



MINUTES OF
CITY OF CREEDMOOR
BOARD OF COMMISSIONERS MEETING
OCTOBER 1, 2019
6 P.M.

Present

Mayor Bobby Wheeler, Mayor Pro Tem Ernie Anderson, Commissioner Neena Nowell, Commissioner Herman Wilkerson, and Commissioner Archer Wilkins. Also present were City Manager Korena Weichel, City Clerk Terry Hobgood, City Attorney Brady Herman, and Public Works Director Stephen Edwards.

Absent

Commissioner Del Mims

Call to Order

Mayor Wheeler called the meeting to order at 6:00 p.m. Commissioner Nowell offered the invocation and Commissioner Wilkerson led the Pledge of Allegiance.

Roll Call

Roll call by the City Clerk determined a quorum was present.

Approval of Agenda

Commissioner Wilkins requested to add a discussion item to consider modifying the Board of Commissioners meeting schedule. The amended agenda was approved 4-0.

Consent Agenda

Commissioner Wilkins moved to approve the consent agenda: September 3, 2019 Board of Commissioners Meeting Minutes, and Zambelli Fireworks Contract for July 3, 2020 Display Date; seconded by Mayor Pro Tem Anderson. Motion approved 4-0.

Request to Address the Board // Scott Schroyer, SGWASA Executive Director

Scott Schroyer introduced himself to the Board of Commissioners and thanked Commissioner Wilkins and Commissioner Wilkerson for their service on the SGWASA Board of Directors. Schroyer then provided an update on several major SGWASA projects, including the I-85 sewer line master plan and the redesign of the SGWASA website.

Commissioner Nowell and Schroyer discussed his experience with strategic planning, and he hopes to enhance long-range planning at SGWASA. Schroyer and Mayor Wheeler discussed the primary SGWASA priorities, and the process used to make this list. Commissioner Wilkerson and Commissioner Wilkins both spoke about how pleased they were to have Schroyer as Executive Director, and that they were proud to have participated in the hiring process. Mayor Pro Tem Anderson and Schroyer discussed an issue with odor near the Joe Peed Road pump station that some residents have complained about. City Manager Weichel stated that she has met already with Schroyer a few times, and looks forward to a productive working relationship.

Request to Address the Board // David Richardson, Creedmoor Parks and Recreation Committee

David Richardson spoke about the recent visit by the Parks and Recreation Committee to property owned by the City of Creedmoor on Cannady Mill Road. A partnership proposal by Granville County

Commissioner Tim Karan and Creedmoor Commissioner Herman Wilkerson was presented to the Creedmoor Board of Commissioners, and approved for further consideration, at the September 3 meeting. The Parks and Recreation Committee unanimously supported a proposal to partner with Granville County to allow use of the property for recreation and/or educational purposes. The Board discussed which entities would be financially responsible for construction and maintenance on this property, and how this would be a mutually beneficial collaboration to strengthen Creedmoor's relationship with the rest of Granville County.

Commissioner Wilkerson moved to direct the City Manager and City Attorney to pursue a draft agreement with Granville County for lease of the property located at 3215 Cannady Mill Road including due consideration for the recommendations provided by the Creedmoor Parks and Recreation Committee; seconded by Mayor Pro Tem Anderson. Motion approved 4-0.

Public Comment

With no one coming forward to speak, Mayor Wheeler closed the Public Comment period.

Governing Board Travel Policy

City Manager Weichel reviewed previous Board discussion and action related to the travel policy. The Board determined no further discussion or action was needed.

Board of Commissioners Organizational Meeting Date

Commissioner Wilkins moved to modify the Board of Commissioners meeting schedule by moving the Organizational Meeting originally scheduled for Tuesday, December 10 to Wednesday, December 11; seconded by Commissioner Nowell. Motion approved 4-0.

Precision Safe Sidewalks Proposal // Gail Leighton

Gail Leighton presented a proposal to repair trip-and-fall sidewalk hazards in Creedmoor by Precision Safe Sidewalks, and spoke about a similar project completed in 2009. Leighton presented two different pricing options, and Public Works Director Steve Edwards recommended completing all repairs included in the proposal. Sidewalk repairs are eligible to utilize Powell Bill funding.

The Board asked Edwards and Leighton if they could provide a recommendation to modify a recessed section of sidewalk on Main Street that was not part of the proposal. Leighton and Edwards scheduled a time to visit the section of sidewalk, and bring a recommendation to the Board if Precision Safe Sidewalks could provide this service.

Commissioner Nowell moved to approve the Precision Safe Sidewalks Proposal pricing option 2 for the repair of all hazards; seconded by Commissioner Wilkins. Motion approved 4-0.

CVFD Fire Truck Agreement

City Manager Weichel presented the Fire Truck Agreement with the Creedmoor Volunteer Fire Department to formalize the motion which was previously approved at the August 12, 2019 meeting. She requested the Board approve the written agreement pending CVFD acceptance and signature.

Commissioner Wilkins moved to approve the agreement to assist with the purchase of a ladder truck by Creedmoor Volunteer Fire Department; seconded by Mayor Pro Tem Anderson. Motion approved 4-0.

City Manager's Report

City Manager Weichel gave an update on the Cross City Trail, Community Center, and Lake Rogers projects. The Cross City Trail is progressing significantly with concrete being poured on Phase II and Phase IV, and the pedestrian bridge over Robertson Creek will be delivered and placed soon. The

Community Center will have a new shingle roof installed instead of the metal roof alternate that had been selected by the board due to conditions with the existing roof line; the contractor has indicated that it is not possible to install the metal roof correctly. The shingle roof option will result in a cost savings of approximately \$49,000. Lake Rogers boardwalk is under construction, and the walking trail on the west side of the lake has had preliminary clearing. Weichel also updated the Board on the 122 Pecan Street property. Staff will begin soliciting bids for demolition and clearing of the house on the property. Weichel also reported on upcoming events in October, and invited any Board member that was interested to attend the cyber-security training on October 23 which will be conducted by VC3.

SGWASA Report

Commissioner Wilkins had no report, and asked to yield this item to Commissioner Wilkerson for the next few meetings. Mayor Wheeler and SGAWASA Executive Director Scott Schroyer discussed personnel changes and needs at SGWASA.

Commissioner Reports

Commissioner Nowell reported on attending Upper Neuse River Basin Association and Capitol Area Metropolitan Planning Organization meetings.

Commissioner Wilkerson reported that he had received a lot of positive comments from the community about the fast progress at the community center.

Commissioner Wilkins reminded the Board about the upcoming Granville County Crime Stoppers banquet.

Mayor Pro Tem Anderson reported on the Kerr Tar Regional Council of Governments banquet.

Mayor's Report

Mayor Wheeler reported on attendance at the municipal candidates' forums in Oxford and Butner, and encouraged everyone to attend the upcoming event in Creedmoor. Mayor Wheeler also reminded the Board about several upcoming events including Fireman's Day, the Masonic Homecoming Parade, and the Crime Stoppers banquet.

Closed Session // NC GS 143-318.11 (a) (6) Personnel

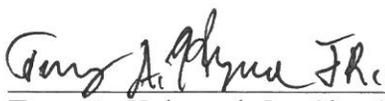
Commissioner Wilkins moved to enter closed session at 6:50 p.m.; seconded by Commissioner Wilkerson. Motion approved 4-0.

Commissioner Wilkins moved to enter open session at 7:18 p.m.; seconded by Commissioner Nowell. Motion approved 4-0.

Adjourn

Commissioner Wilkins moved to adjourn the meeting at 7:20 p.m.; seconded by Mayor Pro Tem Anderson. Motion approved 4-0.

ATTEST:


Terry A. Hobgood, Jr., City Clerk

