



MINUTES OF  
CITY OF CREEDMOOR  
**PLANNING BOARD MEETING**  
NOVEMBER 9, 2017  
7:00 P.M.

**PRESENT**

In attendance were Chairman Ed Gleason, Mildred Goss, Robert Gorham, Neena Nowell and Steve Faucette. Also present were Planning Director Michael S. Frangos, Senior Planner/Stormwater Administrator Randy Cahoon-Tingle, and City Attorney Kevin Hornik.

**ABSENT**

Vice-Chairman David Forsythe, Dennis Lester, Mike Allen

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Chairman Gleason and a quorum was recognized.

**APPROVAL OF AGENDA**

Moved by Ms. Goss to approve the agenda; seconded by Mr. Faucette. The motion received a 5-0 vote.

**APPROVAL OF MINUTES**

Moved by Ms. Nowell to approve the minutes of October 12, 2017; seconded by Ms. Goss. The motion received a 5-0 vote.

**COMMENTS FROM THE PUBLIC**

Commissioner Thomas Jackson, 302A Park Avenue, Creedmoor  
Commissioner Jackson congratulated Ms. Nowell on her election to the Board of Commissioners.

**ZTA 2017-03 AMEND CDO ARTICLES 3-5, 7-8, 10, 16**

Senior Planner/Stormwater Administrator Randy Cahoon-Tingle presented highlights of the proposed ordinance amendments. He explained specific changes regarding the TRC Committee membership reduction and redefined responsibilities. Moved by Mr. Faucette to approve the consistency statement and recommend Board of Commissioners approval; seconded by Mr. Gorham. The motion received a 5-0 vote. The consistency statement reads in part as follows:

*Pursuant to NCGS§160A-383 (Consistency Statement relating to proposed changes to zoning and development regulation ordinances), the City of*

*Creedmoor Planning Board makes this recommendation regarding changes to the Creedmoor Development Ordinance:*

*We recommend amendment of Creedmoor Development Ordinance Articles 3, 4, 5, 7, 8, 10 and 16 by the Creedmoor Planning Board to update the text of the Creedmoor Development Ordinance to more closely align with recent Legislative changes at the State level and more accurately reflect current Planning Department practices.*

*The Planning Board finds this amendment to the Creedmoor Development Ordinance to be consistent with City Plan 2030 objective to ensure Creedmoor's development policies are conducive to the long-term vision for the future.*

*On November 9, 2017, the Planning Board, by a majority vote, approved and recommended this amendment to the Creedmoor Development Ordinance to the City of Creedmoor Board of Commissioners.*

**STAFF REPORT**

Planning Director Mike Frangos updated the Board regarding the promotion of Rico Ellis to full-time code enforcement officer; the CMAQ project (no federal funds rescission and installation of sidewalk expected in 2018); Amberleaf subdivision (construction drawings in review with infrastructure construction expected in early 2018); Wilton Place apartments delayed by SGWASA construction drawing review; Brame's Crossing subdivision has a new investor and construction drawings will be submitted following minor changes to preliminary plat to be approved at staff level; sketch plan submitted for Hobgood subdivision (south of Amberleaf); review of December 14 meeting agenda.

**REPORTS FROM THE BOARD**

Ms. Nowell expressed gratitude for being allowed to serve on the Planning Board and pledged continued involvement with the board.

**ADJOURNMENT**

Moved to adjourn by Ms. Goss; seconded by Mr. Gorham. The motion received a unanimous vote and the meeting was adjourned at 7:54 p.m.



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Kathleen J. McCorkle, City Clerk