Kids don't volunteer anymore.
- Charges for facilities in other places can be very high.
- Partnership with school would be a huge money/resource saver.
- Mount Energy has one field but no lights or restrooms. One to two games at a time.
- SGAA – football has home games at South Granville HS and practices at Activity Center fields
- Partnering opportunity with South Granville Country Club for golf and tennis???
- Tar River has nice gym – built to give access to community (built with elementary school but to middle specs)
- CFC open courts on Monday nights in gym
- Shutting down main street for events is a logistics nightmare and bad for business if people avoid area during festival
- Rogers Lake has a lot of potential
- Need community center with fire, etc. – 3 acre lot on wet side has been considered
- Don't hesitate to consider anything that would strengthen relationship btw city and schools – needed and Board would support.

6pm Interview (#3)

Participants:

John Stallings (former mayor and current commissioner), Leslee Greenup (Greenup Camps—retired Harlem Globe Trotter and his wife run the Friday basketball camps in gymnasium)

Comments:

- Need a new gym. Existing limits types and sizes of events. Old, small, no 3-point line, etc. Can't do an adult league, just kids. (HS has an adult league in summer.)
- Greenup loyal to Creedmoor.
- New gym needs to have fitness facilities (membership for use), place for workshops (including art), plus all of the basketball
- Creedmoor kids don't have anything to do.
- Kids are hanging out at Food Lion or the car wash
- Farmers Market (And flea market? And food truck rodeo?)
 - » Too small (not sure why)
 - » Should it move?
 - » Farmers going to Carrboro
 - » Marketing not strong (service area?)
 - » County restrictions? Allow more than Granville farmers so more vendors?
 - » Visibility-lacking view of it and signs...less traffic
 - » Not on city's website either
- Need organized events, clinic, etc. so kids stay active and stay out of trouble
- American Legion-used to have Bingo and Dances
- Don't have space for things
- Don't have people with time to volunteer so not enough people to "staff " kids activities
- Fields and gym at Fontaine
- Need equipment, not just places/facilities

10am Interview (#4)

Participants:

Cheryl Carrier (South Granville Senior Center), Steve Colenda (City of Creedmoor), Diana Dudley (South Granville Animal Hospital), Tim Karan (Granville County Commissioner), Korena Weichel (City of Creedmoor), Ren Wiles (City of Creedmoor), Lara Jenkins City of Creedmoor), Scottie Cornett (City of Creedmoor)

Comments:

- Need to be sure all ideas have a resource phasing strategy-permits? Monitoring?
- Dog parks-with separate space for big/little dogs. Currently residents are using the open space by the vet area, but good idea (cleaning up after became an issue with overflow parking for the Activity Center). FYI Diana has submitted a grant to do "poop sampling"...worms-left behind vs. bagged-study of park safety.
- Duck hunting at Beaver Dam (top of Robertson Creek)- public land. No hunting is allowed in the City limits. Tar River Conservancy Prop NW of Rogers Lake. Fees could (for stamps, licenses) pay for species and wetlands protection...with/out hunting. City owns a lot of this property. Municipal duck blinds –fee charged? Army Corps has preserves that are game lands-well utilized on Robertson Creek and Lodge Creek. Lake Rogers-great for fishing. Need more trails- trail around Lake Rogers.
- People come to Creedmoor to get away from the City, but still work in the City
- Need to improve the basic Quality of Life.
- No where to run- no shoulders on the side of the road- sidewalks are critical.
- Need a destination for fitness, with tennis courts. Schools are locked and closed or used. Have to go to Raleigh for tennis and tournaments.
- We already have playgrounds and shelters; we need to have interconnected sidewalks and trails.
- Music festival is busting at the seams. Need to spread it out a bit more. Need a secondary stage area. Staff can't manage it. 45 minute music sets, too short of a time period. There are benefits to having it downtown, pavement surface, hometown feel- spread it out to side streets.
- Must have resources to handle growth of any facilities and events. Consider operations and maintenance -Grass mowing/trash pickup/event set up / repairs
- Work on partnerships with the city to promote existing events and facilities
 - » Efforts for marketing are really improving and are effective -
 - » communication/collaboration/coordination/scheduling
 - » awareness/education/wayfinding, signage/web site
 - » Educate the public about how much we are doing now
 - » Farmer's Market- is the location the best? Better signage and more visibility needed. Farmer's Market rules are possibly too stringent for its own good.
 - » Seniors- need to reach younger seniors. Fitness, Zumba, low impact aerobics. Creedmoor seniors go to Durham Senior Center for billiards, water aerobics. Driving and transportation is a problem. CARTS transportation comes for Henderson. Seniors do walk from Senior Center to downtown. A community center should encourage cross-generational contact
 - » Bowling alley and movie theater would be great –keep seniors and kids busy.
 - » The park and rec system should promote the "small-town, close-knit community character".
- Fitness: tennis, walking, running (cross city trail great)
- Lake Rogers- untapped opportunity. 7.8 AC land by Lake Rogers – has a natural fit for an outdoor amphitheater. 1 AC is a cemetery. John Cash's family owned the land. Movie Night-maybe Lake Rogers (or Senior Center)

11:30am Interview

Participants:

Elaine Moss (Old Creedmoor), Jacqueline Tanner ((Resident), Jayme Currin (Golden Pond), Bill Banks (Highland Vista), Lin Gunnet (Highland Vista), Brenda Osburn (Williamsburg Park), Dennis Williams (Creedmoor Police Dept.) , Brian Whitfield (Real Estate Investor)

Comments:

- Need facilities so they don't have to drive to other places that the whole family can use.
- Meet new residents' expectations – people moving into Creedmoor from Durham and Raleigh for lower taxes and rural, but move back because they are driving back all of the time for something to do
- Dog park
- Lake – trails around
- What about site east of Hawley?
- Sports complex – maybe east of Hawley – great for after school so kids aren't sitting around in cafeteria
- Walk/bike trails
- On 56, wetlands to an amenity... would love to kayak
- Kayak on Rogers Lake... and have walking trail and utilize land on west side for more public park
- Keep people here and spending here.
- Programs that bring in jobs
- Need to blend activity and education...
- Use spaces to promote creativity, activity, education, etc.
- See what they've done with 12x12 building at Umstead park --- educational
- Mini libraries - "box" on sites and honor system
- Heart trail with health info installed with equipment
- Outdoor classrooms
- Amphitheater
- Movie theater
- Boy scout camping
- YMCA (couldn't raise \$5000 to do the location assessment)
- Pool, swimming lessons
- Really need to have things for kids to do.
- Highland Vista – people come there from other places and want YMCA or like facility
- Golden Pond would support YMCA or like facility
- People using trail that's built
- Roanoke- permanent stands on street for vendors on weekends, unique arts museum downtown Police – working on boys and girls club, need location (preference Creedmoor) and logistics figured out... can then work it from JCPC side ---- need pointer from rep of a successful Boys and Girls Club... What about RHA site – has offices and warehouse? They're relocating.
- What can go in factory building?
- Like Palace Point, but smaller scale
- Partner with Butner to get some things that depend on 10,000+ population... with numbers, better opportunity to attract or justify facilities ("regional" solution)... Alternatively, get private citizens to fund facilities to have facilities in Creedmoor (same folks who would give money to a YMCA, which could go to Butner if Y)

- Mayor – no industry being recruited to this residential community
- Revitalize existing facilities to meet immediate needs... maybe gym and senior center gets torn down and land is offered to Y or like facility that's privately funded
- What about building on other side of vets office (old school building)?
- No one really knows what school facilities can be used and by whom... very restrictive and a lot of paperwork and requirements that cost money (even police have to pay a custodian to be on site)... led to cheerleading camp getting cancelled that used to serve up to 82 girls.
- Factory should not be a "club" and "club" should not be a priority of the city.
- LEGO example
- Leverage, leverage, leverage
- Lagoon – Mayor new road plus sidewalk ... Jayme: create a "mini GAP"
- Active senior here
- 85 new teachers coming into Granville County this year (1/3 are natives)

APPENDIX C

PUBLIC MEETING #1 SUMMARY

Overview

In early October, the City and the consultant team conducted a public meeting to introduce the park and recreation master planning process and to get the communities input on existing and future park and recreation needs. This included an introductory powerpoint presentation about the process and three exercises aimed to further illuminate specific needs of residents. Of the attendees, 75% came from within three miles of downtown Creedmoor. The following is a sampling of the attendee's vision for Creedmoor Park and Recreation, expressed at the meeting:

- A community center and educational facility (water or natural habitats, wildlife, etc.)
- Safe playground, walking trails and a more beautifully developed greenway
- Picnic areas with parks
- More of an arts presence
- Horse trails and equestrian facilities
- Playground and natural trails
- Improve downtown appearance and usability

The following overarching ideas were gleaned from the public input session:

- Swimming facilities were the most requested element.
- Greenway / Trail infrastructure needed to connect neighborhoods to downtown core.
- A Sports / Recreation complex that is flexible and can accommodate multiple uses, especially activities for teens, has a high level of support.
- Additional connectivity to Lake Rogers Park is wanted.
- There is a good amount of interest in expansion of the existing senior facilities.

Creedmoor Visioning Session

Public Meeting 1
 October 7, 2013
 Creedmoor, North Carolina
 Summary of Exercise Results

Question:

There is no place in Creedmoor for me to _____ (recreational activities)

Written Answers:

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="radio"/> Basketball field <input type="radio"/> Basketball park <input type="radio"/> Walking <input type="radio"/> Movies <input type="radio"/> Play football <input type="radio"/> Water aerobics for Seniors <input type="radio"/> Go to museums <input type="radio"/> Swim <input type="radio"/> Publicly display artwork <input type="radio"/> Meet with couples | <ul style="list-style-type: none"> <input type="radio"/> Need areas for reading after 8:30 <input type="radio"/> Movies <input type="radio"/> Swim <input type="radio"/> Ride horses <input type="radio"/> Ride horses <input type="radio"/> Ride horses <input type="radio"/> Be on a swim team <input type="radio"/> Ride horses <input type="radio"/> Ride bicycles safely, walk <input type="radio"/> My dog to play <input type="radio"/> Swim |
|---|--|

Question:

I would like to use greenway trails to get to _____ (destination.)

Written Answers:

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="radio"/> Lake Rogers <input type="radio"/> Recreation complex <input type="radio"/> Lake Rogers, Butner, Falls Lake <input type="radio"/> Horse barns <input type="radio"/> Lake Rogers <input type="radio"/> Lake Rogers | <ul style="list-style-type: none"> <input type="radio"/> Lake Rogers <input type="radio"/> Lake Rogers <input type="radio"/> Lake Rogers <input type="radio"/> Lake Rogers and other natural destinations <input type="radio"/> Horse barns <input type="radio"/> Lake Rogers <input type="radio"/> To many own property Falls Lake |
|---|--|

Question:

If only Creedmoor had a _____ it would be the best place to live.

Written Answers:

- o Pool
- o Sports Complex
- o Bowling
- o Pool
- o Walking Trail
- o Racket Room
- o Handball
- o Tennis
- o Art museum and basketball park
- o Senior Center
- o Movie Room
- o Wii Room
- o Places for shopping
(ex. Home Depot, Lowes, Target, not Wal-Mart)
- o Senior Center bus
- o Exercise Facilities at Senior Center
- o Harris Teeter or Lowes
- o Community gardens
- o Horse trails
- o Horse trails
- o Senior center library room
- o Community center (YMCA)
- o Horse trail
- o Horse barns
- o Senior Center
- o Storage space
- o Recreation complex
- o Movies
- o Bowling
- o Community center
- o Pool and sauna
- o Senior Center
- o Larger Senior Center
- o Treadmill in Senior Center
- o Senior center nurses station
- o Kids play area along 56
- o Senior center larger dining area
- o Senior Center- More stalls for women's bathroom
- o More natural play areas and trails, park amphitheater,
and art-related events
- o Senior center computer room
- o Senior center special program room
- o Daryl does well, but can not do it by himself

Question:

An ideal community center would have the following features

Written Answers:

- o Pool, gym
- o Pool, fields, courts of all kind, exercise space for classes
- o Swimming pool
- o Pool, gym
- o Public Pool
- o Movie theater
- o Pool
- o Nature park trails
- o Public pool
- o Public pool
- o Pool, community area for events and classes
including exercise facilities
- o Educational classes
- o Nature programs
- o Tennis courts
- o Horse trails
- o Tennis courts
- o Pool
- o Skating rink
- o YMCA
- o Dog park
- o Pool and dancing

Question:

What is your vision for the future of parks, recreation and cultural resources in Creedmoor?

Written Answers:

- o Money
- o More Parks
- o Improve downtown appearance and usability
- o More Parks
- o A community center and educational facility (water or natural habitats, wildlife, etc.)
- o To have walking, biking trails throughout the city
- o To exceed current expectations for present and future by focusing on recreations and living
- o We don't need a increase to our water bill
- o Picnic areas with parks
- o Downtown park in addition to other parks around the city
- o More of an arts presence
- o A city museum
- o Gardens
- o Playgrounds and nature trails
- o My vision is that Pecan Hill will be considered first with sidewalks, adequate bright lights, and safe playgrounds
- o Safe playgrounds, walking trails, and a more beautifully developed greenway
- o Most importantly that the planners follow through with suggestions within a reasonable time frame. Thanks

Question:

What's the value of parks, recreation, and cultural resources for the Creedmoor community?

Written Answers:

- o Creedmoor has a rich history because it was considered the best place to buy mules years ago. It was called the "Mule Capital of the State". Keep hope and history alive. Thanks
- o Community pride
- o It is highly valued because people can find a means to express themselves. (Sort of a window)
- o Health
- o Sense of belonging
- o Mental and physical health
- o Give people a sense of place, pride in their city
- o Community relationships grow and strengthen with tangible and intangible results
- o Imperative for quality of life
- o It is critical to keep people living here
- o Community pride, opportunities for children, keep people (and money) in Creedmoor instead of Raleigh, Durham, or Chapel Hill

Question:

I would like to see more ____ for my kids

Written Answers:

- o Soccer fields
- o Open socializing
- o Meaningful activity for our youth
- o We need a dog park
- o Need a place for children after school
- o More opportunities to participate in activities
- o More parks, playgrounds, classes and art at the community center, museums
- o Playground
- o Playground
- o Special Olympics events
- o Special Olympics events

Question:

General Comments

- o Parking for ball fields
- o Place for cheerleaders to practice
- o More parks
- o Help the Kids
- o Water bills too high; water quality is poor
- o Water bills are too high
- o We need to provide quality of life that retains and attracts people
- o We need horse trails
- o There are only 2 tennis courts at SGHS. You have to have at least 4 courts to host a match. If the city had a park with at least 4 courts, the high school could benefit from being able to have 1 home game a week during the tennis season. They have to travel away for every game.
- o We need horse trails
- o Unfair H2O bill. When I use less water, the garbage portion of the water bill increases. What!!
- o City and County tax needs reduction
- o Water bill too high
- o Garbage, water bills and taxes are too high
- o Partner with SGAA athletics

Priority Results

ACTIVITY	PRIORITY COUNT					
	FIRST	SECOND	THIRD	FOURTH	FIFTH	TOTAL VOTES
Recreation Center	4	3	1		3	11
Horse Trails and Facilities	3		2	1	1	7
Indoor Pool	2	1		2	2	7
Outdoor Pool	2	1	2		2	7
Farmers Market		2	1	1	2	6
Greenway	1		2	2	1	6
Natural Trail		1	2	3		6
Community Garden	1	1	1		2	5
Dog Park		1		2	2	5
Multi-Use Center	2	1		1	1	5
Public Art		1	1		3	5
Special Events	1		2		2	5
Natural Stream	1		2		1	4
Playground		1	2		1	4
Streetscape	1	1		1	1	4
Therapeutic Recreation	2				2	4
Basketball	1	1		1		3
Mountain Biking				3		3
Nature Playground		2	1			3
Restroom			1		2	3
Senior Center		1		1	1	3
Tennis		2			1	3
Botanical Garden		1			1	2
Performing Arts					2	2
Spray Ground			1		1	2
Disc Golf				1		1

ACTIVITY	PRIORITY COUNT					
	FIRST	SECOND	THIRD	FOURTH	FIFTH	TOTAL VOTES
Formal Picnic					1	1
Historic Preservation				1		1
Informal Picnic				1		1
Running Track					1	1
Soccer			1			1
My Idea...4-Wheel Trails	1					1
My Idea...Movie Theatre		1				1
My Idea...Football				1		1
My Idea...Putt Putt Golf					1	1
Baseball						0
Cricket						0
Lacrosse						0
Rain Garden						0
Softball						0
TOTALS	22	22	22	22	37	

APPENDIX D

PUBLIC MEETING #2 SUMMARY

Overview

A second public meeting was held in early February at the Gymnasium of Creedmoor Elementary School. At this meeting, Creedmoor residents were given a progress report on the Master Plan process and were presented some draft recommendations. The public was then asked to place stickers on recommendations they preferred and make notes if anything was missing. The following is an overview of the public response:

- Environmental education (gardening, birdwatching, nature walks, etc.) received the most votes for senior programs.
- Swimming and Arts classes (drawing, ceramics, painting, etc.) received the most votes for adult programs.
- Art classes (drawing, ceramics, comic book writing, etc.), Archery, and Swimming received the most votes for youth programs.
- Of the facilities listed, a Multi-purpose community center, expansion of Lake Rogers Park, and dog parks received the most amount of votes.

There were several additions to the programs and facilities listed. Those included: horse trails, indoor volleyball / recreation, and increased connectivity.

Programming & Event Preferences

PROGRAM	VOTES
Seniors	
Arts Classes (drawing, ceramics, painting, etc.)	3
Biking (group rides, safety)	2
Bowling	2
Canoe / kayak (group outings, lessons)	1
Environmental education (gardening, birdwatching, nature walks, etc.)	6
Exercise classes (aerobics, zumba, yoga, etc.)	3
Fishing	2
Movie nights	3
Swimming	4
Adults	
Arts Classes (drawing, ceramics, painting, etc.)	5
Basketball	2
Biking (group rides, safety, learn to ride)	3
Bowling	2
Canoe / kayak (group outings, lessons)	2
Environmental Education	0
Exercise classes	4
Fishing	3
Movie nights	3
Running Groups	2
Swimming	6

PROGRAM	VOTES
Youth	
Archery	12
Art classes (drawing, ceramics, comic book writing, etc.)	14
Basketball	7
Biking (group rides, safety, learn to ride)	4
Bowling	4
Canoe / kayak (group outings, lessons)	5
Concerts	9
Environmental education	9
Exercise classes	2
Fishing	4
Movie nights	6
Running groups	11
Summer camps	9
Swimming	12
Horse trails	6
Indoor Volleyball	3
Outdoor / indoor theater	1
Outdoor sanded volleyball	1
Theater club that puts on performances	1
Events	
Concerts	10
Bike rides	3
Fairs & Festivals	9
Movie Nights	10

Draft Key Recommendations

RECOMMENDATION	VOTES
Programming	
Continue to leverage and grow programming partnerships	2
Continue events for community	3
Dedication to programming for seniors, adults, & teens	7
Priority facilities	
Multi-purpose community center	24
Developing parks to include multi-purpose fields(s)	9
Continue to build bike & ped facilities	11
Create a community outdoor gathering space downtown	17
Expand Lake Rogers Park	20
Build a dog park	18
Build 2 additional Neighborhood Parks	14
Nature trails and environmental education at South Fontaine	6
Complete Harris Park phasing	0
Partnerships	
Work with Granville County Schools to create a Joint Use Agreement	3
Creedmoor Standards	
Adopt Park Classification System	2
Development Standards	3

APPENDIX E

SURVEY RESULTS

Creedmoor Parks & Recreation Master Plan Survey



1. Age

	Response Count
	418
answered question	418
skipped question	0

2. Gender

	Response Percent	Response Count
Male 	36.8%	154
Female 	63.2%	264
answered question		418
skipped question		0

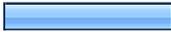
3. Type of household

		Response Percent	Response Count
Single, no children		16.5%	69
Single with children at home		9.8%	41
Single, children no longer at home (empty nester)		2.6%	11
Couple, no children		9.1%	38
Couple with children at home		53.3%	223
Couple, children no longer at home (empty nester)		8.6%	36
		answered question	418
		skipped question	0

4. Rent or Own?

		Response Percent	Response Count
Rent		13.2%	55
Own		78.5%	328
Other (please specify)		8.4%	35
		answered question	418
		skipped question	0

5. How long have you lived in Creedmoor?

		Response Percent	Response Count
0-5 years		21.1%	88
6-10 years		26.3%	110
11-20 years		24.6%	103
More than 20 years		15.6%	65
I do not live in Creedmoor		12.4%	52
answered question			418
skipped question			0

6. Race

		Response Percent	Response Count
Caucasian/Anglo (not Hispanic)		75.8%	317
African American		15.1%	63
Hispanic/Latin		4.1%	17
Asian		0.0%	0
Native American		1.0%	4
Other (please specify)		4.1%	17
answered question			418
skipped question			0

7. Household income last year?

		Response Percent	Response Count
Below \$30,000		6.0%	25
\$30,000 - \$39,999		8.9%	37
\$40,000 - \$54,999		9.8%	41
\$55,000 - \$70,000		26.3%	110
Above \$70,000		11.7%	49
Prefer not to answer		19.6%	82
Do not know		17.7%	74
answered question			418
skipped question			0

8. Where in Creedmoor geographically do you live? Refer to the picture above

		Response Percent	Response Count
Quadrant A) West of US-15, North of NC-56		13.4%	55
Quadrant B) East of US-15, North of NC-56		15.8%	65
Quadrant C) West of Main Street, South of NC-56		15.6%	64
Quadrant D) East of Main Street, South of NC-56		22.1%	91
Quadrant E) Outside of Creedmoor		33.1%	136
answered question			411
skipped question			7

9. If you were looking for information for you and/or your family about programs and services provided by the Creedmoor Parks and Recreation Department, which sources would you use? choose all that apply

		Response Percent	Response Count
Parks and Recreation Newsletter		29.9%	112
City of Creedmoor Website		65.2%	244
Posters in the area		31.8%	119
Local Newspapers		52.7%	197
Facebook		43.6%	163
Twitter		11.2%	42
Friends		50.3%	188
Email		27.0%	101
Other (please specify)		2.1%	8
		answered question	374
		skipped question	44

10. Of the following facilities and services currently available in Creedmoor, please indicate how important they are to you: rate 1-5 based on importance, 1 being not at all, and 5 being extremely important

	not at all	2	3	4	extremely important	Rating Count
Lake Rogers Park	12.5% (46)	13.8% (51)	18.7% (69)	22.8% (84)	32.2% (119)	369
B.C. Roberts Ballfield	26.8% (97)	18.2% (66)	21.5% (78)	16.6% (60)	16.9% (61)	362
Creedmoor Gymnasium & Activity Center	20.7% (76)	16.6% (61)	22.3% (82)	17.4% (64)	22.9% (84)	367
South Granville Senior Center	32.0% (117)	13.9% (51)	19.7% (72)	13.7% (50)	20.8% (76)	366
Sidewalks and Greenways	7.2% (27)	8.3% (31)	14.7% (55)	22.0% (82)	47.7% (178)	373
Open Space (publicly owned natural areas)	11.8% (43)	9.9% (36)	23.3% (85)	23.3% (85)	31.8% (116)	365
Anthony Greenup Basketball Camps	36.2% (131)	23.2% (84)	20.7% (75)	8.8% (32)	11.0% (40)	362
Senior Programs	29.8% (108)	16.5% (60)	21.2% (77)	12.9% (47)	19.6% (71)	363
South Granville Athletic Association (SGAA)	17.5% (64)	15.0% (55)	15.6% (57)	19.1% (70)	32.8% (120)	366
Zumba Fitness	32.9% (119)	16.9% (61)	19.3% (70)	14.9% (54)	16.0% (58)	362
					answered question	375
					skipped question	43

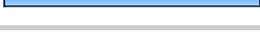
11. Of those, how well do you think those are meeting the needs of Creedmoor? rate 1-5, 1 being not at all, and 5 being entirely

	not at all	2	3	4	entirely	Rating Count
Lake Rogers Park	4.4% (16)	13.1% (47)	29.7% (107)	29.4% (106)	23.3% (84)	360
B.C. Roberts Ballfield	7.1% (25)	16.6% (58)	36.3% (127)	24.0% (84)	16.0% (56)	350
Creedmoor Gymnasium & Activity Center	6.8% (24)	16.2% (57)	37.5% (132)	21.3% (75)	18.2% (64)	352
South Granville Senior Center	6.3% (22)	15.8% (55)	34.2% (119)	23.9% (83)	19.8% (69)	348
Sidewalks and Greenways	5.3% (19)	9.5% (34)	27.1% (97)	27.9% (100)	30.2% (108)	358
Open Space (publicly owned natural areas)	9.1% (32)	17.9% (63)	36.4% (128)	18.8% (66)	17.9% (63)	352
Anthony Greenup Basketball Camps	10.0% (34)	20.6% (70)	37.4% (127)	18.8% (64)	13.2% (45)	340
Senior Programs	6.1% (21)	16.3% (56)	36.0% (124)	22.1% (76)	19.5% (67)	344
South Granville Athletic Association (SGAA)	4.6% (16)	15.1% (53)	29.4% (103)	24.3% (85)	26.6% (93)	350
Zumba Fitness	8.5% (29)	17.8% (61)	35.6% (122)	19.5% (67)	18.7% (64)	343
				answered question		366
				skipped question		52

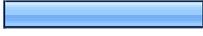
12. How many times in the past year have you or members of your family used the following facilities and programs?

	0	1-5	6-10	11-20	21 or more	Rating Count
Lake Rogers Park	22.3% (82)	41.6% (153)	17.1% (63)	10.9% (40)	8.2% (30)	368
B.C. Roberts Ballfield	68.7% (248)	16.6% (60)	6.9% (25)	3.3% (12)	4.4% (16)	361
Creedmoor Gymnasium & Activity Center	57.9% (212)	25.1% (92)	8.2% (30)	2.5% (9)	6.3% (23)	366
South Granville Senior Center	81.0% (102)	8.7% (11)	4.0% (5)	4.0% (5)	2.4% (3)	126
Sidewalks and Greenways	26.6% (97)	27.4% (100)	15.9% (58)	12.1% (44)	18.1% (66)	365
Open Space (publicly owned natural areas)	48.0% (172)	24.9% (89)	12.6% (45)	8.1% (29)	6.4% (23)	358
Anthony Greenup Basketball Camps	90.0% (323)	6.7% (24)	0.8% (3)	1.7% (6)	0.8% (3)	359
Senior Programs	83.9% (302)	7.5% (27)	2.8% (10)	2.8% (10)	3.1% (11)	360
South Granville Athletic Programs (SGAA)	58.5% (210)	15.3% (55)	8.1% (29)	5.8% (21)	12.3% (44)	359
Zumba Fitness	82.7% (296)	9.2% (33)	2.0% (7)	3.1% (11)	3.1% (11)	358
answered question						373
skipped question						45

13. If you are participating in SGAA, what programs are you a part of? choose all that apply

		Response Percent	Response Count
Youth Basketball		29.5%	43
Youth Cheerleading		8.9%	13
Youth T-Ball		8.2%	12
Youth Baseball		30.1%	44
Youth Soccer		39.7%	58
Youth Football		15.8%	23
Adult Softball		7.5%	11
Adult Basketball		6.2%	9
Other (please specify)		26.7%	39
		answered question	146
		skipped question	272

14. Do you prefer weekdays or weekends to participate in recreational programming?

		Response Percent	Response Count
Weekdays		31.2%	113
Weekends		68.8%	249
		answered question	362
		skipped question	56

15. Do you feel safe in Creedmoor's parks?

		Response Percent	Response Count
Yes		91.4%	330
No		8.6%	31
answered question			361
skipped question			57

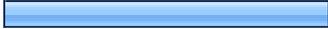
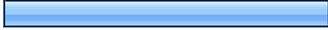
16. Of the facilities currently in Creedmoor, how well do you feel the City is maintaining them? 1 being poorly and 5 being very well

	poorly	2	3	4	very well	Rating Average	Rating Count
	5.5% (20)	11.3% (41)	38.3% (139)	30.3% (110)	14.6% (53)	3.37	363
answered question							363
skipped question							55

17. How far are you willing to travel to meet your recreational needs?

		Response Percent	Response Count
0-5 miles		20.6%	76
6-10 miles		30.4%	112
11-20 miles		24.9%	92
20-30 miles		13.6%	50
more than 30 miles		10.6%	39
answered question			369
skipped question			49

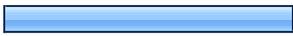
18. If you are traveling outside of Creedmoor for recreation, where are you going? choose all that apply

		Response Percent	Response Count
Butner		39.9%	143
Chapel Hill/Carrboro		15.4%	55
Durham		50.8%	182
Franklinton		10.6%	38
Henderson		9.8%	35
Oxford		37.7%	135
Raleigh		64.0%	229
Roxboro		6.7%	24
Wake Forest		50.8%	182
Other (please specify)		9.2%	33
		answered question	358
		skipped question	60

19. Do you feel there are adequate activities and recreational facilities for the following age groups?

	Yes	No	Rating Count
Preschool	46.8% (156)	53.2% (177)	333
Elementary School	55.6% (188)	44.4% (150)	338
Middle/High School	36.8% (124)	63.2% (213)	337
Adults	31.0% (107)	69.0% (238)	345
Seniors	56.4% (189)	43.6% (146)	335
answered question			356
skipped question			62

20. Would you be willing to volunteer your time to Parks and Recreation programs or to help build or maintain facilities on a semi-regular basis?

		Response Percent	Response Count
Yes		54.9%	197
No		45.1%	162
answered question			359
skipped question			59

21. Of the following events in Creedmoor, please indicate how important they are to you and/or your family: rank 1-5 based on importance, 1 being not at all, and 5 being extremely important

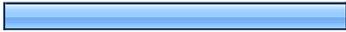
	not at all	2	3	4	extremely important	Rating Count
Alive After 5	30.1% (109)	16.0% (58)	16.6% (60)	20.4% (74)	16.9% (61)	362
Bike Rodeo	42.2% (151)	19.3% (69)	18.7% (67)	11.5% (41)	8.4% (30)	358
Christmas Tree Lighting	16.9% (61)	12.2% (44)	18.3% (66)	26.9% (97)	25.6% (92)	360
Christmas Parade	7.2% (26)	8.3% (30)	14.1% (51)	27.4% (99)	42.9% (155)	361
Creedmoor Music Festival	10.2% (37)	8.6% (31)	15.5% (56)	27.7% (100)	38.0% (137)	361
Easter Egg Hunt	23.4% (84)	16.2% (58)	20.6% (74)	17.5% (63)	22.3% (80)	359
Fireman's Day Parade	9.7% (35)	11.6% (42)	18.8% (68)	24.9% (90)	35.1% (127)	362
Fourth of July Fireworks	13.2% (48)	7.7% (28)	15.7% (57)	25.3% (92)	38.2% (139)	364
Fourth of July Picnic	19.3% (69)	14.8% (53)	21.0% (75)	21.3% (76)	23.5% (84)	357
Main Street Trick or Treating	18.8% (68)	10.2% (37)	16.1% (58)	21.9% (79)	33.0% (119)	361
National Night Out/National Day of Play	19.8% (71)	13.4% (48)	17.8% (64)	19.5% (70)	29.5% (106)	359
					answered question	370
					skipped question	48

22. Comments on current programs, facilities and events

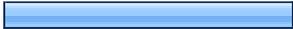
	Response Count
	105
	answered question
	105
	skipped question
	313

23. If additional facilities were to be provided, which ones do you believe would be most beneficial for the Creedmoor community? choose all that apply

		Response Percent	Response Count
Splash Pads		25.9%	92
Swimming Pool or aquatic facility		78.0%	277
Additional greenways/trails		55.8%	198
Lake front access/facilities		39.7%	141
Dog Park		41.7%	148
Additional/upgraded athletic fields		42.5%	151
Equestrian trails		16.1%	57
Skate park/facility		26.5%	94
Additional small neighborhood parks		25.6%	91
Larger city-wide central park		40.0%	142
Expansion of existing Lake Rogers Park		46.5%	165
Senior programs and facilities		21.7%	77
Amphitheater or auditorium for performances		48.7%	173
Multi-use recreational complex (similar to Palace Pointe) Movie theater Skating Bowling Mini golf Go carts Arcade		81.4%	289
Nature Preserve		30.7%	109
Nature center/nature park		39.2%	139
New or upgraded recreation / community center		31.8%	113
Improved streetscapes and entrances to the city		11.8%	42

Farmer's market		53.8%	191
Community gardens		28.5%	101
Tennis courts		34.4%	122
Other (please specify)		11.5%	41
answered question			355
skipped question			63

24. If additional facilities were to be provided, which ones do you believe you and/or your family would use most? choose all that apply

		Response Percent	Response Count
Splash pads		21.9%	75
Swimming pool or aquatic facility		67.6%	232
Additional greenways/trails		45.2%	155
Lake front access/facilities		28.9%	99
Dog park		32.4%	111
Additional/upgraded athletic fields		24.2%	83
Equestrian trails		8.5%	29
Skate park/facility		17.8%	61
Additional small neighborhood parks		13.7%	47
Larger city-wide central park		32.9%	113
Expansion of existing Lake Rogers Park		34.1%	117
Senior programs and facilities		10.2%	35
Amphitheater or auditorium for performances		36.4%	125
Multi-use recreational complex (similar to Palace Pointe) Movie theater Skating Bowling Mini golf Go carts Arcade		80.2%	275
Nature Preserve		24.2%	83
Nature center/Nature park		31.8%	109
New or upgraded recreation/community center		23.9%	82
Improved streetscapes and entrances to the city		14.3%	49

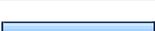
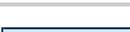
Farmer's market		48.4%	166
Community gardens		19.0%	65
Tennis courts		21.9%	75
Other (please specify)		5.0%	17
answered question			343
skipped question			75

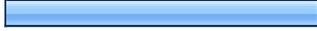
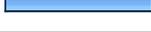
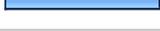
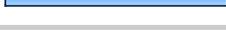
25. What type of recreation facility is most needed in Creedmoor? choose your top two

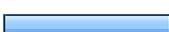
		Response Percent	Response Count
Small neighborhood parks		13.2%	46
Large multi-use parks that serve the whole community		61.2%	213
Park consisting primarily of sports fields		19.3%	67
Parks with river, creek, or water frontage		24.1%	84
Trail systems		27.6%	96
Multi-purpose indoor recreation		65.5%	228
answered question			348
skipped question			70

27. If additional programs were to be added, which ones do you believe would be most beneficial for the Creedmoor community? choose all that apply

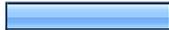
		Response Percent	Response Count
Archery		25.6%	89
Arts and crafts		33.1%	115
Badminton		6.9%	24
Baseball		24.8%	86
Basketball		32.0%	111
Bicycling (commute)		15.3%	53
Bicycling (for pleasure)		36.0%	125
Billiards/pool		18.4%	64
Boating (power)		13.0%	45
Boating (sailing)		16.1%	56
Book club		15.0%	52
Bowling		36.6%	127
Boxing		7.8%	27
Camping (RV)		13.3%	46
Camping (tent)		19.6%	68
Canoe/kayaking		29.7%	103
Computers		17.6%	61
Concerts		37.2%	129
Cooking		18.7%	65
Cultural Events		23.9%	83
Dancing (ballet, tap, etc.)		19.3%	67
Dancing (social)		19.9%	69

Day camp		15.6%	54
Dog walking		23.9%	83
Drama (participate)		16.4%	57
Exercising/Aerobics		33.4%	116
Educational opportunities		26.2%	91
Fairs and Festivals		52.4%	182
Fencing		7.2%	25
Fishing		29.7%	103
Football		23.3%	81
Games (board, electronic)		11.8%	41
Gardening		19.6%	68
Golf		12.4%	43
Group day trips		14.4%	50
Gymnastics		25.6%	89
Handball/Racquetball		9.8%	34
Hiking/Backpacking		20.2%	70
Horseback Riding		24.2%	84
Horseshoes		11.5%	40
Hunting		14.1%	49
Ice Hockey		8.9%	31
Ice Skating		17.6%	61
In-Line Skating		13.5%	47
Jet Skiing		11.5%	40
Jogging/Running		24.8%	86
Kite flying		8.4%	29
Lacrosse		8.9%	31

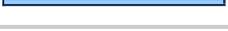
Language Classes		13.3%	46
Martial Arts		14.1%	49
Mountain Climbing		8.1%	28
Movies (in the park)		49.0%	170
Movies (in a theater)		54.8%	190
Museums/Galleries		25.9%	90
Musical Instruments		20.7%	72
Nature Walks		37.2%	129
Needlecraft/Sewing		15.0%	52
Orienteering/Geocaching		11.0%	38
Paint ball games		23.1%	80
Painting/Sketching		16.1%	56
Photography		22.5%	78
Picnicking		23.9%	83
Ping Pong		13.5%	47
Playground (visit/play)		34.3%	119
Rafting/Tubing		15.0%	52
Rock Climbing		13.5%	47
Rollerblade hockey		4.9%	17
Rowing/Sculling		5.2%	18
Rugby		6.6%	23
Skateboarding		13.3%	46
Skydiving		10.1%	35
Soccer		23.1%	80
Softball		21.6%	75

Sports events		23.9%	83
Swimming		53.0%	184
Sculpting		8.4%	29
Target/Skeet shooting		16.1%	56
Tennis		21.3%	74
Track and Field		17.6%	61
Yoga		25.9%	90
Other (please specify)		5.5%	19
answered question			347
skipped question			71

28. If additional programs were to be provided, which ones do you believe you and/or your family would most use? choose all that apply

		Response Percent	Response Count
Archery		21.5%	70
Arts and crafts		21.5%	70
Badminton		2.8%	9
Baseball		14.1%	46
Basketball		19.0%	62
Bicycling (commute)		6.1%	20
Bicycling (for pleasure)		25.5%	83
Billiards/pool		14.7%	48
Boating (power)		8.3%	27
Boating (sailing)		5.8%	19
Book club		11.3%	37
Bowling		28.8%	94
Boxing		3.4%	11
Camping (RV)		8.9%	29
Camping (tent)		15.3%	50
Canoe/kayaking		17.2%	56
Computers		8.6%	28
Concerts		32.8%	107
Cooking		14.1%	46
Cultural Events		16.6%	54
Dancing (ballet, tap, etc.)		11.3%	37
Dancing (social)		12.6%	41

Day camp		10.1%	33
Dog walking		21.2%	69
Drama (participate)		9.2%	30
Exercising/Aerobics		24.8%	81
Educational opportunities		19.0%	62
Fairs and Festivals		44.8%	146
Fencing		4.6%	15
Fishing		23.3%	76
Football		10.1%	33
Games (board, electronic)		5.8%	19
Gardening		12.9%	42
Golf		8.3%	27
Group day trips		8.3%	27
Gymnastics		15.6%	51
Handball/Racquetball		7.4%	24
Hiking/Backpacking		15.6%	51
Horseback Riding		16.3%	53
Horseshoes		7.4%	24
Hunting		8.0%	26
Ice Hockey		4.9%	16
Ice Skating		12.6%	41
In-Line Skating		8.6%	28
Jet Skiing		5.5%	18
Jogging/Running		16.0%	52
Kite flying		5.5%	18
Lacrosse		4.3%	14

Language Classes		13.3%	46
Martial Arts		14.1%	49
Mountain Climbing		8.1%	28
Movies (in the park)		49.0%	170
Movies (in a theater)		54.8%	190
Museums/Galleries		25.9%	90
Musical Instruments		20.7%	72
Nature Walks		37.2%	129
Needlecraft/Sewing		15.0%	52
Orienteering/Geocaching		11.0%	38
Paint ball games		23.1%	80
Painting/Sketching		16.1%	56
Photography		22.5%	78
Picnicking		23.9%	83
Ping Pong		13.5%	47
Playground (visit/play)		34.3%	119
Rafting/Tubing		15.0%	52
Rock Climbing		13.5%	47
Rollerblade hockey		4.9%	17
Rowing/Sculling		5.2%	18
Rugby		6.6%	23
Skateboarding		13.3%	46
Skydiving		10.1%	35
Soccer		23.1%	80
Softball		21.6%	75

Sports events		14.1%	46
Swimming		45.7%	149
Sculpting		4.9%	16
Target/Skeet shooting		11.7%	38
Tennis		14.4%	47
Track and Field		7.4%	24
Yoga		18.1%	59
Other (please specify)		4.0%	13
answered question			326
skipped question			92

29. Comments on future programs and facilities

	Response Count
	52
answered question	52
skipped question	366

30. There is only so much money in a city, and there are many needs. Where does recreation fit in compared to other needs for Creedmoor? Please rank the following needs in terms of your personal priority with 1 being your top priority, 2 being your second highest priority, etc. Use each number only once. The needs are alphabetically presented.

	1	2	3	4	5	6	7	8	9	10
Developing new trails and bike paths	10.6% (32)	13.5% (41)	18.5% (56)	13.5% (41)	10.9% (33)	9.6% (29)	10.2% (31)	6.6% (20)	3.6% (11)	3.0% (9)
Health services/facilities	10.6% (32)	21.5% (65)	16.2% (49)	14.5% (44)	13.5% (41)	7.9% (24)	6.3% (19)	4.3% (13)	4.3% (13)	1.0% (3)
Historic and cultural museums	0.7% (2)	5.3% (16)	7.6% (23)	9.6% (29)	12.2% (37)	14.2% (43)	14.9% (45)	16.5% (50)	15.2% (46)	4.0% (12)
Infrastructure expansion (water, sewer)	12.6% (38)	8.3% (25)	12.6% (38)	12.9% (39)	11.9% (36)	14.2% (43)	8.9% (27)	9.3% (28)	7.3% (22)	2.0% (6)
Open space acquisitions and preservation	1.3% (4)	3.0% (9)	6.6% (20)	11.2% (34)	13.5% (41)	15.5% (47)	24.8% (75)	14.2% (43)	9.2% (28)	0.7% (2)
Performing arts facilities	2.6% (8)	2.3% (7)	5.3% (16)	7.9% (24)	8.9% (27)	13.5% (41)	12.9% (39)	23.4% (71)	20.8% (63)	2.3% (7)
Recreation needs (recreation centers, parks, etc.)	18.8% (57)	19.8% (60)	12.9% (39)	10.6% (32)	13.9% (42)	8.9% (27)	7.9% (24)	4.0% (12)	3.0% (9)	0.3% (1)
Road construction and maintenance	2.3% (7)	10.2% (31)	12.5% (38)	11.6% (35)	10.6% (32)	12.2% (37)	10.2% (31)	14.2% (43)	15.2% (46)	1.0% (3)
Schools	37.0% (112)	15.2% (46)	7.6% (23)	7.6% (23)	4.3% (13)	3.3% (10)	2.3% (7)	4.6% (14)	15.8% (48)	2.3% (7)
Other	3.6% (11)	1.0% (3)	0.3% (1)	0.7% (2)	0.3% (1)	0.7% (2)	1.7% (5)	3.0% (9)	5.6% (17)	83.2% (252)
										answered
										skipped

30. There is only so much money in a city, and there are many needs. Where does recreation fit compared to other needs for Creedmoor? Please rank the following needs in terms of your personal priority with 1 being your top priority, 2 being your second highest priority, etc. Use each number only once. The list of needs is alphabetically presented.

	1	2	3	4	5	6	7	8	9	10
Developing new trails and bike paths	10.6% (32)	13.5% (41)	18.5% (56)	13.5% (41)	10.9% (33)	9.6% (29)	10.2% (31)	6.6% (20)	3.6% (11)	3.0% (9)
Health services/facilities	10.6% (32)	21.5% (65)	16.2% (49)	14.5% (44)	13.5% (41)	7.9% (24)	6.3% (19)	4.3% (13)	4.3% (13)	1.0% (3)
Historic and cultural museums	0.7% (2)	5.3% (16)	7.6% (23)	9.6% (29)	12.2% (37)	14.2% (43)	14.9% (45)	16.5% (50)	15.2% (46)	4.0% (12)
Infrastructure expansion (water, sewer)	12.6% (38)	8.3% (25)	12.6% (38)	12.9% (39)	11.9% (36)	14.2% (43)	8.9% (27)	9.3% (28)	7.3% (22)	2.0% (6)
Open space acquisitions and preservation	1.3% (4)	3.0% (9)	6.6% (20)	11.2% (34)	13.5% (41)	15.5% (47)	24.8% (75)	14.2% (43)	9.2% (28)	0.7% (2)
Performing arts facilities	2.6% (8)	2.3% (7)	5.3% (16)	7.9% (24)	8.9% (27)	13.5% (41)	12.9% (39)	23.4% (71)	20.8% (63)	2.3% (7)
Recreation needs (recreation centers, parks, etc.)	18.8% (57)	19.8% (60)	12.9% (39)	10.6% (32)	13.9% (42)	8.9% (27)	7.9% (24)	4.0% (12)	3.0% (9)	0.3% (1)
Road construction and maintenance	2.3% (7)	10.2% (31)	12.5% (38)	11.6% (35)	10.6% (32)	12.2% (37)	10.2% (31)	14.2% (43)	15.2% (46)	1.0% (3)
Schools	37.0% (112)	15.2% (46)	7.6% (23)	7.6% (23)	4.3% (13)	3.3% (10)	2.3% (7)	4.6% (14)	15.8% (48)	2.3% (7)
Other	3.6% (11)	1.0% (3)	0.3% (1)	0.7% (2)	0.3% (1)	0.7% (2)	1.7% (5)	3.0% (9)	5.6% (17)	83.2% (252)
										answered
										skipped

31. What is your opinion concerning the amount of dollars currently being spent by the City of Creedmoor in developing new parks and recreation facilities? Choose between 1 and 5 with 1 being too little, and 5 being too much

	too little	2	3	4	too much	Rating Average	Rating Count
	25.5% (82)	28.0% (90)	39.4% (127)	5.6% (18)	1.6% (5)	2.30	322
	answered question						322
	skipped question						96

32. Would you rather the City fund new development of parks and recreation facilities and programs within Creedmoor to meet existing and future needs, or use those funds on other city needs and have residents utilize recreation facilities and programs outside of Creedmoor (e.g. Raleigh)?

		Response Percent	Response Count
Use funds within the city for new parks and recreation facilities and programs		89.1%	279
Have residents seek opportunities elsewhere and reserve funds for other city needs		10.9%	34
	answered question		313
	skipped question		105

33. Would you support using these options to fund parks and recreation programs and facilities? rank 1-5, 1 being no support, 5 being would definitely support

	no support	2	3	4	would definitely support	Rating Count
Sales tax increase	48.3% (156)	20.4% (66)	14.9% (48)	8.0% (26)	8.4% (27)	323
User fees	21.3% (69)	19.4% (63)	21.9% (71)	15.7% (51)	21.6% (70)	324
Grant awards	6.1% (20)	3.4% (11)	11.6% (38)	12.8% (42)	66.1% (216)	327
Private money/donations	5.8% (19)	3.7% (12)	14.1% (46)	12.5% (41)	63.9% (209)	327
					answered question	335
					skipped question	83

34. Comments on financing and funding

	Response Count
	42
	answered question 42
	skipped question 376

35. Any other general comments

	Response Count
	33
	answered question 33
	skipped question 385

APPENDIX F

SAMPLE JOINT-USE AGREEMENT

Overview

While joint-use agreements are an important tool for all communities to provide adequate Parks and Recreation facilities for their residents, they are especially important for smaller communities with limited budgets. They benefit the community by allowing departments to provide far more facilities than they normally could afford to build or maintain. Currently North Carolina General Statute 115C-12 (35) and General Statute 115C-524 enable these to occur. These statutes are listed at the end of Appendix E.

While the organization of time and management with a joint-use agreement can be a challenge, there are certain steps that can help with the process. The primary caveat when implementing joint-use agreements is that terms need to be specifically laid out and communicated between all potential user groups of the facilities. According to Promoting Physical Activity through Joint Use Agreements, the Department should engage all stakeholders in the process to ensure the needs of everyone are addressed. "Developing a joint use agreement requires consideration of several different points.

- **Definition of terms** – Define all items important to the agreement. This includes naming partner agencies, the facility open for use and the hours of operation.
- **Guidelines for Operation** – Create guidelines that say who can use the facility, when they can use it, how much it costs, and when payment is due. Also, decide who will schedule the facilities and who will lock the facilities if open past normal hours. All collaborating partners should develop and agree upon these guidelines. Guidelines should be documented in a written contract mutually agreed upon and signed by all parties.
- **Partner Roles and Responsibility** – Clearly define roles and responsibilities for all partners. Decide who is responsible for general clean-up or maintenance, long term maintenance updates, cost for operation, and any additional responsibilities related to the agreement.
- **Liability** – North Carolina schools are well protected by sovereign immunity, a type of immunity that protects the school from a civil suit. Partners should agree on liability and establish procedures to resolving conflict. This will provide more protection for everyone involved in the agreement.

As an example, two successful joint-use agreements have been placed in this appendix. They are from Wake County Public Schools and Byron Township Recreation Department.

Other resources include:

Promoting Physical Activity Through Joint Use Agreements: A Guide for North Carolina Schools and Communities to Develop and use Joint Use Agreements - <http://www.nchealthyschools.org/docs/home/use-agreements.pdf>

North Carolina: Strengthening Joint Use Agreements for Schools and Communities - [http://www.astho.org/North-Carolina-Joint-Use-Agreements-Case-Study/Example-Joint-Use-Agreements:](http://www.astho.org/North-Carolina-Joint-Use-Agreements-Case-Study/Example-Joint-Use-Agreements)

Example Joint Use Agreements:

BYRON TOWNSHIP RECREATION DEPARTMENT and Byron Township Little League

Facilities Agreement

This agreement will begin on January 1, 2011 between Byron Township, 8085 Byron Center Avenue, Byron Center, MI 49315, and Byron Township Little League, PO Box 320, Byron Center, MI 49315.

Byron Township is the owner of Whistlestop Park, Bicentennial Park and Cutler Park. Byron Township Little League (BTLL) has permission to use above listed parks as written in this agreement.

This agreement shall be a term of one year from the date listed above. This agreement shall thereafter be automatically renewed annually for successive one year periods, unless either Byron Township or BTLL has notified the other in writing at least ninety days prior to the end of the initial term or any renewal hereof that the agreement shall terminate at the end of the then current term. If such notice is properly and timely given, this agreement will terminate at the end of the then current term, and no further automatic renewal shall occur thereafter.

Byron Township Little League

BTLL shall provide the following to Byron Township 3 weeks prior to the start of the season.

1. Proof of insurance and indemnification.
2. Financial report of all expenditures and revenues from previous year, including balance sheet.
3. Proposed budget for upcoming year.
4. List of current officers and board members with addresses, phone numbers, and emails. Byron Township must be notified of any changes immediately.
5. A block schedule will be given to Byron Township Recreation Department.
6. Provide documentation that criminal history background checks were performed on all BTLL coaches and assistant coaches before being assigned to coach a team.
7. Provide an inventory of all equipment owned by BTLL such as buildings, sheds, concession stand equipment and pitching machines.

BTLL shall have permission to use youth baseball and softball fields located at Whistlestop Park, Bicentennial Park and Cutler Park from April 1-June 30 (Monday-Saturday) and the month of July (Monday-Thursday). Byron Center Christian School and Legacy Christian School will be allowed use of Bicentennial Park and Cutler Park fields for their regular season games. Byron Township will supply BTLL with the Christian school schedules as soon as they are available. If Byron Township decides to limit the use of any baseball and /or softball fields that BTLL used the previous year, Byron Township will inform BTLL by the 10th of January for the upcoming season. BTLL will provide Byron Township with their proposed dates, times, and field usage by January 31 for the upcoming season to allow for the coordination of the BTLL and Byron Township's use of the Township fields.

BTLL will have the first right to rent the fields on Fridays and Saturdays during the month of July. BTLL will receive a 25% discount on the field rental rate.

BTLL shall have exclusive use of the concessions stands at Bicentennial Park, Cutler Park and Whistlestop Park to raise funds for their program.

BTLL understands and agrees that at times weather and/or field conditions may result in Byron Township denying the use of certain fields on dates for which approval has been granted. BTLL understands and agrees that the Township has the authority to deny the use of said facilities.

BTLL will be responsible for the following tasks between April 1-July 31.

1. Line and drag fields on weekends.
2. Maintain trash around the youth fields (put in barrels).
3. Maintain scoreboard controllers during season at BTLL own cost.
4. Request field improvements in writing to the Township Board.
5. Maintain concession stands and keep them clean and sanitary.
6. Maintain sheds and storage buildings.

Byron Township Parks and Recreation Department

Byron Township will be responsible for the following tasks between April 1-July 31.

1. Maintain all dugouts, fences, bleachers and gates to make sure they are in a safe and secure condition.
2. Maintain all turf areas on the fields to include weekly mowing, weed control and fertilizing.
3. Provide sand, soil, and seed to be used in leveling or backfilling low areas when necessary.
4. Line and drag fields during the weekdays.
5. Maintain trash during the weekdays.
6. Maintain structural integrity of concession stands and restroom buildings.
7. Maintain field irrigation system.
8. Maintain restroom facilities, including routine cleaning and stocking of paper products.

Insurance and Indemnification

BTLL shall at all times during the term of this Agreement maintain in effect general public liability insurance covering Byron Township at the Facilities against claims for personal injury, death or damage to property. Byron Township shall be named as additional insured on such policy and shall be entitled to thirty (30) days notice of cancellation or changes of any kind.

BTLL shall indemnify and save harmless Byron Township and its officers, agents and employees from and against any and all suits, actions, or claims of any character, type, or description, including all expenses of litigation, court costs and attorney's fees, brought or made for or on account of any injuries or damages received or sustained by any person or persons or property, arising out of, or occasioned by, the act or failure to act of BTLL or its agents, volunteers, or employees in the use of the Facilities arising out of obligations of BTLL as set forth in this Agreement.

Byron Township shall indemnify and save harmless BTLL and its officers, agents and employees from and against any and all suits, actions, or claims of any character, type, or description, including all expenses of litigation, court costs and attorney's fees, brought or made for or on account of any injuries or damages received or sustained by any person or persons or property, arising out of, or

occasioned by, the act or failure to act of Byron Township or its agents, volunteers, or employees in the use of the Facilities arising out of obligations of Byron Township as set forth in this Agreement.

Termination of Agreement

This agreement may be terminated at any time for cause, provided Byron Township complies with the following termination procedure: If any obligations under this agreement are not met by BTLL, Byron Township shall provide written notice to BTLL which describes the obligation that is not being met. BTLL shall have 15 days from the receipt of the written notice to meet their obligation as described in the notice. If there is a disagreement between the Byron Township Recreation Department and the BTLL with regard to whether BTLL has met or is meeting their obligations under this agreement, BTLL shall have the right to appeal the Byron Township Recreation Department's decision to the Byron Township Board.

BYRON TOWNSHIP LITTLE LEAGUE

President

Date

BYRON TOWNSHIP

Carrie Klingelsmith, Byron Township Recreation Director

Date

Audrey Nevins, Byron Township Supervisor

Date

Example Joint Use Agreements:

Wake County Board of Education and Town of Cary

NORTH CAROLINA WAKE COUNTY

JOINT USE AGREEMENT: MILLS PARK SCHOOLS

This Joint Use Agreement: Mills Park Schools (“Agreement”) made and entered into this _____ day of _____, 2008, by and between the **TOWN OF CARY**, a municipal corporation of the State of North Carolina (“Town”) and the **WAKE COUNTY BOARD OF EDUCATION**, a body corporate (“Board”).

WITNESSETH:

THAT WHEREAS, the Town entered into an agreement with a developer (“Developer”) dated November 16, 2001 pursuant to which Developer provided funds and a letter of credit to be applied toward the acquisition of property and construction of an elementary school on property known as the ‘Hawes’ Tract’; and

WHEREAS, Town acquired Hawes’ Tract for the purpose of using a portion of the tract for a Town park and conveying a portion to an entity that would build an elementary school, and

WHEREAS, Town entered into an agreement with Board dated June 19, 2007 pursuant to which Board agreed to build an elementary school and Town agreed: (i) to convey portions of Hawes Tract to Board for the elementary school at no cost and for a middle school at a cost that was substantially less than its fair market value, (ii) to assign to Board the developer’s letter of credit for construction of the elementary school, and (iii) to share in the cost of certain road and utility line design and construction. Both parties agreed to work jointly to coordinate the development of middle school site with Town’s park site and to enter into joint use agreements; and

WHEREAS, Town conveyed to Board a portion of the Hawes Tract for elementary and middle school sites by deed recorded in Book 12665, Page 1265, Wake County Registry; and

WHEREAS, Board has, with some Town input, designed the Mills Park Elementary School and Mills Park Middle School with athletic fields and facilities situated such that they can be jointly used by the parties; and

WHEREAS, Town desires to enhance athletic fields and facilities with amenities that are above Board system’s educational program requirements, and to assist in the maintenance of fields and facilities; and

WHEREAS, two of the athletic fields and certain other Board site amenities are located wholly or partially on Town property and Town desires to permit such encroachment for as long as Board operates a school on the site; and

WHEREAS, two of the athletic fields and certain other Board site amenities are located partially on Board property and wholly or partially on Town property, and Board and Town desire to jointly use said amenities for as long as Board operates a school on the site; and

WHEREAS, the parties recognize that joint action and cooperation between Board and Town will help ensure that the public receives the best facilities and services with the least expenditure of public funds and desire to enter into this Agreement for the enhancement, joint use and shared maintenance of athletic fields and facilities; and

WHEREAS, Board has determined that the areas to be jointly used are not necessary at all times or after normal school hours for public school purposes during the term of this Agreement; and

WHEREAS, community use of school property and facilities is encouraged by the Community Schools Act North Carolina General Statute (N.C.G.S.) 115C-203 *et seq.*; and

WHEREAS, Board and Town are authorized to enter into this Agreement pursuant to the provisions of N.C.G.S. 115C, Article 13; N.C.G.S. 115C-518; N.C.G.S. 160A- 460 *et. seq.* and N.C.G.S. 160A-274:

NOW, THEREFORE, in consideration of the premises and such other mutual promises and covenants as are hereinafter set forth, the Board and Town do hereby agree as follows:

1. Property Description.

Board Property upon which Mills Park Elementary (“MPES”) and Middle Schools (“MPMS”) are located has a street address of 509 Mills Park Drive, Cary, and is more specifically identified as having Wake County PIN#0735007496 and consisting of approximately 53.7 acres. Town property, upon which some improvements associated with MPMS has a street address of ___ Green Level to Durham Road and is more specifically identified as having Wake County PIN# 0735011739 and consisting of approximately 103.85 acres. A Site Layout Plan prepared by McNeely Associates PA dated 09/25/2007 is attached hereto as Exhibit A and incorporated herein by reference to more particularly define the Middle School Site and Elementary School Site and related athletic fields and facilities.

2. Term.

Board and Town anticipate a mutually cooperative long-term joint use association at MPMS and MPES. The initial term of this Agreement shall be for a period of twenty-five (25) years from the date of execution of the Agreement. At the end of the initial term of this Agreement, the Board and Town shall have the exclusive right to extend the Board’s and Town’s shared use for up to an additional twenty-five (25) year period so long as the property is not needed for Board purposes and the facilities are operated as a school.

3. Liability.

A. Board and Town agree that Board is authorizing the use of its property pursuant to this Agreement, only to the extent permitted by N.C.G.S. 115C-524(b), and that the Board does not hereby incur any liability to the Town or any member of the public for permitting this use. No liability shall attach to the Board of Education, individually or collectively, for any injury suffered by reason of the Town’s use or maintenance of Board property pursuant to this Agreement. To the extent allowed by law and covered by insurance, the Town shall indemnify, protect, and hold harmless the Board, its agents, and employees from and against claims or damages, including attorney’s fees, caused by the negligence or intentional wrongdoing of the Town, its agents, invitees, contractors, or employees when they are on the Board’s property.

B. Board and Town agree that Town is authorizing the use of its property pursuant to this Agreement, only to the extent allowed by law, and that the Town does not hereby incur any liability to the Board or any member of the public for permitting this use. No liability shall attach to the Town, individually or collectively, for any injury suffered by reason of the Board's use or maintenance of Town property pursuant to this Agreement. To the extent allowed by law and covered by insurance, the Board shall indemnify, protect, and hold harmless the Town, its agents, and employees from and against claims or damages, including attorney's fees, caused by the negligence or intentional wrongdoing of the Board, its agents, invitees, contractors, or employees when they are on the Town's property.

4. Town's Use of Board Property: Joint Use Areas

The Board hereby gives and grants to the Town permission to use the following areas pursuant to the terms of this Agreement that are located upon Board property and depicted on Exhibit A attached hereto (hereinafter referred to collectively with those areas identified in Paragraph 5 below as "Joint Use Areas"):

- A. Areas associated with MPMS
 - 1. Multipurpose field and track with lights and irrigation
 - 2. Softball field with lights and irrigation
 - 3. Practice field with lights and irrigation
 - 4. Outdoor basketball court with lights
 - 5. Staff parking area and drive access (Currently planned to contain 104 spaces)
 - 6. Visitor parking area and drive access (Currently planned to contain 86 spaces)
- B. Areas associated with MPES
 - 1. Multipurpose field with walking track and irrigation
 - 2. Playground
 - 3. Shelter/restroom building
 - 4. Parking area and drive access (Currently planned to contain 118 spaces)

5. Board's Use of Town Property: Joint Use Areas

The Town hereby gives and grants to the Board permission to use the following areas pursuant to the terms of this Agreement that are located upon Town property and associated with MPMS as depicted on Exhibit A attached hereto (hereinafter referred to collectively with those areas identified in Paragraph 4 above as "Joint Use Areas"):

- A. Multipurpose Field and Track with lights and irrigation
- B. Softball field with lights and irrigation
- C. Designated parking area and field access
- D. Drive Access from Mills Park Drive to Board Property

6. Enhancements, Modifications, Renovations, and New Construction on Board Property by Board and Town.

The Board and Town shall consult, plan, and coordinate prior to making improvements to the areas of MPES and MPMS identified for joint use. The Board may make any enhancements, modifications, renovations, or new construction except as noted below as directed by the North Carolina Department of Public Instructions for educational programming needs. The Board may make such enhancements, modifications, renovations, or new construction in its sole discretion without the approval from the Town; however, the Board shall notify and consult with the Town that it is making such improvements to areas of MPMS or MPES identified for joint use. The Board shall seek and obtain the Town's written consent prior to making

modifications or renovations to Joint Use Areas. The Town's written consent shall not be unreasonably withheld, so long as the Town's use of Joint Use Areas is not unreasonably impaired, and the modifications and improvements are required by Department of Public Instruction. The Town shall be responsible for any enhancements, modifications, renovations, or new construction for Town needs to all Joint Use Areas; however, the Town shall make no such improvements without the Board or Board designee's prior written approval. After the Board approves the plans and schedule for improvements proposed by the Town, the Town may proceed at the Town's expense. The parties shall plan and coordinate all modifications and improvements to ensure that such improvements pursuant to this Agreement are completed with minimal impact on the operations of the parties. Town will be responsible for and shall repair any damage to Board and Town property incurred due to Town's use, maintenance, or construction at no cost to the Board. Board will be responsible for and shall repair any damage to Board and Town property incurred due to Board's use, maintenance, or construction at no cost to the Town. The parties agree to work together in good faith, to provide timely notice of any desired changes to the properties that are jointly used, to provide opportunities for input into the planning process, and execution of such changes in a manner and method intended to minimize impact upon the Town and Board's utilization of the premises.

7. **Ownership.**

All permanent improvements made to or upon Board Property shall be the property of the Board. Permanent improvements made upon Town Property shall be the property of the Town.

8. **Easements.**

Board and Town have agreed that upon completion of an "as built" survey that illustrates the location of the joint use areas, particularly as those improvements that cross the common boundary line between the parties and lie upon both Board and Town Property, the parties will convey such cross-access, recreational and other easements as are necessary to effectuate the terms of this Agreement.

9. **Appropriate Use.**

No use of the Joint Use Areas associated with MPMS or MPES shall be inconsistent with the proper care and preservation of public school property.

10. **Joint Use and Scheduling of Joint Use Areas**

The Board and Town agree that use of Joint Use Areas as shown on Exhibit A attached hereto shall be in accordance with the following conditions and provisions:

A. **Administrative Control.**

1. The Superintendent of the Wake County Public School System or designee shall have administrative control of Board Property and Joint Use Areas located upon Town property, subject to the Town's rights under this Agreement at all times.
2. Normal school hours are defined as daily student and teacher workdays from 7a.m. - 6p.m. From time to time, specific school activities, events, or games may end before or extend beyond normal school hours.
3. Non-school hours are defined as daily after normal school hours, weekends, holidays, staff vacation days, during the schools' calendar breaks when no students are scheduled to attend classes and days when the school campus is closed by Board due to inclement weather.

4. Board shall have priority of use of Joint Use Areas at all times, subject to the Town's rights under this Agreement.

B. Scheduling and Use.

1. Town may schedule the use of the Joint Use Areas:
 - a. During all non-school hours as defined in Paragraph 9.A.3. above , and
 - b. During normal school hours beginning 45 minutes after the student release bell when the Joint Use Areas are not needed for school-organized educational, athletic or recreational activities.
 - c. During normal school hours on teacher workdays when the Joint Use Areas are not needed for school-organized administrative, educational, athletic or recreational activities.
 - d. Town may schedule the use and establish fees for any third party use of the Joint Use Areas during those times when the Joint Use Areas are not needed by the school. .
2. Board and Town agree to meet a minimum of three times per year to coordinate use, review maintenance schedules, update MPMS and MPES master calendars as well as evaluate the conditions of the Joint Use Areas.
 - a. Board and Town shall work together to develop and maintain a master schedule
 - b. Board and Town shall exchange athletic schedules and planned activity schedules at least 3 months in advance of the event.
 - c. Board and Town shall maintain an on-going, open communication between one another by reviewing the master calendars within 45 days of but not later than 20 days prior to the beginning of each sports season to prevent scheduling conflicts, or within such other time frames as Board staff, school staff and Town staff may hereafter agree.
 - d. Board and Town shall act in good faith to build a positive reciprocal relationship for the use of the Joint Use Areas and other shared areas.
3. Board and Town shall each designate one person as their point-of-contact for communication with the other's Designee. Designees shall:
 - a. Participate in the site coordination and field evaluation meeting (at least three times each year) as defined in paragraph 2 above.
 - b. Be aware of necessary actions for special circumstances such as emergency lockdowns, shelter designations, and notification procedures for inclement weather.
 - c. Be responsible for making their scheduled participants aware of any cancellations or rescheduling of their programmed activities.
4. Use of the Joint Use Areas shall be in accordance with the following conditions and provisions:
 - a. Board and Town designees shall:
 1. Coordinate and establish the times available for use.
 2. Determine appropriate field availability for use based on existing turf and surface conditions and potential safety risks.
 - b. Board and Town designees may establish by agreement maintenance charts for their convenience to clarify and confirm the specific responsibilities of the parties to be included in maintenance and repairs as further described in Paragraph 12 and its subparts.

- c. Field and landscape maintenance shall be performed by the Town to meet or exceed Board Maintenance Standards as established by Board and Wake County Board of Commissioners in 2004, a copy of which has been provided to Town and incorporated herein by reference, and as may be updated or amended from time to time. Town shall be provided reasonable notice if any updates or amendments to the Board Maintenance Standards.

C. Supervision and Security of Joint Use Areas.

1. When using Joint Use areas for its activities, Town will provide appropriate supervision, adhere to all Town and Board rules and policies, provide security as appropriate to provide a safe environment for the participants, and protect Town and Board property.
2. When using Joint Use areas for its activities, Board will provide appropriate supervision, adhere to Board and Town rules and policies, provide security as appropriate to provide a safe environment for the participants and protect Board and Town property.
3. During school hours, all maintenance personnel shall make their presence known on site by signing in at the school office upon arrival. If advance notice is given by Town staff of their anticipated presence on campus to appropriate school staff, such Town staff as are dressed in Town uniforms or other Town-authorized identifiable apparel that possess and carry Town-issued identification and travel to the school in a recognizable Town vehicle shall not be required to sign in at the school office upon arrival. Contractors employed by Town will be required to sign in at the school office upon arrival unless accompanied at all times on campus by a readily identifiable Town staff member as described hereinabove.

D. Fees/Charges.

1. Board and Town agree that, except as expressly stated in this Agreement, there shall be no additional fees and/or charges associated with the Town or Board use of the Joint Use Areas unless mutually agreed upon.
2. Board and Town agree that Town may establish and retain fees for the use of the Joint Use Areas for programs the Town initiates, directs, schedules, coordinates, or funds, including events scheduled by the Town pursuant to paragraph 10.B.1(d) for third party use.

E. Income from Programs.

Board and Town agree that they shall each be entitled to collect and retain income from their respective programs and events operated on Joint Use Areas that are subject to this Agreement. Income derived from a jointly planned event shall be shared by Board and Town with a percentage allocation that shall be mutually agreed upon by Board and Town prior to the event.

F. Concession Operations.

Board and Town agree that they or their operating agents shall be entitled to collect and retain income from their operation of concessions in conjunction with their respective programs and events operated on Joint Use Areas that are subject to this Agreement. Concessions proceeds derived from a jointly planned event shall be shared by Board and Town with a percentage allocation that shall be mutually agreed upon by Board and Town prior to the event.

11. Joint Use Areas General Guidelines

- A. Board and Town designees shall utilize the Board's Facility Inspection and Evaluation Checklist, a copy of which has been provided to Town and is incorporated herein by reference, to conduct the periodic evaluations and to monitor conditions, identify damage, identify safety issues and identify repair concerns regarding the Joint Use Areas.
- B. Prior to the walk through evaluation for the final construction punch list for all Joint Use areas, and prior to the Town's written acceptance of maintenance responsibilities for the certain Joint Use areas as identified within this Agreement, Board and Town designees shall establish written procedures for emergency maintenance requests during the construction coordination meeting.
- C. Board shall allow Town to have access to the Joint use Areas during the school day to provide routine maintenance and repairs as prescribed in this Agreement. Maintenance and repair work shall be coordinated between the Board and Town designees to ensure:
 - 1. Minimum disruption of the school day.
 - 2. Minimum disruption of use of the program areas for school activities.
 - 3. Availability of necessary maintenance resources.
 - 4. Maintenance areas are secured for safety until completion.
- D. Board and Town shall be responsible for general cleanup activities after their respective events and programs to maintain acceptable appearances and required safety levels in accordance with the Board Landscape Maintenance Standards described in Paragraph 9.B.4.d. herein.
- E. In the event of damage to Board or Town property attributed to the Town's use or maintenance, the Town shall make restoration. In the event of damage to Board or Town property attributed to the Board's use or maintenance, the Board shall make restoration.
- F. Board and Town shall keep the Joint Use Areas in a clean and safe condition while under their respective control and to ensure that any equipment, materials, or supplies brought onto the Joint Use Areas are properly and safely stored when not in use.
- G. Board and Town acknowledge that construction, maintenance, and use pursuant to this Agreement will take place on a school site at which children, school employees, and members of the public are present. Board and Town shall employ reasonable care under the circumstances to protect and secure the construction and maintenance areas to minimize the possibility of injury to students, staff, and the public.
- H. Board and Town shall regulate the use of the Joint Use Areas associated with MPMS and MPES consistent with the Board's and Town's standards and understanding of how to best maintain the property and to prevent deterioration of the property.
- I. The Board reserves the right to take actions on the MPMS and MPES sites that the Board deems reasonably necessary and related to new educational requirements prescribed by the Department of Public Instructions. The Board shall:

1. Make good faith efforts to examine and consider such reasonable alternatives as are available prior to taking action,
2. Invite the Town to work with the Board to identify and explore such alternatives as may be available to minimize adverse impacts upon the Town, and
3. Provide the Town with reasonable notice prior to taking actions that adversely affect Town's use of the shared areas associated with this Agreement.

12. Joint Use Areas Allocation of Maintenance and Repair Responsibilities:

- A. Town shall be responsible for all upkeep, maintenance and repairs of the following Joint Use Areas:
 1. MPMS - Softball Field, Multipurpose Field, the related lighting and irrigation systems, and other related improvements. .
 2. MPMS Outdoor Basketball Courts, the related lighting and other improvements.
 3. MPES Shelter/Restroom Buildings, the related lighting and other related improvements
 4. MPMS Track lighting system only.

- B. Board shall be responsible for all upkeep, maintenance and repairs of the following Joint use Areas pursuant to the Standards prescribed in the Board Landscape Maintenance Standards described in Paragraph 9.B.4.d. above:
 1. Playground Equipment located in association with MPES and included in the Joint Use Areas.
 2. Track and improvements related to the track only.
 3. Parking Area Lighting and other related improvements.
 4. Storm Water Management Areas (Bio-Retention Ponds) and other related improvements located upon Board property, or as otherwise agreed upon by the parties.
 5. Retaining Walls located on Board or Town property as are necessary to the construction of the school facilities including the joint use areas.

- C. Town and Board shall share equally responsibility for the maintenance and repair of the following Joint use Areas pursuant to the Standards prescribed in the Board Landscape Maintenance Standards described in Paragraph 9.B.4.d. above:
 1. **MPMS Visitor and Staff Parking Areas and Drive Access.**
Board shall be responsible for the routine and major maintenance of the **MPMS Visitor and Staff Parking Areas and Drive Access** for a period of 5 years from the date of the completion of the construction of said areas or until the development and initiation of construction of the adjacent Town Park, whichever first occurs. Thereafter, Board and Town shall equally share responsibility for upkeep, maintenance and repair. Town shall be responsible for the costs of repairs due to damages to pavement or permanent markings caused by Town construction activity. Board shall be responsible for the costs of repairs due to damages to pavement and permanent markings caused by Board construction activity.
 2. **Storm Water Management Areas (Bio-Retention Ponds) and other related improvements located upon Town property as agreed upon by the parties.**

Board shall be responsible for the routine and major maintenance of the storm water management areas for a period of 5 years from the date of the completion of the construction of said areas or until the development and initiation of construction of the adjacent Town Park, whichever first occurs. Thereafter, Board shall be responsible for upkeep, maintenance and repair of the storm water management areas located on Board property, and Town shall be responsible for upkeep, maintenance and repair of the storm water management areas located upon Town property.

13. Utilities.

Town shall be responsible for establishment of accounts, usage, billings receipt, and timely payment of all utilities (electric, water, sewage, etc.) necessary for the use, maintenance and operation of the Joint Use Areas. The Town shall be responsible for the provision and installation of a metering system to serve the Joint Use Areas that is separate from the Board's utility metering system-that supports the other facilities of MPMS and MPES.

14. Joint Use and Scheduling of MPMS Gymnasium (Not included in Joint Use Areas described hereinabove). Town shall have priority to schedule use of MPMS Gymnasium after normal school hours and in non-school hours provided:

- A. Gym is not needed for a school use.
- B. Town has coordinated use with the MPMS school administration.
- C. Town has coordinated use with WCPSS Community Schools, and has properly executed and submitted a WCPSS *Facility Use Application*, Form 2900, to the WCPSS Community Schools office not later than 180 days prior to the event.
- D. Town agrees to pay the appropriate WCPSS Community Schools user fee as prescribed by the Board of Education.
- E. Town agrees to comply with the WCPSS Community Schools requirements and conditions related to site use.

15. Insurance/Liability.

- A. Town shall maintain at all times during the term of this Agreement and during any and every extension thereof public liability insurance in the amount of \$1,000,000 / \$2,000,000, or the minimum amount required by North Carolina State Law, covering personal injury for each accident or occurrence growing out of the Town's use or maintenance of the said Licensed Areas and at least \$1,000,000 or the minimum amount required by North Carolina State Law to cover property damage growing out of each accident or occurrence. The Board shall be named as an additional insured on all insurance policies. The Town shall furnish the Board with evidence of such insurance and of its renewal as the premiums become due. The Town shall provide the Board with thirty days prior written notice of any reduction in coverage or cancellation of such insurance. Town agrees to obtain Fire and Hazard insurance in the amount equal to the replacement value of the insurable structure and areas.
- B. Board and Town are each responsible for insuring replacement value of their respective personal property located within the Joint Use Areas.

16. Nondiscrimination.

The Town shall not discriminate against any employee or applicant for employment because of race, color, creed, sex, age, religion, or national origin. Neither the Town or its employees shall

discriminate against any person or organization on the basis of race, color, creed, sex, age, religion, or national origin by refusing to furnish such person or organization services for privileges offered to or enjoyed by residents of Wake County, nor shall the Town or its employees publicize the facilities provided hereunder in any manner that would directly or inferentially reflect negatively on any person because of race, color, creed, sex, age, religion, or national origin.

17. Nonperformance.

- A. In the event either party should fail to keep, perform or abide by any term, condition or covenant of this Agreement for a period of thirty (30) days after written notice of such violation by the non-breaching party, then in addition to any other remedies available at law or equity, the non-breaching party shall have the right to remedy such nonperformance. In such event, the breaching party shall reimburse the non-breaching party for any expenses incurred by the non-breaching party in effecting such remedy. Such reimbursements shall be due and payable within forty-five days after receipt by the breaching party of written notice specifying the amount due.
- B. If the Board is the non-breaching party, it may suspend the Town's use and ability to schedule the Joint Use Areas on its property that are effected by or related to the breach until the Town demonstrates to the Board's satisfaction that the Town has corrected its breach and is fully performing its obligations under the terms, conditions, and covenants of this Agreement. Prior to Board's suspension of Town's use, Board shall notify Town in writing of the suspension, which notice may issue thirty (30) days after Board issues written notice of a violation as described above.
- C. If the Town is the non-breaching party, it may suspend the Board's use and ability to schedule the Joint Use Areas located on Town property that are effected by or related to the breach until the Board demonstrates to the Town's satisfaction that the Board has corrected its breach and is fully performing its obligations under the terms, conditions, and covenants of this Agreement. Prior to Town's suspension of Board's use, Town shall notify Board in writing of the suspension, which notice may issue thirty (30) days after Town issues written notice of a violation as described above.
- D. The Board and Town reserve the right to request a review of action taken pursuant to this Paragraph by an Oversight Committee appointed by the Superintendent of Wake County Public School System which will include representatives of Wake County Parks and Recreation department, Town Parks and Recreation department, WCPSS school representatives and others as may be appropriate.

18. Default/Termination.

- A. With good cause shown by the terminating party, either party may terminate this Agreement in whole or as to any particular Joint Use Area upon one hundred and eighty (180) days written notice to the other party ("Termination Notice"), as provided below.
- B. The Board reserves the right to amend or terminate this Agreement in whole or as to any particular Joint Use Area at any time that the Board in its sole discretion deems Board property necessary for school purposes. However, the Board shall extend its best efforts to examine and consider reasonable alternatives readily available to terminating the Town's use

of Joint Use Areas and the Board shall invite the Town to work with it to identify and explore such reasonable alternatives. Should the Board, in its sole discretion, find a reasonable alternative to terminating Town's use of Joint Use Areas, the Board shall implement that alternative rather than terminating the Town's use.

- J. The Board shall exercise its best efforts to avoid the displacement of or damage to Town funded recreational improvements located on Board property. Should it become necessary for the Board to temporarily locate mobile classroom units or a similar temporary use for a period of less than 5 years on recreational fields or parking areas upon which the Town funded improvements, the Board agrees that during any such period of up to five years that the Town is displaced from the use of the recreational fields under the circumstances cited hereinabove, Board will exercise its best efforts to make alternative Board-owned recreational field space ("substitute field") available that is located within the municipal limits of the Town and not under other long term joint use agreements at the time of displacement notification.
1. Board shall provide the Town a minimum of 180 days advance notice of any such displacement.
 2. Board and Town will collaborate in the review, identification and selection of suitable substitute fields.
 3. Town may elect to take over maintenance of a substitute field to the level of the field maintenance standards as described herein, and may schedule the use of the substitute field space at no additional costs to the Town for the duration of the displacement; or
 4. Town may elect to execute and submit a *WCPSS Facility Use Application, Form 2900* to the WCPSS Community Schools office and pay the appropriate WCPSS Community Schools user fee as prescribed by the Board of Education.
 - a. Board agrees that the Town shall have priority use of substitute field(s) for Town programs.
 - b. Town agrees to comply with the WCPSS Community Schools requirements and conditions related to the site.
 5. Upon ceasing the use of the property and removal of the mobile units, all improvements will be restored at the Board's expense to their condition prior to the temporary use of the property.
- C. Continuous Board use of areas identified as school program space and for a period of 5 or more years which prohibits the Town's use of the Town-funded improvements on those spaces shall require amendment of this Agreement and shall require the Board to pay the Town the depreciated value of said improvement. Depreciation of all improvements shall be calculated as straight line depreciation for a 25-year period commencing with the date of this Agreement and the depreciation calculation shall be based on the depreciated value of the facilities at the time the Board initiated its continuous use of the facilities. (i.e., if the Board's continuous use of the facilities exceeds 5 years in Year 8 after the date of the Agreement, the Board shall pay the depreciated value of the facilities as of Year 3). Town is not entitled to compensation for any temporary use by the Board beyond the initial 25-year term of this Agreement. Upon determination that the Board's use during the initial 25-year term of this Agreement has exceeded a continuous 5-year period, the actual amount due the Town for depreciation will be promptly calculated based upon the Town's contribution to the cost of said improvements. Payment to Town by the Board shall be made within 90 days after said determination. Town is not entitled to reimbursement for improvements to parking areas,

access drives, or the upkeep, maintenance and repair costs of fields or for outdoor facility improvements.

- D. If the Board should exercise the right of termination of this Agreement at any time during the initial term of this Agreement in whole or as to any particular Joint Use Area, the Board shall provide one hundred and eighty (180) days notice set forth above to the Town. Town shall have no further obligation to provide services or maintenance with respect to the specific Joint Use Areas subject to the termination under this Paragraph for ninety (90) days prior to the effective date of the termination.
- E. If the Board should exercise its right to amend any part of this Agreement or termination of this Agreement in its entirety, then and in that event, the Board shall reimburse the Town the depreciated value based upon the cost of construction of the improvements completed by the Town on the licensed area(s) affected. Depreciation of all improvements shall be calculated as straight line depreciation for a 25-year period commencing with the date of this Agreement and the depreciation calculation shall be based on the depreciated value of the facilities at the time the Board officially notified the Town of termination. Town is not entitled to compensation for any use by the Board beyond the initial 25-year term of this Agreement. The actual amount due the Town for depreciation will be promptly calculated based upon the Town's contribution to the cost of said improvements. Payment to Town by the Board shall be made within 90 days after said determination. Town is not entitled to reimbursement for improvements to parking areas, access drives, or the routine maintenance costs of fields or for outdoor facility improvements.
- F. The Town reserves the right to terminate this Agreement at any time that the Town in its sole discretion deems necessary and proper. If the Town should exercise this right of termination at any time during the term of this Agreement, then and in that event, Town shall complete any improvements begun on MPMS and MPES and leave MPMS and MPES in a safe condition. The Town shall relinquish any interest Town may have in any of the improvements Town has made to Board Property under this Agreement, and no reimbursement shall be due to the Town.
- G. If the Town should exercise the right of termination of this Agreement at any time during the initial term of this Agreement in whole or as to any particular Joint Use Area, the Town shall provide one hundred and eighty (180) days notice set forth above to the Board. Town shall continue to be obligated to provide services and/or maintenance with respect to the specific Joint Use Areas subject to the termination under this Paragraph for a period ending ninety (90) days prior to the effective date of the termination. Thereafter, Board shall provide services and/or maintenance with respect to the specific Joint Use Areas subject to the termination under this paragraph.
- H. So long as Board operates a school on Board property, neither Board nor Town may terminate the other party's use of the Joint Use Areas that are located both upon Board and Town Property or are related thereto for the duration of this Agreement and any extensions thereof without written approval of the other party. Those Joint Areas that are exempted from termination are specifically identified as the MPMS multipurpose field and track and related improvements, the MPMS softball field and related improvements, the MPMS drive access and visitor parking and related improvements, and the greenways and related improvements.

- I. The Board and Town reserve the right to request a review of action taken pursuant to this Paragraph 14 by an Oversight Committee appointed by the Superintendent of Wake County Public School System which will include representatives of Wake County Parks and Recreation department, Town Parks and Recreation departments, WCPSS school representatives and others as may be appropriate.

19. **Notices.**

All notices, requests, approvals, or consents required to be given hereunder shall be in writing and hand delivered or sent by certified mail, return receipt requested, postage prepaid, and addressed as follows:

Board:	The Board of Education Wake County Public School System 3600 Wake Forest Road P. O. Box 28041 Raleigh, NC 27611-8041 Attention: Director, Real Estate Services
Town:	William B. Coleman, Jr., Town Manager Town of Cary P.O. Box 8005 Cary, NC 27512-8005

or to such other address as either party may specify in the manner hereinabove prescribed.

20. **Severability.**

In the event any term or provision of this Agreement shall be adjudged to be partially or completely invalid or unenforceable, then such term or provision shall be severed from this Agreement, and the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law

21. **Preservation and Care of Public School Property.**

- A. Town agrees to regulate the use of MPMS and MPES consistent with the Board's standards and understanding of how to best maintain the property and to prevent deterioration of the property. The Town may only schedule use of the Joint Use Areas of MPMS and MPES so long as its use is consistent with the proper care and preservation of the public school property and the maintenance is performed at or above the prescribed standards of the Board Landscape Maintenance Standards described in Paragraph 9.B.4.d. above.
- B. Board agrees to regulate the use of Joint Use Areas consistent with the Town's standards and understanding of how to best maintain the property and to prevent deterioration of the property.

22. **Non-Assignment.**

- A. The Town may not assign this Agreement. The Town may schedule and use Board Property only as provided in this Agreement.
- B. The Board may not assign this Agreement.

23. **Entire Agreement.**

The Town agrees that this document constitutes the entire agreement between the parties and may only be modified by a written mutual agreement signed by the parties. To the extent that there is any conflict between the terms of this Agreement and any prior understanding or agreement between the parties, the terms of this Agreement shall control. This Agreement fully incorporates herein or by reference the following:

- A. Exhibit A: Site Layout Plan dated September 25, 2007.
- B. Exhibit B: Site Layout Plan dated with Joint Use Areas Identified.

24. **Agreement in Counterparts.**

This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Wake County Board of Education has caused this Agreement to be signed by its Chair, attested by its Secretary, and sealed with its seal, and the Town of Cary has caused this Agreement to be signed by its Mayor/Chair, attested to by its Town Clerk/Secretary, and sealed with its seal, by order of the respective governing boards duly given the day and year first written above.

See signature pages attached hereto.

THE WAKE COUNTY BOARD OF EDUCATION

By: _____(SEAL)
Rosa U. Gill, Chair

(Affix Board Seal)

ATTEST:

By: _____(SEAL)
Del Burns, Ed.D., Superintendent/Secretary

NORTH CAROLINA

WAKE COUNTY

The undersigned, a Notary Public of the County and State aforesaid, hereby certified that Del Burns, Ed.D., personally appeared before me this day, and being duly sworn by me, acknowledged that he is Superintendent/Secretary of the Wake County Board of Education, and that by authority duly given and as the act of the Board the forgoing instrument was signed by its chair, sealed with its seal, and attested by him as its Superintendent/Secretary.

Witness my hand and notarial seal this _____ day of _____, 2008.

Printed Name

Notary Public

My commission expires: _____

(Notary Seal)

TOWN OF CARY

By: _____(SEAL)
Mayor

(Affix Town Seal)

ATTEST:

By: _____(SEAL)
Town Clerk

NORTH CAROLINA

WAKE COUNTY

The undersigned, a Notary Public of the County and State aforesaid hereby certified that _____ personally appeared before me this day, and being duly sworn by me acknowledged that he/she is Town Clerk of the Town of CARY, and that by authority duly given and as the act of the Town, the forgoing instrument was signed by its Mayor, sealed with its corporate seal, and attested by him/her as its Town Clerk.

Witness my hand and notarial seal this _____ day of _____, 2008.

Printed Name

Notary Public

Commission expires: _____

(Notary Seal)

APPENDIX F

CROSS CITY TRAIL GREENWAY MAP

