

I. Purpose

To promote events, activities, or programs which provide physical, recreational, artistic, and/or cultural outlets, which *are in the public interest* for the citizens of Creedmoor.

II. Scope

Funding is limited to \$200.00 per organization per fiscal year. City resources for this purpose are included in the annual operating budget of the Recreation Department. Many factors will be reviewed with particular emphasis placed on access to and participation by Creedmoor citizens, therefore events which only benefit a few may not be funded. No personal gain may be made from these funds. The City retains the right to ask for sufficient documentation that taxpayer money has/will be spent in an acceptable way.

III. Non-Discrimination

The City of Creedmoor does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the evaluation of these funding requests.

IV. Application Form

Additional information regarding this policy is available on the “*Community Activity Funding Requests*” page located under the Finance Department menu on the City of Creedmoor’s web site. Visit www.cityofcreedmoor.org/CommunityActivityFundingRequests to directly access the application for download and completion.

Before submitting your request, ensure that all questions and other fields are completed in their entirety; Incomplete, vague, or omitted questions may cause the request to be rejected. When completing the answer for question six, please describe in detail how the organization determined the number of Creedmoor citizens served (rational estimates are acceptable).

The City anticipates that from time to time, these funds may be reimbursing an organization for money already spent. If your organization expects to apply for funds on a reimbursement basis, **contact the City before spending the funds.** Reimbursement requests are subject to the same eligibility criteria and money being available. Creedmoor assumes no responsibility for reimbursing funds without prior approval.

V. Violations

As noted above, no individual or organization may profit from this taxpayer money. City of Creedmoor staff retain the right to request additional information, sufficient for them to reasonably believe that the funds are/will be spent on a public purpose. Any suspicions of misuse of public money will be reported to the City of Creedmoor Police Department and other appropriate law enforcement agencies.