



MINUTES OF  
CITY OF CREEDMOOR  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
JANUARY 16, 2018  
7 P.M.

**PRESENT**

Mayor Bobby Wheeler, Mayor Pro Tem Archer Wilkins, Commissioner Del Mims, Commissioner Herman Wilkerson, Commissioner Neena Nowell, Commissioner Ernie Anderson. Also present were City Manager Michael P. Bonfield, Assistant City Manager/HR Director Korena Weichel, Planning Director Mike Frangos, Police Chief Keith King, City Clerk Kathleen McCorkle, and Attorney T.C. Morphis Jr.

**ABSENT**

None.

**CALL TO ORDER**

Mayor Bobby Wheeler called the meeting to order at 7:00 p.m. and Commissioner Wilkerson offered the invocation. Commissioner Nowell led the Pledge of Allegiance.

**ROLL CALL**

Roll call by the clerk determined a quorum was present.

**APPROVAL OF AGENDA**

Moved by Mayor Pro Tem Wilkins; seconded by Commissioners Nowell and Anderson to approve the agenda. The motion received a 5-0 vote.

**APPROVAL OF MINUTES**

Referring to the minutes of the December 12, 2017, organizational meeting, in response to a comment made during Commissioner Anderson's report, Commissioner Mims clarified that she and Commissioner Nowell have no hatchet to bury and asked for clarification on the statement. Commissioner Anderson commented that he was referring to moving forward and working together, and he suggested striking the comment from the minutes. Moved by Commissioner Mims; seconded by Mayor Pro Tem Wilkins to strike the comment from the minutes. The motion received a 5-0 vote. [Note: A motion to approve the minutes was not made. Approval of December 12 minutes was placed on the February 6 meeting agenda.]

Moved by Mayor Pro Tem Wilkins; seconded by Commissioner Anderson to approve the January 2, 2018, work session minutes. Following discussion of the length of appointment of Kenneth Fish to the planning board, Mayor Wheeler requested a motion to approve the December 12, 2017, minutes, which was made by Commissioner Anderson; seconded by Mayor Pro Tem Wilkins. That motion received a 5-0 vote, however the motion to approve the January 2 minutes was not voted on. [Note: Approval of January 2 minutes was placed on the February 6 meeting agenda.]

Commissioner Nowell asked to be excused from voting on the closed session minutes as she was not on the board at the time. Moved by Mayor Pro Tem Wilkins; seconded by Commissioner Wilkerson to excuse her from voting. The motion received a 5-0 vote.

Moved by Mayor Pro Tem Wilkins; seconded by Commissioner Anderson to approve the November 1, 2016, and January 3, January 7, and June 6, 2017, closed session minutes. The motion received a 4-0 vote as Commissioner Nowell was excused from voting. [November 1, 2016, minutes are personnel-related and will not be released to the public.]

#### **PUBLIC COMMENT**

*John Wilkerson, 308 S. Main Street, Creedmoor*

Mr. Wilkerson suggested an update to the sound system and projection system in the boardroom.

*Ed Mims, 2204 Regent Court, Creedmoor*

Mr. Mims asked SGWASA representatives to share the policy regarding notification procedures during breaks in water service.

#### **ORDINANCE 2018-O-02 AMEND TRAFFIC SCHEDULE**

Following discussion regarding further research for establishing guidelines for traffic schedule amendments and the need for consistency, it was moved by Commissioner Wilkerson that the chairmen of the public safety committee and the transportation committee meet with the chief of police and the manager to see what they can hash out and bring it back before the board; seconded by Mayor Pro Tem Wilkins.

Commissioner Mims moved to amend the motion to include the chairs and vice-chairs of both committees in question and this be noticed for public dissemination; seconded by Mayor Pro Tem Wilkins. The motion to amend received a 4-1 vote, with Commissioner Wilkerson dissenting. The original motion including the amendment received a 5-0 vote.

#### **RESOLUTION 2018-R-01 - INITIAL SCHEDULING RESOLUTION FOR ZTA-2018-01, SMALL CELL WIRELESS**

Planning Director Mike Frangos reported the need for zoning text amendments pertaining to small cell wireless communications, specifically micro-cell support structures. The proposed changes are in response to recent action taken by the General Assembly limiting the ability of cities to regulate wireless support structures.

Following approval of this resolution, a public hearing for ZTA-2018-01 will be scheduled February 20, 2018, to consider the Planning staff's proposed amendments to the following articles within the Creedmoor Development Ordinance: Article 3: Definitions; Article 10: Uses with Additional Standards and Conditional Uses; and the City of Creedmoor Code of Ordinances Chapter 93: Streets and Sidewalks.

Commissioner Mims moved to approve Resolution 2018-R-01; seconded by Commissioner Nowell. The motion received a 5-0 vote.

#### **CITY MANAGER'S REPORT**

City Manager Mike Bonfield reported that the additional lighting for Harris Park has been ordered but a date for installation has not been set. Staff members met with design teams for the gym/senior center and Lake Rogers projects. The Board has received the FY 2019 budget calendar. Pine Valley roads have been repaired and paved, with a few punch list items remaining. Upon request for clarification, the Board concurred that no actions would be taken at work session meetings.

#### **COMMISSIONERS' REPORTS**

*Commissioner Mims* offered condolences to the Minor family on their loss and asked for a moment of silence for Amy Nell Minor. She commended the city manager and city attorney on completion of the Pine Valley paving and commended staff on the hyperlink feature in the manager's report. As EENR chair, she will begin to explore local issues affecting public health.

*Commissioner Anderson* provided no report.

*Mayor Pro Tem Wilkins* provided no report.

*Commissioner Wilkerson* inquired about date of the next UNRBA meeting and mentioned he saw chunks of pavement on Highway 56. He asked when the committee meeting (above) will be scheduled, and mentioned the recent water main repair was done well.

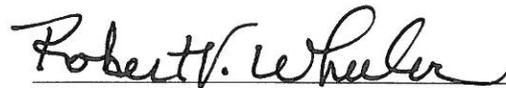
*Commissioner Nowell* reported she sent a letter to DOT to request a stoplight at Highway 56 and Moss Hayes Road.

**MAYOR'S REPORT**

Mayor Wheeler clarified the discrepancy in reported percentage of uses within SGWASA at the last meeting was in number of connections versus users, and he reported on his attendance at the Martin L. King, Jr., breakfast January 15.

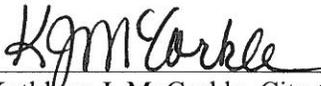
**ADJOURNMENT**

There being no further business to come before the Board, Mayor Pro Tem Wilkins moved to adjourn the meeting; seconded by Commissioner Wilkerson. The motion received a 5-0 vote and the meeting was adjourned at 7:51 p.m.



Robert V. Wheeler, Mayor

ATTEST:



Kathleen J. McCorkle, City Clerk

