



# **BOARD OF ADJUSTMENT**

CITY OF CREEDMOOR

**AGENDA**

AUGUST 6, 2018

7 P.M.

## **Call to Order**

1. Recognition of Quorum
2. Approval of Minutes – February 5, 2018
3. Training on Standing, Evidence, and Building a Record
4. Staff Update
5. Next Meeting Date – November 5, 2018

## **Adjourn**



MINUTES OF  
CITY OF CREEDMOOR  
**BOARD OF ADJUSTMENT**

February 5, 2018  
7 p.m.

**PRESENT**

Members Harvey Bishop, Christina Shumate, and Dennis Daniel; Planning Director Mike Frangos; City Clerk Kathleen McCorkle.

**ABSENT**

None.

**CALL TO ORDER**

The meeting was called to order at 7 p.m. by honorary chairman Mayor Bobby Wheeler. It was the concurrence of the Board to move the approval of the minutes to follow the administration of oaths.

**ADMINISTRATION OF OATHS**

Mayor Bobby Wheeler administered the oath of office to appointees Kechia Brustmeyer-Brown, Hugh Patrick Robertson, and re-appointee Dennis Daniel.

**ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Planning Director Mike Frangos opened the floor to nominations for chairman. Ms. Shumate nominated Mr. Bishop, who accepted the nomination. The nomination was seconded by Mr. Daniel, and received a 5-0 vote.

Ms. Shumate then nominated Mr. Daniel for vice chairman, who accepted the nomination. The nomination was seconded by Mr. Robertson, and received a 5-0 vote.

Both officers were sworn in by Mayor Bobby Wheeler.

**APPROVAL OF MINUTES**

Mr. Daniel moved to approve as written the minutes of August 7, 2017; seconded by Ms. Shumate. The motion received a 5-0 vote.

**TRAINING SESSION**

Planning Director Mike Frangos provided a PowerPoint training module on the role and bylaws of the Board of Adjustment.

**ADJOURNMENT**

There being no further business, it was moved by Ms. Brustmeyer-Brown to adjourn; seconded by Mr. Daniel.

The motion received a 5-0 vote, and the meeting was adjourned at approximately 8 p.m.

---

Kathleen J. McCorkle, City Clerk