



MINUTES OF  
CITY OF CREEDMOOR  
**PLANNING BOARD MEETING**  
FEBRUARY 8, 2018  
7:00 P.M.

**PRESENT**

In attendance were Chairman Ed Gleason, Vice-Chairman David Forsythe, Mike Allen, Mildred Goss, Robert Gorham, Mike Allen, Steve Faucette, and Kenneth Fish. Also present were Planning Director Mike Frangos, City Clerk Kathi McCorkle, and City Attorney Kevin Hornik.

**ABSENT**

Dennis Lester.

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Chairman Gleason and a quorum was recognized.

**APPROVAL OF AGENDA**

Moved by Ms. Goss to approve the agenda; seconded by Mr. Faucette. The motion received a 7-0 vote.

**APPROVAL OF MINUTES**

Moved by Ms. Goss to approve the minutes of January 11, 2018; seconded by Mr. Faucette. The motion received a 7-0 vote.

**COMMENTS FROM THE PUBLIC**

*Thomas C. Jackson, 302 Park Avenue, Creedmoor*

Mr. Jackson announced he is no longer on the minimum housing list; and he said code enforcement officer Rico Ellis is polite, professional, and is a blessing to the City.

**ZTA-2018-01 SMALL CELL WIRELESS FACILITIES**

Planning Director Mike Frangos briefed the board on staff-initiated amendments to multiple articles of the Creedmoor Development Ordinance in order to comply with 2017 changes to the NC General Statutes. The proposed changes occur in Article 3 (Definitions), Article 10 (Uses with Additional Standards and Conditional Uses) as well as Chapter 93: Streets and Sidewalks of the Code of Ordinances and an addition to the City of Creedmoor Fee and Rate Schedule to cover the application fee for this type of development.

Moved by Ms. Goss; seconded by Mr. Faucette to approve the consistency statement for ZTA-2018-01 on small cell wireless facilities. The motion received a 7-0 vote. The statement reads in part as follows:

**ZTA-2018-01, Small Cell Wireless Facilities**

*Pursuant to NCGS§160A-383 (Consistency Statement relating to proposed changes to zoning and development regulation ordinances), the City of Creedmoor Planning Board makes this recommendation regarding changes to the Creedmoor Development Ordinance:*

*We recommend amendment of Creedmoor Development Ordinance Articles 3 and 10 by the Creedmoor Planning Board to update the text of the Creedmoor Development Ordinance to more closely align with recent Legislative changes at the State level and more accurately reflect current Planning Department practices.*

*Furthermore we recommend amendment to the Code of Ordinances Chapter 93 and the City of Creedmoor Fee and Rate Schedule as shown herein.*

*The Planning Board finds this amendment to the Creedmoor Development Ordinance to be consistent with City Plan 2030 objective to ensure Creedmoor’s development policies are conducive to the long-term vision for the future.*

*On February 8, 2018, the Planning Board, by a majority vote, approved this consistency statement and recommended these amendments to the Creedmoor Development Ordinance, Code of Ordinances and Fee and Rate Schedule to the City of Creedmoor Board of Commissioners.*

**STAFF REPORT**

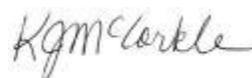
Mr. Frangos updated the Board regarding the NCDOT installation of ADA accessible ramps with dimple pads on Main Street sidewalks in response to the planning department’s requested in a letter in July 2016. CMAQ 2, 3, 4 sidewalk project construction drawings are still under review. He praised the work of code enforcement officer Rico Ellis; and mentioned that preparations are underway for the 2020 census.

**REPORTS FROM THE BOARD**

Ms. Goss announced she delivered a speech on the history of Creedmoor last week. Mr. Forsythe wishes to move forward with a complaint regarding the Builders Services trailer parked in such a way that it blocks the sight lines of drivers. Although it has been brought to the attention of the business owner, the truck has not been moved as they have the right to park there and they have not responded to requests from law enforcement to move it. Mr. Hornik offered to speak with City Attorney TC Morphis regarding other options.

**ADJOURNMENT**

Moved to adjourn by Ms. Goss; seconded by Mr. Allen. The motion received a unanimous vote and the meeting was adjourned at 7:52 p.m.



---

Kathleen J. McCorkle, City Clerk