



CREEDMOOR

# Parks & Recreation

www.cityofcreedmoor.org/Recreation

recreation@cityofcreedmoor.org

(919) 528-3332, Option 0

## LAKE ROGERS SHELTER RENTAL AGREEMENT FORM

**THIS FORM MUST BE COMPLETED IN ITS ENTIRETY AND SUBMITTED AS FOLLOWS:**

Submit completed application and applicable fees to  
City Hall, 111 Masonic Street, Creedmoor NC 27522 during normal business hours (Monday-Friday 8am-5pm).

### RENTER/RESPONSIBLE PARTY CONTACT INFORMATION

Applicant Name \_\_\_\_\_ Home (\_\_\_\_) \_\_\_\_\_  
Physical Address \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### RENTAL INFORMATION

Reservations require a 2-hour minimum with additional hours available in 1-hour increments; Rentals available from 10:00 am to 7:00 pm or all day at the rate listed below.

Reservation Date(s) \_\_\_\_\_ Time Desired:  \_\_\_\_\_ am/pm to \_\_\_\_ pm  All day

*Note: Reserved time must include event set-up and clean-up*

Available Shelters	2-Hour Minimum	Each Additional Hour	All Day	# of Tables	Table Length	Electricity Available	Wheelchair Access	Total Fees Due
<input type="checkbox"/> Large Shelter # 1	\$20.00	\$10.00	\$70.00	2	16 ft	✓	✓	\$
<input type="checkbox"/> Small Shelter # 2	\$14.00	\$7.00	\$40.00	1	12 ft		✓	\$
<input type="checkbox"/> Small Shelter # 3	\$14.00	\$7.00	\$40.00	2	6 ft			\$
<input type="checkbox"/> Small Shelter # 4	\$14.00	\$7.00	\$40.00	1	6 ft	✓		\$

### RULES AND REGULATIONS

- Users must adhere to the *Lake Rogers Rules & Regulations*.
- Shelter reservations may be made up to **six (6)** months in advance.
- Fees are required upon submission of application and are **non-refundable**.
- One (1) change to an existing reservation with a seven (7) calendar day advanced notice is allowed. **No rain dates.**
- Rental fees are per hour with a two (2) hour minimum or all day at the rate stated.
- Users are required to place all trash (including decorations, crepe paper, scraps, balloons, etc.) from shelters into the provided trash receptacles located at Lake Rogers.
- Users may not attach decorations, signs, etc. to any part of any structure with any object by any means of insertion such as nails, staples, etc.
- Users are reminded to not feed the geese or ducks at the park. This practice leads to their reliance on human food and abandonment of their natural nutrition sources; it will also encourage them to remain in the park to dispose of their waste which can spread disease.
- No firearms, fireworks, glass containers, or alcoholic beverages permitted.
- Music that is amplified and disturbs others is not permitted (see City of Creedmoor Code of Ordinances, Title IX, General Regulations, Article 96: Health & Sanitation Nuisances).
- All shelters have charcoal grills. Users may bring additional charcoal grills to the shelter area. Note: Additional grills **must** be placed at least 10' from any structure at Lake Rogers, including shelters, concession stand, dock, and bathrooms.
- Small equipment is allowed (e.g. corn hole, horseshoes, etc.).
- Large equipment is **NOT** allowed (e.g. volleyball nets, bounce houses, etc.).

\_\_\_\_\_ Initial here to indicate you have read & signed the *Waiver of Liability* on page 2.

*(Responsible Party Signature Required on Page 2)*

Applicant Name \_\_\_\_\_

**WAIVER OF LIABILITY (REQUIRED)**

*I, the undersigned, for myself and any person associated with this event/activity, do hereby release, hold harmless and agree to indemnify the City of Creedmoor, its agents and employees, from any and all liability caused by negligence or other culpable conduct on the part of me or any member of my group or employees, independent contractors, or any other party involved in the event during my use of the Lake Rogers Shelters and insure that I will faithfully comply with the terms of this application and the City of Creedmoor's Lake Rogers Rules & Regulations. I also understand that I am responsible for any damages to the facility both inside and out, and may be required to provide additional insurance.*

**My signature below denotes that I have read, understand, and agree to the statement of waiver, as outlined herein.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

*To Be Completed by Creedmoor City Hall Staff Only*

Approved by \_\_\_\_\_ Title \_\_\_\_\_

With the following exceptions/allowances \_\_\_\_\_

\_\_\_\_\_  
Total Fee Paid \$ \_\_\_\_\_ Date \_\_\_\_\_ Receipt # \_\_\_\_\_